YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	INDIAN INSTITUTE OF MANAGEMENT AND COMMERCE
• Name of the Head of the institution	Sri. K.RAGHU VEER
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04023231542 23237902
• Mobile No:	9246292767
• Registered e-mail	iimc1973@gmail.com
• Alternate e-mail	iqac.iimc@gmail.com
• Address	6-1-91, Adj. to Telephone Bhavan, Khairtabad
• City/Town	Hyderabad
• State/UT	Telangana
• Pin Code	500004
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing

	• Name of the Affiliating University	**OSMANIA UNIVERSITY**
	• Name of the IQAC Coordinator	**Smt.K.SWAPNA**
	• Phone No.	**04023231542**
	• Alternate phone No.	**04023237902**
	• Mobile	**9346978530**
	• IQAC e-mail address	**iqac.iimc@gmail.com**
	• Alternate e-mail address	**iimc1973@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)		http://www.iimchyderabad.com/AQAR2019-20.pdf
4.Whether Academic Calendar prepared during the year?		**Yes**
	• if yes, whether it is uploaded in the Institutional website Web link:	http://www.iimchyderabad.com/InstitutionalCalendar2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.30**	**2010**	**04/09/2010**	**03/09/2015**
Cycle 2	**B++**	**2.77**	**2017**	**02/05/2017**	**01/05/2022**

6.Date of Establishment of IQAC	**16/08/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

*FDP on "Research Methodology for Social Sciences" *Virtual National conference on "Union Budget 2020-21 for Sustainable Development" *Self Defence for Girls *IMC National Quiz Carnival 2.0 *Virtual Parent-Teacher Meeting

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct National Seminar/ Conference/Workshop virtually	Conducted National Conference on Research Challenges in Digital Era, Union Budget- 2021
To celebrate Gandhi Jayanthi by organizing programs	Various programs are organized by Commerce Club and Literary & Cultural committee
Observance of National festivals and Important days of National/ International significance	Celebrated and observed the important and Significant days
Organizing Seminars on Career Opportunities, Communication Skills, IPR and Personality development	Organized many Webinars
Organizing workshop on Business Analytics	Organized on 21-29 Dec,2020
FDP's on Statistical Analysis, NEP-2020, Teaching with Case Studies	Conducted on Statistical Tools and its applications & Continuous Professional Development, Innovative Teaching Methodologies, Online Classes,Research Methodology for Social Sciences
Participation of Faculty in Refresher Courses	Two of the college faculty attended the Refresher Courses
Mentor - Mentee Format	Designed and accepted
Academic Counsellor	Mr.T.Srinivas is appointed as Academic Counsellor

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Board of Governors	10/01/2022

14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	22/07/2021

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	5

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	530

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	290

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	459

File Description	Documents
Data Template	View File

3.Academic

3.1	48

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2

Number of Sanctioned posts during the year

NA

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1

Total number of Classrooms and Seminar halls

31

4.2

Total expenditure excluding salary during the year (INR in lakhs)

11675312/-

4.3

Total number of computers on campus for academic purposes

186

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college ascertains that the objectives of curriculum are achieved within instant goal of providing quality education. The college ensures that the objective of curriculum is imparted through innovative teaching methods such as PPTs, Seminars, Assignments, Group discussions, Mock interviews, Workshops, Outreach Programs, Usage of Wi-Fi facility, Library etc.

The syllabus is completed as per the almanac of the University and to the satisfaction of the students. For effective transaction of the curriculum, the college organizes various student enrichment programs. The feedback from the students is obtained, both orally and written and other stakeholders also communicate their feedback at appropriate meetings.

To bridge the knowledge and skill gap, foundation lectures are delivered by the eminent faculty. Further, the student's performance is assessed through internal tests. On the basis of these factors, students are categorized as advanced learners and slow learners. Remedial classes are arranged to help the slow learners to cope up with the rigorous teaching learning process and to make credible academic progress.

The quality of a teacher is also assured by recharging the faculty members in their own discipline as well as general professional competence through training programs and Faculty Development Programs both in and outside of the college.

Research is made an integral part of the curriculum by introducing projects and summer internships at various levels. The project presentation, both written and oral is ICT enabled. This also develops their communication skills and equips them to compete in the global employment markets.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://www.iimchyderabad.com/Timetable2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institutional level CIE adheres to various reforms which includes the two internal assessments, is taken apart from these two units tests are held for the students. Course- wise assignments are taken from the students. The library and the departments maintain the semester- end question papers. The CIE also is catered with the parent university which includes the semester-End examination, the project viva-voice; this keeps the student on constant evaluation. The Institution adheres to the University Academic Almanac and the Institutional Calendar (Action Plan) is prepared by the College on the basis of the former.

The College with respect to the University guidelines and the Action Plan prepared holds I and II Internal Assessment Tests for the Students, which include 20 and 80 Marks respectively. This further is followed with the format given by the Parent University for the respective Courses. The Practical Exams, Internals are conducted by

the College and the Externals are conducted under the scrutiny of the External Examiner appointed from the University. The Unit Tests are also conducted for the Students by all the U.G. Departments.

The schedule of external examinations is fixed by the University and the same is displayed on notice boards for students. In case of any change in the University schedule, some changes are required to be made in internal evaluation as well. These changes are communicated to the students well in advance through SMS and WhatsApp groups. However, all efforts are made by the college to adhere to the academic calendar for CIE.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	http://www.iimchyderabad.com/ExaminationBranch.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

119

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Human Values, Environment and Sustainability into the Curriculum

IIMC has always been dedicated to sensitizing students to socially, professionally, and ethically relevant issues for their holistic development. Our College celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher`s day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values among the students.

Human Values and Professional Ethics: The Osmania University introduced Human Values and Professional Ethics as one of the subjects in the first year. In view of Social responsibility activities like working in collaboration with the NGOs, organizing blood donation camps, health check-up camps, environment awareness camps, guest lectures on social issues, public health, gender issues etc.

College Assembly: Singing of National song and National anthem in the campus every day by the staff and students, as to bring a feeling of patriotism among all is practised before starting the daily chores.

Gender Sensitization: The University introduced the Gender Sensitization course in the First year. The College has been putting it into practice since many years. We have Women Empowerment Cell – UJWALA and Grievance Redressal Cell to provide counselling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security. Many events are conducted for the students under Ujwala.

Environmental studies: The course "Environment "related to ecosystem, its balance & sustainability is an integral part of the curriculum of the First year. The basic aim of this subject is to make the students understand the Ecosystem to human life. The Eco Club & Social Responsibility Committee organizes many events for the students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

347

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	C. Any 2 of the above

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.iimchyderabad.com/FEEDBACK%20ANALYSIS%202020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

530

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

344

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After the commencement of classes, we identify slow and advanced learners amongst the students through class-room discussion, question and answer method, by considering their subject knowledge and previous year's performance. The Bridge Course & Remedial Classes Committee has been constituted for identifying the slow learners.

The Convener of the committee circulates a Notice to all the students, asking them to specify the subject in which they are unable to cope up with. The non- commerce students have generally opted for the Accounting subject. Based on the number of students, the senior faculty member will take the classes and cover up the syllabus from the basic concepts.

The second year students who got fewer score in the University exams are identified and supplemented with extra coaching through Remedial classes. Basics of the subjects were cleared through remedial classes. Notes on important topics were provided. Theoretical portions were explained through presentations. Individual academic counselling is done by concerned subject teacher. The academic performance of the students helps in identifying the slow and advanced learners.

The Seminars and Workshops committee organizes various orientation programs, guest lectures, seminars on various topics for all the students, to enhance their knowledge for holistic development. The advanced learners are encouraged to participate in Inter- Collegiate competitions.

File Description	Documents
Link for additional Information	http://www.iimchyderabad.com/Banners/2019-20/BridgeCourse.jpeg
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1445	48

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In addition to traditional teaching-learning methods, the institute is highly interested in providing innovative methods for enriching the learning experience.

Lecture method: This conventional method is commonly adopted by all the teachers. This method facilitates the teacher to interpret, explain and revise the content of a text only for better understanding of the subject by the learners. At the end of instruction of each unit, the students are given with specific assignment which enriches their learning.

Information and Communication Technology (ICT) Enabled Teaching: ICT enabled teaching methods have been made available in the institute. The Teaching Learning Process is supported with Regular Practical Sessions, access of Digital Library, Use of LCD projectors for seminars and workshops, productive use of educational videos. ICT enabled teaching includes few class rooms with LCD projectors, Language Lab, mobile Smart board and E-learning resources. The institution adopts modern pedagogy in line with emerging trends to enhance teaching-learning process, as it has the essential equipment to support the faculty members and students.

Project-based Learning: The project work is mandatory for B.Com. (Hons.) and BBA students, during their final semester. The effective

phases of identification of the problem, survey, preparing questionnaire, testing and report writing ensure the required project-based learning among the students.

Experiential learning: The Seminars and Workshops committee organizes various orientation programs, guest lectures, seminars, workshops, Conferences on various topics for all the students, to enhance their knowledge for holistic development.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.iimchyderabad.com/ematerial.html

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The Institute follows ICT enabled teaching in addition to the traditional classroom education. Subsequent efforts are taken by the institute to provide e-learning atmosphere in the classroom:

1. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning.

2. Few Classrooms are fully furnished with projectors.

3. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work.

4. Desktops and Laptops are arranged at Computer Labs and Faculty cabins in the campus.

5. Mobile Smart Board- One mobile smart board is available in the campus.

6. Online Classes are conducted through Jio meet, Zoom and Google Meet – G-Suit.

7. Digital Library resources (INFLIBNET, N-LIST and SAGE) are available for the students and faculty.

A. Power point presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.iimchyderabad.com/ClassRooms.html

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

48

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment of examinations is the mirror of the success of Teaching. This helps in upgrading the graph of students' academic

success. Internal Examinations are conducted by the institution to evaluate teaching.

Ø Our College is affiliated to Osmania University the rules and regulations for evaluation process are laid down by the affiliating University. The students are well informed during the Induction programme itself regarding the university norms for the award of internal assessment marks as well as the rules and regulations pertaining to the internal assessment tests and university examinations.

Ø Unit tests are conducted by all teachers at the end of each unit of syllabus. The teachers make sure that the pattern of the questions is varying for different units.

Ø The university norms relating to course-wise examination pattern are communicated to the students through the faculty concerned. The university circulars in this regard are circulated to the faculty members and administrative staff time to time and are also displayed on the notice boards for students.

Ø An examination committee is constituted, to coordinate the internal and external examinations and communicate to the students, teachers and administrative staff regarding examinations.

Ø Syllabus for internal assessment will be communicated to students well in advance.

Ø Question papers are set based on Course outcomes and are approved by Heads of the departments. Scheme and Solutions are prepared by the faculty on completion of the assessment.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://www.iimchyderabad.com/ExaminationBranch.html

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-organized mechanism for Redressal of examination related grievances. The students can approach the Faculty, College Examination Coordinator, Vice Principals and Principal to redress the examination related grievance as per the

requirement and jurisdiction of the grievance.

All the students are clearly informed about the evaluation procedure, weightage of internal and external marks allotment as per their regulation provided by the university. The meeting will be conducted by Principal with the faculty members, who are teaching the first year students, regarding the above issues. This kind of meetings will be conducted at the time of regulations changed by the university. The HoDs, class in-charges and mentors will also discuss about the exam pattern with the students.

The main agenda in these meetings will be about revaluation, challenge valuation schemes available in the university, if the students are not satisfied with their results. Regarding internal examination, after completion of exams, within a week, papers will be distributed and if the students have any grievances, immediately they will be addressed by the subject in-charges.

At the college level, an examination committee, comprising of a senior teacher as Coordinator and other teaching and non-teaching staff as members, is constituted to handle the issues regarding the evaluation process.

· The college follows strictly the guidelines issued by the affiliating university,

while conducting the internals and semester-end examinations.

· Two internal assessment tests are conducted during each semester.

· Time table is prepared well in advance and communicated to the students earlier.

· Seating plan and table marking is followed even for internal assessment tests and it is

displayed on the notice board along with the internal assessment time table.

· After evaluation of internal assessment answer scripts, the scripts are given to students to have an idea of their performance in the test.

· If they come across any doubts, clarification is given by the faculty concerned, which enables them to fare better in future.

· By adopting the criteria as per the direction of affiliating university, complete

transparency is maintained in internal assessment tests.

· Students and faculty members are made aware of the transparency to be maintained in the system of assessment.

· After preparing the assessments report, it is shown to the students, if any grievances are

there, they can be resolved immediately.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://www.iimchyderabad.com/ExaminationBranch.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The curriculum of the programmes is designed by the university, the college teachers have to define the programme outcomes for each programme offered by the college. The curriculum of self-financed certificate courses and their programme outcomes are designed by the faculty concerned. The college has clearly stated learning outcomes of the Programs and Courses. The college has clearly stated Programme Outcomes, Programme Specific Outcomes, Course Outcomes and Learning Outcomes. The Vision and Mission statements are displayed on the college website as well as in the college campus. These outcomes have been set, taking into account the variety of programmes and the heterogeneity of rural and urban students. The Course Outcomes are mentioned by the affiliating university in the syllabi prescribed to each class. Faculty and students are expected to know them. In the beginning of every academic year the programme outcomes are verbally communicated to the students by faculty and during the Principal's address. They are also displayed on college website and Prospectus. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

· Hard Copy of syllabi and Learning Outcomes are available in the

departments for ready reference to the teachers and students.

· The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and Staff meeting.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.iimchyderabad.com/#
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The process for the evaluation of the students in different subjects is followed as per the rules and regulations of the University authorities, Committee of Examinations and Faculty. The implementation of the syllabi with changes and the process of evaluation of the learners are monitored by the university authorities, the management of the college and the Principal. Our institution promotes the teachers to organize workshops, as well as deputes the faculty to participate in the seminars/workshops and conferences. Moreover, they are promoted to present and publish research papers to achieve the Course Outcomes and Programme Outcomes successfully.

The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), setting up of the question paper, evaluation, and result.

The programme specific outcomes are measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme.

The feedback system of different stakeholders helps to measure and reckon the attainment of the programme outcomes. The online student feedback system provides information pertaining to the relevance of the course, availability of the course material, and course's importance in terms of employability and so on, which is pertinent help the institution measure its learning outcomes

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://www.iimchyderabad.com/#

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

391

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.iimchyderabad.com/FEEDBACK%20ANALYSIS%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NA

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NA

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	NA

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

9

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College has made its noteworthy contribution to the society and environment by making a participation to promote College-Neighbourhood-Community network. Major emphasis is given on student engagement, service orientation and holistic development of students contributing to good citizenship. NSS unit and a team of committed faculty members engage students in the community development programmes. III Telangana BN NCC unit was inaugurated during the last year and cadets were registered by the NCC Officer in the prescribed portal.

Every year, the students celebrate Independence Day, Republic day, Womens day, and observe few important days such as National Unity day, National Voters day, Youth day and NSS day, Kargil Vijay Diwas etc.

Many other activities such as guest lectures on International Yoga day, National Youth day, Kargil Vijay Diwas etc., Competitions and cultural programs on Womens day, Self-defence for the girl students, Haritha Haram, Distribution of Clay idols of Ganesha during Ganesh Chaturthi to the staff and students, Massive Cleaning program, Cleaning of the Statues of Famous Personalities on Tank Bund are also conducted by the college.

Involvement in these extension and outreach activities the students develop critical thinking skills and time management. Working outside the college campus and with diversified social groups of people allows the students gain more self-confidence, autonomy and appreciation of others. These activities help them to become good leaders and well- mannered citizens.

File Description	Documents
Paste link for additional information	http://www.iimchyderabad.com/3.3.1%20NSS%20Report%202020-2021.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

819

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Extensive planning for physical infrastructure is made by the Members of the Governing Body and Administration department in a phased manner. Strategic plan of the institution takes into consideration the new academic programmes to be started in a specific time period and infrastructure requirements. Elaborate presentation is then made to the Governing body for approval and construction and then carried out as per the college policy.

The College maintains the following facilities

• Classrooms: The college consists of spacious, ventilated 28 classrooms for three courses; B.Com. B.Sc. and BBA.

• ICT enabled Classrooms: Few classrooms have LCD Projector to facilitate efficient teaching and learning with fully equipped sophisticated technological gadgets.

• Computer Lab: The computer lab consists of 84 computers with LCD Projector, 150 Mbps Internet connections with Wi-Fi and 2hrs. UPS backup facility.

• Commerce Lab: It is a pioneering venture, wherein the students practice their theoretical knowledge gained in the classroom, to create a real time exposure. It consists of 28 computers.

• Management Lab: It consists of 45 computers and is an innovative step towards elucidating conceptual knowledge among the students on various Management theories.

• Mobile Smart Board: A portable Smart board is used by the faculty, as per their requirement.

. Mobile LCD Projector: A portable LCD projector is used by the faculty, as per their requirement.

• A/C Auditorium: Architecturally well designed, well equipped auditorium with a seating capacity of 200 students, becomes a fulcrum of academic, cultural and social activities.

• Mini Auditorium: It is a furnished, ventilated, 100 seats capacity with LCD Projector, to conduct Seminars/ Guest lectures and Workshops.

• A/C Seminar Hall: Well-equipped hall with 50 seats to conduct meetings, Faculty Development programs.

• Digital Library: It is digitalized with 10 computers to use D-Space repository, INFLIBNET and e- books.

• Reading Room: This has large shelves of books, Periodicals, National & International Journals and New papers in Telugu, English and Hindi.

• Games & Sports room: The College provides all indoor games (Caroms, Chess and Table Tennis) to the extent possible.

• Gymnasium: A well-equipped gymnasium is functioning in the campus.

• Yoga and Wellness Centre: We have a Yoga and Wellness centre, where students and faculty members do meditate and even practice yoga.

• Lounges: Separate lounges for boys and girls are maintained under hygienic conditions.

• Elevator & Ramp: This facility is provided to the Divyangans and staff.

• Canteen: The canteen provides high quality refreshments for the staff and students.

• Water purifiers: Water cooling machines with purifiers are available in I.II and III floors.

• CCTV Surveillance: 66 cameras are placed at the vantage points in the campus, to deter any violent deeds under Good Governance Act.

• Generator: 60KV Generator is available in the campus, to overcome the short and infrequent power supply.

Parking Facility: There is a limited space of parking for two wheelers

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.iimchyderabad.com/facilities.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is proactive in providing facilities for students to participate in cultural activities, sports and games in various ways. Literary and Cultural committee supported by a team of faculty members and full time Lecturer in Physical educationlooks after the discipline, sports and extracurricular activities of the college.

There is enough space for staging cultural activities in the College. Equipment and accessories required for conducting all such activities like sound system with speakers, screens and costumes are available in the College. We also hire Vasavi Kalyana Mantapam for conducting few events of the College Annual Fest- Diffusion. The Annual day and International Yoga day have been celebrated in the auditorium.

The Department of Physical Education is spread over 140.76 sq.mtrs. Indoor games like chess, carom board and Table Tennis equipment is available for the students and staff in the Sports room. The Sports Committee organizes Intra – Mural tournaments for the students and also encourages them to take part in National level & State level Sports tournaments. The winners in the Sports at State and National levels are given fee waiver by the institution. The College hires a

`playground of Osmania University for outdoor games like Athletics, Cricket, Football, Volleyball, Basketball and Badminton.`

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.iimchyderabad.com/facilities.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

`14`

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

`14`

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.iimchyderabad.com/ClassRooms.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

`Rs.11675312/-`

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a spacious Library with separate Reading room, in an area of 1514sft. with an aim , to serve the information to the users and promote learning atmosphere by providing various Text books, Reference books, e- Books, Journals, e-Journals, Magazines, Project reports, Question papers and Newspapers.

There is an Open Access Catalogue for students and staff. The reading room is well furnished to accommodate students at a time and provides comfortable environment for study. Exclusive reference section is available in the library. A visitor's book is maintained for students and staff.

· New arrivals of books and journals are displayed on separate stands and racks.

· Security of resources is ensured through a system of checking at the exit point for all resources borrowed by the users.

· Visitors are also required to sign noting the time of entry and exit.

· CCTV cameras are installed in the library for strict surveillance.

Library is fully automated with an Open Source Software namely, KOHA, an Integrated Library Management Software. All the functional modules of KOHA software have been implemented in the Library. It consists of the following modules:

· Acquisition

· Technical Processing

· Circulation

· Serials Management

· Reports

· OPAC

· Administration

ILMS Features

· **Name of the ILMS software : KOHA**

· **Nature of Automation: Library is a Fully Automated.**

· **Version: 3.14.11.000.**

· **Year of Automation: 2014.**

· **Function modules are completely web based.**

· **Automated e-mail/ SMS integrate the several functions of the software.**

· **Books are bar coded and transactions are being done using the bar code.**

The library has adequate number of terminals to facilitate searching/accessing e-resources, web browsing and for the academic/research work. Provision has also been made to allow downloading/printing of material from these resources. It has excellent ICT infrastructure with adequate bandwidth for fast and seamless access to Internet. It is also member of INFLIBNET.

Initiatives taken by the College are the following:

1. Free WI-FI, internet access, download and printout facility have been provided. 2. Photocopying facilities.

3. Organization of Book Exhibitions/Display of new books.

4. Proper system of feedback from users to improve library services.

5. System of recommendation for purchase of books through Departments.

Web OPAC (Online Public Access Catalogue) facility is made available through Library Management Software to know the bibliographical details about the collection. One separate node is made available in the Library for OPAC facility. It is a Web OPAC, the user from any location(within the campus) can search the library collection. Search by giving Title, Author, and domain can be carried out.

IP:192.168.1.99

This application provides the following:

· **Search Library catalogue and view their status.**

· **Log in to their account by their User Id.**

· **New arrivals**

· **My transaction history**

To Login:

· **User ID: The Roll number for the students and Biometric attendance number for the staff.**

· **Password: It will scroll on OPAC.**

E Mail Alerts: Regarding the library transaction, Users will get the information of the following:

· **Issue of books**

· **Book return**

· **Book renewal**

· **Reminders before and after the due date**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://www.iimchyderabad.com/Library.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs.1.14/-

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

• IT Infrastructure and associated facilities have been augmented periodically as and when there is a requirement and also to introduce new technology to the student and faculty.

• Computer systems are upgraded with latest configuration as per the

need and requirements of the various departments.

· Continuous up gradation of technology and the infrastructure is one of the quality policies of the institution.

· The college provides IT enabled teaching-learning environment in the campus round the clock. Leased web connectivity is in place to cater all students and staff through Wi Fi and physical connectivity.

· In 2017, internet bandwidth speed was of 50 Mbps and it has been upgraded to 100Mbps.

· 75% of the desktops on campus have been upgraded from Pentium IV and Intel Core2Duo. This is in tandem with the need of the hour to ensure that the teaching-learning process is fruitful and effectual.
·

· The monitors have been supplanted with LCDs/CRTs that ensure vision comfort especially due to extensive use by students, faculty members as well as staff members.

· Plans are afoot to transform the classes into Smart Classrooms. The completion of the installation of e-learning tools, will allow better interactive learning while making it possible for students and teachers to benefit from. ·

· Contingency plans are in place that will augment the number of computers on campus; as and when the need arises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

186

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Rs.99.53/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratory, sports complex, computer, classroom etc. in the institute. The maintenance of physical, academic and support facilities are carried out under the guidance of Principal, Vice-Principal (Administration) by the respective departments with the help of Supporting staff on daily basis and periodically. The utmost care has been taken to keep the equipment, machine, furniture etc. in working condition.

In case of breakdowns, standard procedure is followed to bring the equipment/machine/furniture in working condition. There are various committees like Library, Sports, Website Development and Infra

structural Maintenance etc. to ensure proper maintenance of the physical facilities and Housekeeping. These committees meet regularly to monitor the optimum use of infrastructure, which is accessible to the students and staff of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.iimchyderabad.com/Procedures.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

23

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above

File Description	Documents
Link to institutional website	http://www.iimchyderabad.com/Capacity%20building%20skills.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1154

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1154

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	B. Any 3 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

132

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

102

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The motto of the college is 'Applied Knowledge leads to Growth'. So enough representation of the students is given to the co-curricular, extracurricular activities of the college and partial representation at the administration level. The college is involved in number of activities at institutional and societal level. Most of the activities are monitored and executed by the students because they are the members of the city. Student's Council is set up as per the norms and meetings are held with regular intervals. It consists of the best students from all areas of the college. Apart from them, other active students are also involved in the various committees as per their interest and expertise. These students regularly suggest upgrading the image of the college in the society.

Student Council:

IIMC Student Council representatives actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular Extra-curricular activities, as per the directives of faculty members. The students elect their Class Representatives through voting and the Class Representatives elect the Office bearers of Student Council.

The Department wise Student Councils were formed in our institution.

• The Commerce Student Council comprises of President, Vice President, General Secretary, Joint Secretary- I and Joint Secretary- II.

• The Science Student Council and the BBA Student Council consists of President, Vice- President and General Secretary.

• They do lot of academic and administrative work by taking the help of other students.

• They also motivate other students to take part in the activities conducted by the Institute.

• They work as a medium between faculty and students.

• Our institution provides necessary support to the council members in organizing and coordinating the events, as students are part of various committees.

- **It encourages the students to develop their leadership skills through these activities. Student members in the council can become real heroes and competent managers in future by learning all these skills.**

File Description	Documents
Paste link for additional information	http://www.iimchyderabad.com/naac&iqac.html#
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

314

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni association that believes in creating and maintaining association with its alumni. It provides an interface for establishing a link between the alumni, staff, and students of the institute. IIMC alumni are currently working at various positions all over the globe, proving their mettle in all spheres of Commerce, Management and Sciences.

· While rejuvenating the memories of the college, a network of old

students was achieved.

· Today, it is the backbone of the institution. The institution rests on the rich history of the student's success and glory.

· Association regularly meets and interacts with the college.

· The Alumni organizes lectures on personality development. Over the years it has been helping in holding interactive sessions to motivate students regarding social adjustments and career seeking.

· The alumni appear for various activities and their suggestions are taken into account.

Alumni Benefits for Students:

· Personality Development Program

· Scholarships

File Description	Documents
Paste link for additional information	http://www.iimchyderabad.com/Alumni.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

Ø IIMC continues to be one of the best colleges at the National level in the field of Commerce, Management, Computers, Mathematics and Statistics to serve the students of different backgrounds and abilities through effective teaching- learning experience and to

create professionals.

Ø To unfold as a premier institution in creating and disseminating knowledge to build a better world.

Ø The college intends to provide need-based, interest- based relevant educational programs to the aspiring students, taking into consideration the changes in the global environment and to create a nurturing ground for intellectual innovation by contributing to the society in a dynamic environment.

Ø To ensure teaching, training and academic growth from the integral components of our work ethics.

MISSION

Ø The college provides high-quality educational programs and services that are academically and financially accessible and also to contribute to the society through the pursuit of education at the highest levels of academic excellence.

Ø To inculcate ethical values and professional standards among the students in order to contribute effectively towards Nation building.

Ø To help embark on a journey of intellectual transformation through diverse background.

Ø To undertake Curricular, Co-curricular and Extra- curricular activities and academic/ industry interface for the holistic development of students.

Nature of Governance: The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Governing Body delegates authority to the Secretary and Principal who, in turn share it with the different levels of functionaries in the college. The Vice-Principals, Heads of Departments, the Conveners of various Committees and Clubs along with the Student Councils on higher decision-making bodies play an important role in determining the institutional policies and implementing the same.

Perspective plans: The institution has a Perspective/Strategic Plan in place to help it develop in a systematic, well-thought-out and phased manner.

File Description	Documents
Paste link for additional information	http://www.iimchyderabad.com/VisionMission.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College practices decentralized and participative management approach in all its activities, initiatives and decision making by involving Principal, Vice Principal, Head of Departments, Teaching and non-teaching staff. The decentralized system is implemented in the institution and major decisions are taken by the Principal and required policies are framed for smooth functioning. At the beginning of every year, different committees are formed and entrusted with responsibilities of various activities. The Principal conducts regular meetings and address the faculty about their responsibilities. Besides, the faculty follows the instructions given by the University for Overall Development of the students. The teaching and non-teaching staff is taken into consideration as per their interest, capacity, and experience at the time of decision making.

The College encourages a culture of participative management by involving staff members in number of administrative roles. There are several committees and all faculty members are part of it. Important committees such as IQAC, Anti Ragging, and Internal Complaints have effective representation of all stake holders, class representatives, parents, alumni. Feedbacks are collected from faculty, students, parents and all stakeholders to improve the quality of the Institution. IQAC does the planning and evaluation for quality assurance in the college and organizes meeting periodically throughout the year. Every committee has liberty to prepare their plan and decide implementation strategies.

IQAC unanimously defines the quality pinnacle parameters for enhancing the overall academic ambiance of the college and takes initiative in planning, implementing and reforming the various quality improvements, strategies of the college. This committee follows the recommendations discussed in staff meetings and other stake holders' meetings.

File Description	Documents
Paste link for additional information	http://www.iimchyderabad.com/committees2021.pdf
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A requisition for the NCC Unit was made in 2018-19 and the Institution received the approval of NCC Unit during 2020-21.It was constituted in the college under 3rd Telangana Battalion. Brig. Shravan Kumar was the Chief Guest along with Col.Gussain in the inaugural ceremony, held on 21.12.2020. The Chief Guest motivated the students that the National Cadet Corps has shaped the lives of millions of the people of the country. It remains committed in producing vibrant disciplined citizens, who are capable of taking our Nation to Great heights. He requested the cadets to keep abreast with contemporary India and strive towards 'Nation Building' by imbibing the qualities of the leadership imparted by National Cadet Corps and contribute their best to the society. The NCC room was also inaugurated by the Guests. Col.Gussain informed about that, NCC has adopted community development activities with the aim of imbibing amongst cadets selfless service to the community, dignity of labour importance of self -help, need to protect the environment and to assist weaker sections of the society in their upliftment. This was envisaged through programmes involving Adult-education, Tree plantation, Blood donation, Anti Dowry Rally, Anti Female Infanticide Pledge, Anti Leprosy Drive, AIDS Awareness Rally, Visit to Old Age Homes, Slum clearance, Disaster Management & Relief, Village upliftment and various other social schemes.

Sri N.B.Vasanth Kumar, NCC Officer selected the students for NCC Unit, as per the rules and requirement. Altogether 210 students have attended the selections, 23 were selected. After the constitution of NCC Battalion; the cadets have participated in the cleaning of Gandhi statue at Vasavi Seva kendram and also maintenance of statues of the National leaders on Tank Bund. The cadets have cleaned the statues and paid homage to the leaders.

Our NCC Unit observed Parakram Diwas by conducting A PPT Competition on the Life of Subhash Chandra Bose. The best presenters were awarded.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution has a Governing Body. It is a Policy making body of the Institution, which meets frequently and discusses the agenda prepared by the Hon.Sercetary & Correspondent. It reviews the performance of the institution and decisions taken in the previous meeting and also approves the policy decisions. All new proposals are discussed and decisions are taken.

Management:

• Our Management (Governing body) is highly committed and dedicated to the service of catering to the contemporary requirements of higher education.

• The Management gives required suggestions to the Principal,in order to fulfil the vision and mission of the college.

• The Management provides required infrastructure for proper functioning of the institution.

Principal

· The leader follows a democratic and participative style of leadership, soliciting the total participation and active involvement of teaching and non- teaching staff.

· The Head of the college has long term vision for both academics and administration.

· He guides, initiates, persuades and convinces the staff to actively involve themselves in realizing the goals and objectives of the Management of the College.

Vice- Principals

• **The Vice- Principal (Academic) is the complete in charge of the academics of the college. He has to look after, the Completion of syllabus, maintenance of academic records, maintenance of attendance registers, lesson plans.**

• **The Vice- Principal (Administration) is the complete in charge of the administration of the college, maintenance of discipline (Faculty & Students).**

Heads of the Departments

• **Department HOD prepares departmental workload as per the Osmania University syllabus, Allocation of workload in prescribed formats.**

• **Coordinate with Library committee, Time-Table In-charge, Lab In-charge, Internal Examination In-charge for smooth class activities and midterm exams.**

Conveners of Committees

• **Every committee constituted at college level have the faculty member as Convener with Co-Convener/s and faculty members as committee members.**

• **Committee Convener will look after the committees program and operation.**

File Description	Documents
Paste link for additional information	http://www.iimchyderabad.com/faculty.html
Link to Organogram of the Institution webpage	http://www.iimchyderabad.com/Organogram%20%20of%20IIMC.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our Management is magnanimous in implementing certain welfare measures to the faculty and non-teaching staff.

Welfare Measures for the Teaching Staff

• On duty facility to the Staff for attending NET/SET/Ph.D. admissions/examinations

• Health Insurance to Staff, their Spouse and children

• Financial Assistance for Staff Children Education

• Maternity Leave

• Providing EPF and ESI facility

• Incentives for Dassera and Diwali Festivals

• Incentives for Articles publication in UGC Journals

• Incentives for Text Books writing

• Incentives for Ph.D. work

• Crackers, Sweet Boxes distribution for Diwali Festival

• Providing Dresses to the staff

• Leave Encashment

· Financial assistance for chronic (disease) treatments

· Interest free loans for purchasing vehicles/to meet their requirements.

Non- Teaching Staff:

· Health Insurance to Staff and their Family

· Financial Assistance for Education to Staff Children

· Maternity Leave

· Providing EPF facility

· Providing ESI facility

· Incentives for Dassera and Diwali Festivals

· Crackers Sweet Boxes distribution for Diwali Festival

· Providing Dresses to the staff

· Leave Encashment

· Financial assistance for chronic disease treatments

· Interest free loans for purchase of vehicles/to meet their requirements

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

08

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

Each faculty member has the opportunity to self-appraise their efforts towards teaching-learning and evaluation related activities; co-curricular; extension; professional development related activities, research and academic contribution. The self-appraisal also enables administrative and non-teaching staff members to evaluate their work priorities and performance versus the vision and mission of the college.

The salient features of the Performance Appraisal System are as follows:

Faculty:

· The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance based Appraisal System.

· The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary.

· The Institute accords appropriate weightage for these contributions in their overall assessment.

· The PAS proforma filled by the Faculty Member is checked and verified by the Vice- Principals, Principal and the Management.

Non- Teaching Staff:

The various parameters for Non-Teaching staff members are assessed under different categories.

· Character and Habits

· Departmental Abilities

· Capacity to do hard work

· Discipline

· Reliability

- Attitude

· Relations/Co-operation with superiors, subordinates, colleagues, students and public,

· Power of Drafting (where applicable)

· Efficient organization of documents

· Technical abilities

The Annual Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analysing their strengths and weaknesses and ensuring better performance.

File Description	Documents
Paste link for additional information	http://www.iimchyderabad.com/Faculty%20Appraisal%20Form.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution follows internal and external financial audit statutory requirements. Two firms are engaged for getting the work done. Internal audit is conducted at regular intervals i.e., every month. The audit is carried with vouching. The queries are clarified through verification of accounts with respective documents. On regular inspection, if any errors are raised they are rectified as per instruction of the auditor. The annual audit is conducted by another firm as per the statutory requirements. The auditor visits the campus and inspects the internal audit reports. As per requirements the accounts as well the suggestions given by internal auditor are effected or not are verified. The institution always has a record of getting no major audit objections. The external audit is carried with proper audit certificates annually.

File Description	Documents
Paste link for additional information	http://www.iimchyderabad.com/6.4%20Audit%20Mechanism.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The main aim of resource mobilisation and optimal utilisation of

resources is to put the institution on bench mark in tune with quality teaching and unique growth of students.

The internal resource generation is coming in the form of Academic Receipts (College fee). All the major financial decisions are taken by the Institute's Governing Body (GB).

Optimum utilization of funds

• Adequate funds are utilized for effective teaching-learning practices that include Orientation Programmes, Workshops, Inter-disciplinary activities, training programmes, Refresher Courses that ensures quality education.

• Budget is utilized to meet day to day operational and administrative expenses and maintenance of fixed assets.

• Enhancement of library facilities needs to augment learning practices and accordingly requisite funds are utilized every year.

• Adequate funds are utilized for development and maintenance of infrastructure of the college.

• Some funds are utilized for social service activities as part of social responsibilities through NSS and NCC.

- The college invites the quotations to purchase furniture and other equipment from various vendors. The final decision will be taken by the management.

• The payment is released after delivery of the respective goods. It is done as per the terms and conditions mentioned in Purchase order.

• All transactions have transparency through bills and vouchers. The bill payments are passed after testing & verification of items.

• Only authorized persons (Hon.Secretary & Correspondent and Principal) operate the transaction through bank.

• The Financial audit is conducted by chartered accountant every financial year to verify the compliance. Transparency and accountability is ensured by conducting an annual audit of the statements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IIMC Quiz Carnival- 2.0

The Online Quiz Carnival 2.0 was organized from 31.05.2021-25.06.2021, i.e, 27 days. A Committee was constituted to execute this mega event. In this event 27 subjects were taken into consideration for quizzing. The Flier was prepared and circulated among the students, faculty and academic fraternity for huge participation. The Faculty was assigned the preparation of Question paper through Google forms. The Quiz links were made available on the college website, www.iimchyderabad.com from 11am. To 12 noon. After completion of the quiz, the responses were consolidated by the Convener and based on the highest score the cash awards were announced to the winners. The First prize winners Rs.500/-, the second prize winner receives Rs.300/- and for the third prize winner receives Rs.200/- respectively. The other participants, who score 60% and above receives an e- certificate,. Total 24,500 members participated in the Online Quiz Carnival 2.0 and made a thumping success.

Faculty Development program

The Objective of the FDP Committee is to intensify the teaching pedagogies of the faculty in terms of Communication, Classroom etiquette and Motivation. The committee conducted the Intra Collegiate and Inter Collegiate programs on 'Creating PPTs for Online Teaching on 29.08.2020, A Six day FDP on Statistical Tools & their Applications from 23-28.11.2020, A Two day International FDP on Continuous Professional Development from 04 – 06.12.2020, in collaboration with Veda Vignana Academic & Research Centre and Dr.M.G.R.Government College of Arts & Science for Women.

An Inter Collegiate FDP on Innovative Teaching methodologies in Commerce and Management was conducted in the college auditorium on 20.02.2021 The resource persons addressed the audience on Research &

Pedagogical skills, innovative teaching methods and How to use the teaching aids in the classroom.

A Three day National Virtual Inter- Collegiate FDP on Research Methodology for Social Sciences was organized on 19-21.05.2021. 3000 faculty, Research scholars and students participated across the country.

File Description	Documents
Paste link for additional information	http://www.iimchyderabad.com/OnlineQuizCarnival2021.html
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

· 1. Usage of ICT

The use of ICT tools has become an integral part in teaching -learning process. IQAC always encourage the faculty to utilize these tools in classroom teaching and labs. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each departments. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility. Periodically IQAC has trained the Faculty to use ICT by arranging different workshops on Google Apps and handling ICT instrument etc In teaching and learning, the feedback system is implemented to take the review of reliability and use of ICT facilities. The integration of information and communication in teaching and learning provides better chances for teachers and students to work better in current scenario of covid-19.

A. Power point presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar Halls and Auditorium are digitally equipped wherein the guest lectures, expert talks and various competitions are regularly organized for students.

C. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

D. Online competitions- Various events such as Ad-mad show, Essay writing competition, Poetry writing competition, Project presentations, Movie quiz, Quiz Carnival and paper presentations etc. are being organized with the help of various Information and Communication Tools.

G. Faculty Development programs & Workshops- Teachers use various ICT tools for conducting FDPs and Workshops on latest trends in research, usage of Statistical analysis in research and various other tools etc.

- 2. ABHYAS

A training program for the supporting staff was organized by the Department of English, in the Seminar Hall.

Objective: "Come alive with what we can do. Let's help each other to read the past and write the future by spreading the treasure of literacy. As our literacy rate rises, so does our value for life and people."

The Department of English strongly believes that, learning has always been the foundation of being a better person. We should try to bring happiness among the people by spreading change. To be able to read and write paves the way to express the emotion through language. Illiteracy acts as a hindrance in the development of an individual and in one's pursuit of attaining a better quality of life, which in turn affects the society as a whole. A Notice was circulated by the Department of English to the supporting staff, to give the information about the date and time.15 members attended and utilized the sessions. We have started them teaching Alphabets, as the learning of alphabet is foundational for reading and writing. The Faculty made them to identify the Upper case letters, Lower case letters, tracing the alphabets, pronouncing them correctly, writing them in order for the first three sessions. During the later sessions, we made them to write and pronounce two and three letter words. Books were also distributed to the staff for further practice.

During the second level, the department members have taught them about proper grooming, as neat and tidy appearance is commonly linked with an individual's health and hygiene. They have learnt

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some basic Etiquette such as, making them learn positive Body
Language, assertive communication, Time management, handling the
stress and work - life balance.

Outcome: The supporting staff members have shown interest in
learning the alphabets by practicing them orally as well as in
written form. While some of them have learnt the alphabets quickly,
others need more repetition and time to learn them. They have also
learnt how to respond in a polite manner.
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File Description	Documents
Paste link for additional information	http://www.iimchyderabad.com/ClassRooms.html
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	http://www.iimchyderabad.com/ActivitiesReport2020-2021.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the key challenges facing society today. The institute conducts regular gender equity promotion programs. Guest speakers from prominent field are invited to speak on the given topic which highlights the importance and contribution of women in the society. The institution acknowledges the fact that today India is the youngest nation in the world with 69 % of its population between 18 to 35 years of age. This demographic dividend that India achieved has to be harnessed for the progress of the nation.

· The institution accords utmost priority to the safety and security of not only the students but also of the staff, and ensures a fool proof vigilant system so that every student, especially girl students, will feel secured and protected to pursue their educational endeavours. In this regard myriad initiatives have been taken by the institution to foster gender equality and gender sensitization programs, thereby to ensure safety of girl students. To have a hawk eye, the institution installed CC (Closed Circuit) cameras at key places in the campus and also in all the class rooms for a round the clock vigilance.

· The institution has different committees such as Anti – Ragging Committee, Students Grievance Committee and Discipline Committee which are on heels to provide quick relief to the students and to ensure the maintenance of decent and moral atmosphere within the campus.

· The Women Empowerment Cell- Ujjwala, invite the advocates and personnel from police department (SHE Teams), has organized numerous programs to enlighten the girls on cybercrimes and the defence mechanisms against these crimes.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Self Defence Program for girls

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy

D. Any 1 of the above

Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution facilitates several techniques for the management of waste. The primary focus is to reduce and reuse the waste. The management has also advised to refuse anything which is not necessary. The college is providing dustbins in all the classrooms and at different departments. Every day the waste is collected at source in bins and disposed of through GHMC vehicle. It was stressed that we should avoid plastic bags to the best possible extent in the campus and should use the utensils made up of either glass or metal.

College adopts almost paperless concept by digitization of office procedures through electronic means via WhatsApp group, emails thus, reducing paper-based waste and reduce carbon dioxide emissions. The use of paper printed on one side is encouraged in sending printed drafts before final document as environmentally preferred alternative to waste management, to reduce pollution. Electronic/ Electrical gadgets are repaired for minor defects by the technicians to ensure its optimum utilization. Campus is free from any kind of radioactive waste. There is no system of Waste recycling in the college. However, there is rain water harvesting pit in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	E. None of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background with different languages, we do not have any intolerance towards

cultural, regional, linguistic, communal socio economic and other diversities. With great fervour the national festivals such as Independence day, Republic day, Dussehera Samburalu, Karthika Deepotsavam, Id-Milap, Christmas, Sankranthi Samburalu, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Sardar Vallabhbhai Patel, Sarvepalli Radhakrishnan are celebrated in the college.

The college also organizes various programs to celebrate the cultural diversity of India. Similarly, our students also celebrate the different festivals with joy and enthusiasm which help them to implant the social and religious harmony. The diversity in India is unique. Being a large country with large population, India presents endless varieties of physical features and cultural patterns. It is the land of many languages and only in India people professes all the major religions of the world. To represent our Indian culture, the following events were organized.

Date & Year (2020-2021)

Title of the event

21-06-2020

Yoga @Home by NSS unit on account of International Yoga Day

22-08-2020

Ganesh Chaturthi

30-09-2020 & 1/10/2020

Gandhi Jayanthi Celebrations by Commerce Club and Literary Committee (Competitions held)

21-10-2020

Dasara Samburalu

12-03-2020

Kartheeka Deepostavam

01-12-2021

National Youth Day by NCC & NSS - Pledge

18/01/2021

Maintenance of Statues of National Leaders by NCC

23/1/2021

Parakram Diwas (Presentations by NCC cadets)

25/01/2021

National Voters' Day- Pledge

30/01/2021

Martyrs Day

02-06-2021

Vasant Panchami

27/02/2021

Gandhi statue Cleaning by NCC cadets

03-04-2021

NSS unit organises National Safety Day

03-08-2021

Guest Lecture on 'Women in Leadership Achieving Equal Future in Covid-19 World' by Dr.M.Vara Lakhmi, state Secretary, Bharat Scouts & Guides

19/04/2021

Ugadi celebrations

22-04-2021

Orientation on "National Service Scheme" by Dr. Ramulu, Programme Co-ordinator, NSS, Osmania University

22-04-2021

Earth Day Celebrations 2021 by NSS Unit (Online Competition) (Mr. and Miss Earth)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Describe the various activities in the Institution for inculcating values for being responsible citizens as reflected in the Constitution of India within 200 words

Induction of the students

The college establishes policies that reflect core values. Code of conduct/ethics is prepared for students and staff and everyone should obey the conduct rules. Students are made aware about the code of ethics, human values, rights, duties and responsibilities as a citizen of India during induction as well as other programmes throughout year.

College Assembly

Singing of national song and national anthem in the campus every day by the staff and students, as to bring a feeling of patriotism among all is practiced before starting the daily chores.

Celebration of National festivals

Every year Institute celebrates Republic Day and Independence Day on January 26, and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem followed by distribution of sweets is the regular decorum of the programme.

National Girl Child day & Womens' day

Ujjwala- Women Empowerment Cell organizes various competitions and activities on Womens' day as well as National Girl Child day every year. The students are encouraged to participate in the events without any gender bias.

Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities

and on saving the environment. Ethical Values, rights, duties, and responsibilities of citizens are some of the topics that are enlisted in Elocution, debates, and class presentations.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college establishes policies that reflect core values. Code of conduct/ethics is prepared for students and staff and everyone should obey the conduct rules. Students are made aware about the code of ethics, human values, rights, duties and responsibilities as a citizen of India during induction as well as other programmes throughout year.

College Assembly

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Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment. Ethical Values, rights, duties, and

responsibilities of citizens are some of the topics that are enlisted in Elocution, debates, and class presentations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year IIMC celebrates National Festivals i.e. Independence Day on 15thAugust and Republic Day on 26thJanuary with pomp and gaiety by hoisting the national tricolour in the college ground. After unfurling the flag, students and staff sing the National Anthem and other patriotic songs. On these occasions, the Chief Guest and Principal deliver Independence/Republic day messages.

The following is the list of events/ competitions, memorable days and the festival celebrated in our college.

Date & Year (2020-2021)

Title of the event

21-06-2020

Yoga @Home by NSS unit on account of International Yoga Day

22-08-2020

Ganesh Chaturthi

30-09-2020 & 1/10/2020

Gandhi Jayanthi Celebrations by Commerce Club and Literary Committee (Competitions held)

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Dasara Samburalu

12-03-2020

Kartheeka Deepostavam

01-12-2021

National Youth Day by NCC & NSS - Pledge

18/01/2021

Maintenance of Statues of National Leaders by NCC

23/1/2021

Parakram Diwas (Presentations by NCC cadets)

25/01/2021

National Voters' Day- Pledge

30/01/2021

Martyrs Day

02-06-2021

Vasant Panchami

27/02/2021

Gandhi statue Cleaning by NCC cadets

03-04-2021

NSS unit organises National Safety Day

03-08-2021

Guest Lecture on 'Women in Leadership Achieving Equal Future in Covid-19 World' by Dr.M.Vara Lakshmi, state Secretary, Bharat Scouts & Guides

19/04/2021

Ugadi celebrations

22-04-2021

Orientation on "National Service Scheme" by Dr. Ramulu, Programme Co-ordinator, NSS, Osmania University

22-04-2021

Earth Day Celebrations 2021 by NSS Unit (Online Competition) (Mr. and Miss Earth)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

1. Virtual Placements

Objectives:

1. To encourage the interested students', opting for the placements virtually.
2. To adapt for the substantial changes in the recruitment process.

Outcomes:

1. The students got placed by adapting the methods of virtual placements drive.
2. Students are motivated to attend the virtual placements and internship drives.

Context:

National lockdown and social distancing regulations consequentially resulted in placement providers having to cancel student placements, due to a shift to virtual working, redeployment of staff and the increase of students contracting on practice-based placements. Because of the pandemic, hiring rates have dropped drastically. Just like online classes have solved the challenge of educating and training the students, Virtual Drives are helping our institution in improving the placement rates during this pandemic and lockdown.

Practice:

Maximum communication between Training & Placement Officer and the Recruiters was also virtually done and the Pre- placement talks were delivered in online mode. The TPO approached many companies with our online recruitment proposal. Some accepted, while others refused.

Evidence of success:

9 companies have conducted Virtual placements drive and recruited 125 students and 6 companies provided internships, for 162 students through telephonic interviews. The college has taken great care from holding webinars about changes in career options in times of social distancing to requesting companies, to take online tests and interviews.

Best Practice : 2

1. Upgradation of Infra structural Facilities

Objective:

To provide expansive infrastructure.

Outcome:

Utilization of infra-structural facilities ergonomically.

Context:

The Principal of college proposes extension, construction and renovation of the existing facilities of equipment and other infrastructural facilities. It is mainly done by keeping in view the additional number of students.

Practice:

The college takes necessary care and precaution towards the maintenance of its infrastructure, facilities and equipment. To make optimum use of the existing infrastructure for teaching and learning, time table of UG and PG is designed in a systematic way.

Evidence of success:

The Classrooms in the fourth floor, spacious Computer lab with 83 computers and Sports room were newly constructed, to excel at stakeholder's expectation and provide a conducive and vibrant environment for holistic development and progress. Furniture including benches, desks, tables, cupboards and chairs are repaired and some are replaced.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

http://www.iimchyderabad.com/Institutional%20Distinctiveness2020-21. pdf

Title: Welfare measures to the staff 31.05.2021

Employees' play a key role in the existence and growth of an institution, therefore their welfare is essential, and to keep their motivation levels high. The term welfare is a relative concept; therefore it varies from time to time, region to region and from institution to institution. Employee welfare entails all those activities of employer which are directed towards providing the employees with certain facilities and services in addition to salaries. IIMC has always been keen on the overall development of the teaching and non-teaching staff and abides by their welfare. All the Staff members were given two months groceries twice in this academic year, providing dresses as a welfare measure. The management ensures the wellness of its employees with free Covid tests, reimbursement for the vaccination and enables them to optimize their potential.

It includes various services, facilities and amenities provided to employees for their betterment. The main intensions behind this welfare measure is as

• To look after the needs of the staff to maintain their high morale

• To coordinate for benevolent facilities for the members of staff

• To plan for general welfare activities for, teaching, administrative and non-teaching staff

Every Staff member praised the kind gesture of Management, was satisfied by this voluntary service and also feels committed to the organization. Employees would be healthy and they would be mentally and physically fit to perform in the best manner. Thus it promotes a healthy work environment.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of Action for the Next Academic Year

- Conducting International Conference / National Level Symposium for different disciplines.
- Adapting Mentor: Mentee Format.
- Green campus

- Providing internships for the certificate course students.
- Conducting Guest lectures on "Right to Information Act'.
- Organizing community service programs.
- Encouraging faculty to attend

1. Professional Development Programmes
2. International / National Conferences / Seminars / Workshops
3. Paper presentations
4. Swayam Courses
5. Enrolling for Ph.D
6. Qualifying in SET / NET
7. Research Publications
8. Refresher Courses

- Encouraging more number of students participating in Intra & Inter Collegiate events.
- To conduct capability enhancement programs.
- Initiating competitive exams committee
- Observance of National / International days of importance.
- Conducting more placement drives & providing internships.
- Introducing new certificate courses.
- To conduct Student Development programs / Career Oriented programs.
- To organize soft skills training program for students.
- Continuing training program for supporting staff i.e., Abhyaas.
- Promoting e-governance system.
- Encouraging field trips / campus visits / industrial visits.
- Organising more outreach programs
- More club activities.