The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

2011 - 2012

1. Details of the Institution

1.1 Name of the Institution

INDIAN INSTITUTE OF MANAGEMENT AND COMMERCE

1.2 Address Line 1

Adjacent To Telephone Bhavan

Address Line 2

Khairatabad

City/Town

Hyderabad

State

Telangana

Pin Code

500004

Institution e-mail address

iimc1973@gmail.com

Contact Nos.

040-23237902, 23231542

Name of the Head of the Institution:

K.Raghuveer

Tel. No. with STD Code:

040-23237902

Mobile:

09246292767

Name of the IQAC Co-ordinator:

A.V.Ayyapu Reddy

Mobile:

09866206989

IQAC e-mail address:

iqac@iimchyderabad.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

NAAC/A&AOC/EC – 53/71/2010

1.5 Website address:

www.iimchyderabad.com

Web-link of the AQAR:

http://www.iimchyderabad.com/AQAR2011-12.docx

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.30	2010	Sep 3rd 2015
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i. AQAR _____NA_____ (DD/MM/YYYY)
    ii. AQAR_____ __NA_____ (DD/MM/YYYY)
    iii. AQAR_____ __NA_____ (DD/MM/YYYY)
    iv. AQAR_____ __NA_____ (DD/MM/YYYY)

1.9 Institutional Status

  University   State ☐ Central ☐ Deemed ☐ Private ☐

  Affiliated College   Yes [√] No ☐

  Constituent College   Yes ☐ No [√]

  Autonomous college of UGC   Yes ☐ No [√]

  Regulatory Agency approved Institution   Yes ☐ No [√]

  (eg. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution   Co-education [√] Men ☐ Women ☐

                  Urban [√] Rural ☐ Tribal ☐

  Financial Status   Grant-in-aid ☐ UGC 2(f) [√] UGC 12B [√]

               Grant-in-aid + Self Financing [√] Totally Self-financing ☐

1.10 Type of Faculty/Programme

  Arts ☐ Science [√] Commerce [√] Law ☐ PEI (Phys Edu) ☐

  TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management [√]

  Others (Specify) [.]

1.11 Name of the Affiliating University *(for the Colleges)*   [OSMANIA UNIVERSITY]

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | NA |

University with Potential for Excellence | NA | UGC-CPE | _ |

DST Star Scheme | _ | UGC-CE | _ |

UGC-Special Assistance Programme | _ | DST-FIST | _ |

UGC-Innovative PG programmes | _ | Any other (*Specify*) | _ |

UGC-COP Programmes | 2 |

2. IQAC Composition and Activities

2.1 No. of Teachers | 4 |

2.2 No. of Administrative/Technical staff | - |

2.3 No. of students | - |

2.4 No. of Management representatives | - |

2.5 No. of Alumni | - |

2. 6 No. of any other stakeholder and
    Community representatives | - |

2.7 No. of Employers/ Industrialists | - |

2.8 No. of other External Experts | - |

2.9 Total No. of members | - |

2.10 No. of IQAC meetings held | 2 |

2.11 No. of meetings with various stakeholders: No. [ ]   Faculty [2]

Non-Teaching Staff Students [ ]   Alumni [ ]   Others [2]

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

If yes, mention the amount [---]   [ ]   [√]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [3] International [ ] National [ ] State [ ] Institution Level   [√]

(ii) Themes

- Workshops for enhancing the quality of projects
- Guest lectures on UGC certificate courses

2.14 Significant Activities and contributions made by IQAC

- Organised inter-college Project workshop

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Organizing Seminars	Organized Seminars by Industrialists, eminent educationists
Guest Lectures	Arranged guest lectures on certificate courses
Committees	Constituted various committees
Infrastructural developments	Construction of additional classes and lift

 Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes

Management [√]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

> Management encouraged for conducting more diversified programs.
>
> Given consent for additional infrastructural developments in the campus.

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	1	-	-	-
UG	4	1	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	2
Others	-	-	-	-
Total	5	1	-	2

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01 (PG)
Trimester	-
Annual	05 (UG)

1.3 Feedback from stakeholders* Alumni | - | Parents | - | Employers | - | Students | - |

(On all aspects)

Mode of feedback   :   Online | - | Manual | - | -operating schools (for PEI) | - |

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

| NA |

1.5 Any new Department/Centre introduced during the year. If yes, give details.

| Department of Business Administration |

Criterion – II

2. Teaching, Learning and Evaluation

2.1   Total   No.   of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
36	36	-	-	

2.2 No. of permanent faculty with Ph.D.

| 02 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-		-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty | 20 | | - |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	-	-	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> Arranging Guest Lectures for knowledge extension

2.7 Total No. of actual teaching days during this
      Academic year

190 days

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum
      restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

-	-	-

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	No. of students Appeared	No. of students Passed	Pass %
B Com Hons I	79	76	96
B Com Hons II	72	72	100
B Com Hons III	69	65	94
B Com Comp I	129	127	98
B Com Comp II	121	120	99
B Com Comp III	120	102	99
B Com Gen I	60	60	100
B Com Gen II	61	61	100
B Com Gen III	60	50	83
BBA I	20	22	96
B Sc. (MSCs) I	48	42	88
B Sc. (MSCs) II	46	45	98
B Sc. (MSCs) III	33	27	82

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The institute evaluates the Teaching and learning processes through various mechanisms.

- Mid-terms examinations

- Pre-finals examinations

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
¤ Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	-	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraging faculty to write research oriented articles in reputed journals.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range ☐   Average ☐   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. [ ] Chapters in Edited Books [ ]

ii) Without ISBN No. [1]

3.8 No. of University Departments receiving funds from

UGC-SAP [-] CAS [-] DST-FIST [-]

DPE [-] DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-] CPE [-] DBT Star Scheme [-]

INSPIRE [-] CE [-] Any Other (specify) [-]

3.10 Revenue generated through consultancy [-]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-		1	
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons [-]

3.13 No. of collaborations   International [-] National [ ] Any other [1]

3.14 No. of linkages created during this year [1]

3.15 Total budget for research for current year in lakhs:

From funding agency [-] From Management of University/College [ ]

Total [-]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
    who are Ph. D. Guides | - |
    and students registered under them | - |

3.19 No. of Ph.D. awarded by faculty from the Institution | - |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | - | SRF | - | Project Fellows | - | Any other | - |

3.21 No. of students Participated in NSS events:

University level | - | State level | - |

National level | - | International level | - |

3.22 No. of students participated in NCC events:

University level | - | State level | - |

National level | - | International level | - |

3.23 No. of Awards won in NSS:

University level | - | State level | - |

National level | -- | International level | - |

3.24 No. of Awards won in NCC:

University level | - | State level | - |

National level | - | International level | - |

3.25 No. of Extension activities organized

University forum | - | College forum | - |

NCC | - | NSS | | Any other | - |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The institution has initiated various activities by the support of all the departments and committees.

- Blood donation camp

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1772.59 Sq. mts	-	Self	1772.59 Sq. mts
Class rooms	13	3	-	16
Laboratories	2 Computer Labs, 1 Commerce Lab		-	3
Seminar Halls	1	-	-	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	83 Computers 1 Generator, 1 Risograph 1 Projector	20Computers, 1 photocopy Machine, 2 Printer, 1Refrigerator, 1Projectors, 3 Ups	Self/ UGC	103 computers, 1 generator, 2 Printers, 1 Refrigerator, 2 Projectors, 3 UPS, 1Photocopy Machine, 1 Risograph
Value of the equipment purchased during the year (Rs. in Lakhs)	-	12,04,947	Self/ UGC	
Others				

4.2 Computerization of administration and library

| Inauguration of e- library |

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15940	-	315	62,973	16255	-
Reference Books		-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals		-		-	52	-
e-Journals						
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)		-		-		-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	83	3	3	1	-	5	1	3
Added	20	-	-	-	-	-	-	-
Total	103	3	3	1	-	-	1	3

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)   : NA

4.6 Amount spent on maintenance in lakhs :

i) ICT

39,796

ii) Campus Infrastructure and facilities

1,76,375

iii) Equipments

15,479

iv) Others

91,861

Total :

3,23,511

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> - Circulation of notices to class rooms

5.2 Efforts made by the institution for tracking the progression

> - Mid-terms and Pre-final examinations

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
939	69	-	-

(b) No. of students outside the state   `-`

(c) No. of international students   `-`

Men	No	%	Women	No	%

Last Year(2010-11)						This Year(2011 – 12)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
473	69	14	249	0	805	552	80	13	306	0	939

Demand ratio   UG: 1:1   Dropout % :   0.0%

PG: 1:1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> N.A

No. of students beneficiaries   `-`

5.5 No. of students qualified in these examinations

NET `-`   SET/SLET `-`   GATE `-`   CAT `-`

IAS/IPS etc `-`   State PSC `-`   UPSC `-`   Others `-`

5.6 Details of student counselling and career guidance

- Collaboration with Jawahar Knowledge Centre for providing training

No. of students benefited | 45 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
8	120	40	-

5.8 Details of gender sensitization programmes | NA |

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | - | National level | - | International level | - |

No. of students participated in cultural events

State/ University level | - | National level | - | International level | - |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | - | National level | - | International level | - |

Cultural: State/ University level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support

Particulars	Number of students	Amount
Financial support from institution	97	1,81,000
Financial support from government	222	9,24,730
Financial support from other sources	5	26,100
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | - |

5.13 Major grievances of students (if any) redressed: | - |

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

- To serve the students of different backgrounds and abilities through effective teaching learning experiences and to create professionals.

- To emerge as a premier institute in creating and disseminating knowledge through academic excellence and professional competence to build a better world.

- To create a nurturing ground for the student to foster intellectual innovation and creativity by contributing to the society in a dynamic environment.

- To ensure that teaching, training and academic research from the integral components of our work ethics.

MISSION:

- To contribute to society through the pursuit of education at the highest levels of academic excellence.

- To inculcate high moral, Ethical and professional standards among students in order to contribute effectively towards societal and community development.

- To help students embark on a journey of intellectual transformation through diverse living environment.

- To undertake literary activities, co – curricular, extracurricular activities and academic industry interface for the overall development of students.

CORE VALUES:

1. Excellence

2. Social responsibility

3. Integrity and diversity

4. Sustainability

5. Innovative teaching – learning practices.

6.2 Does the Institution has a management Information System   -Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

```

```

6.3.2 Teaching and Learning

- Arranging inter college workshops
- Organising Guest Lectures

6.3.3 Examination and Evaluation

- Mid-terms, Pre-finals are conducted at regular intervals

6.3.4 Research and Development

Reference Books, Internet Facility

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Computers, Photo copier, UPS

6.3.6 Human Resource Management

Special leaves, EPF, ESI

6.3.7 Faculty and Staff recruitment

University Panel Recruitment

6.3.8 Industry Interaction / Collaboration

Graduate employability programme by HDFC for final year students.

6.3.9   Admission of Students

> All UG courses – Merit Basis
>
> B.Com Honours, M Com – Entrance & Counselling by OU

6.4   Welfare Schemes for

Teaching	EPF, ESI
Non teaching	EPF, ESI, Bonus
Students	Scholarships

6.5 Total corpus fund generated

> NA

6.6 Whether annual financial audit has been done   Yes [√]   No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Osmania University	Yes	Head of the Institution
Administrative	Yes	Commissioner of Higher Education	Yes	Head of the Institution

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [-] No [-]

For PG Programmes   Yes [-] No [-]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> NA

6.11 Activities and support from the Alumni Association

Scholarships to meritorious students

6.12 Activities and support from the Parent – Teacher Association

-

6.13 Development programmes for support staff

-

6.14 Initiatives taken by the institution to make the campus eco-friendly

-

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Anti-Ragging Committee, Release of IIMC Diary, Web site Updating, Inter College Project Workshops, Inculcating traditional values by organising cultural festivals (Samskruti)

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
Organizing Seminars	Organized Seminars by Industrialists, eminent educationists
Guest Lectures	Arranged guest lectures on certificate courses
Committees	Constituted various committee
Infrastructural developments	Construction of extra classes and lift started

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Constitution of Anti ragging Committee
- Release of IIMC Diary

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection | - |

7.5 Whether environmental audit was conducted?   Yes [   ]   No [√]

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Mr. K.V.S.Chowdary, student of the college (Batch 2002) Secured 26th Rank in Civil Services Examination

8. Plans of institution for year(2012-13)

- Arranging more number of Guest Lecturers

- Bringing industrial professionals for training sessions

Name _____A.V.Ayyapu Reddy_____   *Name _____K..Raghuveer_____*

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

_____ *** _____

_____ *** _____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

ANNEXURE

Almanac (2011-12)

Date	Particulars of the activity
5-06-2011	Week magazine has ranked IIMC as 10th best commerce college in South India.
15-06-2011	B.Com.(Hons.) counselling to admit the students into the first year B.Com.(Hons.)
June 2011	Inauguration of B.B.A. course
18-07-2011	India Today Magazine has ranked IIMC as 2nd best Commerce college in Twin cities
26-08-2011	A lecture on Event Management was conducted by Sri Someshwer Cherukure
5-09-2011	Students of the college celebrated Teachers' Day. Lord Ganesha installed in the college premises Immersion procession taken place
08-09-2011	Workshop on Project Work was organised for all B.Com.(Hons.) III year students, Prof.T.Krishna Kumar,Prof.Narendra Menon and Prof.Patrik were the Resource Persons.
14-09-2011	A lecture on Event Management was conducted by Sri S.Khandelwal.
27-09-2011	Blood Donation Camp was jointly organised by IIMC and Vasavi Club,Hyd.
24-10-2011	Diwali Utsav and Laxmi Pooja: As a part of Event Management Project work
15-12-2011	Recruitment drive by E & Y chartered accountancy firm
December,2011	establishment of **Reddysetty Devaraja & Reddysetty Nagaraja** A/c Seminar Hall
12-01-2012	**Samskriti: with a** theme to revive and uphold the traditions and culture of India.
07-03-2012	**Annual Day Celebrations**
27-03-2012	**Inauguration of Vasavi Club,Hyderabad e-Library:**