Darwinbox is Asia's fastest-growing SaaS-based HR Technology platform. A brainchild of alumni from the country's most distinguished institutions (IIT/IIM/XLRI) and organizations (McKinsey, EY, Google), Darwinbox is the preferred technology partner of 500+ global enterprises with more than 1 million+ employees using the platform.

Our end-to-end HCM technology suite competes with the best in the business and has won against giants such as SAP, Oracle and Workday several times to acquire iconic enterprise customers ranging from the largest conglomerates to unicorns - Adani, Mahindra, Kotak, TVS, Arvind, Nivea, Puma, Swiggy, Paytm, Bigbasket and Delhivery etc.

Job Description | Graduate Trainee

Responsibilities:

- Understand client's business processes and configure the payroll module for their needs

- Support clients during payroll processing, monthly reporting, statutory filing etc.

- Resolve client queries on the payroll product and processes, as and when required

- Recommend best people practices aligned with client business needs

- Solve for client use cases in implementing payroll and related policies on the Darwinbox platform, using sound judgment and problem-solving skills to suggest the best solution for the use case.

- Represent client's interests during product development and enhance quality of the platform.

Requirements:

- B.Com, BBA or equivalent degree

- Ability to question the status-quo and push for improvements in process and product

- Excellent written and verbal communication skills

- Good problem-solving and critical thinking ability

- Proficiency in MS Excel, Word and PowerPoint