

# **INDIAN INSTITUTE OF MANAGEMENT AND COMMERCE**

**ESTD: 1973**

**U.G. & P.G. COLLEGE**

**Sponsored by Vasavi Foundation**

**Affiliated to Osmania University**

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## **RE-ACCREDITATION REPORT**

**Submitted to**

**THE DIRECTOR**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**P.O.BOX 1075, NAGARBHAVI,**

**BANGLORE-560072, KARNATAKA, INDIA**

## **PREFACE**

Indian Institute of Management and Commerce (IIMC) is the only college of the University started its academic journey with B.Com. (Hons) in 1973. Today it offers five courses at U.G. level in addition to B.Com. (Hons) such as B.Com. (Computers), B.Com. (General), B.Com. (Computer Applications), BBA and B.Sc. (Mathematics, Statistics and Computers). At P.G level it offers M.Com. It is one of the most vibrant and happening colleges, leaving its stronger peers way behind in most spheres of life be it academics, sports, art, culture, and discipline. The college has been regularly producing position holders in various disciplines especially in Commerce and Management. The college is credited with well qualified faculty in all disciplines and aspiring students having zeal to learn several aspects. The college has transformed itself into an institution that not only strives to achieve academic excellence and holistic development of students but also inculcates values and ethics.

The college is located in the heart of the city, surrounded by corporate offices, commercial complexes and a good business Centre. The college provides an excellent opportunity for student-industry interaction. The Placement & Career Guidance Cell of our college is trying to collaborate with industry by creating internships and placements to students.

The college forms various committees through which co-curricular and extra-curricular activities are conducted to encourage students for their overall development and also to build confidence to face challenges in their life and mold them into goods citizens of the society. Social awareness programmes and seminars conducted to educate them about various societal issues, and make them into responsible citizens, inculcating traditional values and strengthening their knowledge to face global challenges.

Our College being affiliated to Osmania University, follows the curriculum designed by the University. The college provides a platform for the students to gain knowledge beyond curriculum by conducting various seminars, workshops and inter-departmental activities.

The college also has a blend of dynamic experienced faculties rich in experience and young faculties with innovative spirit. To encourage the students' knowledge from a contemporary divergence, prominent experts from academics, business and industry are invited round the year. The college has a well-defined and transparent admission process which follows the guidelines given by the University.

NAAC accreditation will not only get us the desired critical review and analysis of the progress we have made so far, but also affirm our commitment to strive for achieving excellence.

The Self Study Report being submitted for the second cycle of Assessment and Accreditation presents information as per the requirements laid down by NAAC. It is our privilege to submit the Re-Accreditation Report (RAR) to the NAAC, Bengaluru for reassessment and reaccreditation of our college.

## **EXECUTIVE SUMMARY**

### **CRITERION I: CURRICULAR ASPECTS**

The vision, mission and objective of the college is reflected in the college motto- “Applied Knowledge Leads to Growth”. Right from its inception in 1973 till today, the college has striven to achieve greater heights in imparting quality education through sustaining traditional values and contributing to the global needs. Developing an ardent quest for knowledge, freedom of expression, respect for culture, research, generating sensitivity towards one’s environment are some of the focal points around which the college works.

The College started its journey in education with B. Com. (Hons.) in 1973, today we offer five courses at U.G. level, such as B.Com. (Computers), B.Com. (General), B.Com. (Computer Applications), BBA & B.Sc. (Computers). At P.G. level we offer M.Com. The college is affiliated to Osmania University, hence it follows the course designed by the Department of Commerce, Osmania University. The college offers two certificate courses sponsored by UGC, introduced in the year 2010-11 such as (1) Event Management (2) Stock Market Operations and Investment Management. With a focus on the overall development of students, excellence in curricular and extra-curricular activities are promoted. Campus Placements & Career guidance cell of our college plays a vital role in providing training to the students, by entering into MoUs with Soft Skill Development Companies such as National Skill Development Corporation (NSDC) and Stratadigm Pvt Ltd. Internships are provided to the students in the second year itself by various companies. The first year students are trained in personality development and communication skills. The second and third year students are trained in Soft skills, communication skills, inter-personal skills, interview skills and General Aptitude.

The college forms various committees among the staff for conducting Curricular, Co-curricular and Extra-curricular activities. Social activities are conducted for the betterment of students in particular, and society at large. The Ujjwala committee and Grievance & Redressal Cell are formed to meet the special needs of students. The college keeps pace with most of the technological developments related to education, be it the college library, website, office and administration, class rooms and continuous efforts are made to modernize the college infrastructure.

## **CRITERION II: TEACHING-LEARNING AND EVALUATION**

The college imparts quality education in various disciplines ranging from languages to Humanities, Commerce, Mathematics, Statistics and Management. During 2011-12 BBA and during 2013-14 B.Com. (Computer Applications) are introduced after seeking approval from the University. Admissions in the college are on merit-basis completely adhering to the norms of Osmania University. Admission Committee which is duly constituted by the Statutory body of the college. The admissions are based on the marks secured in the Intermediate or its equivalent, as per the rules of the Government of Telangana. The admission committee ensures equal opportunities to different sections of the society, as per the guidelines of the affiliated University. Due consideration is given to Sports and other Extra-curricular activities. The college provides ample support to the deserving economically poor & socially backward students both in the form of cash and kind. The college has rich tradition in helping the deserving students financially and morally. The placement and career guidance cell offers training for students aspiring for the campus placements to enhance their employability skills and competitive strength. To motivate students, many cash rewards are given for outstanding performance in academics, sports, curricular and co-curricular activities.

For better dissemination of knowledge, the college provides Information & Communication Technology (ICT) for teachers and students. Further each department organizes seminars, workshops, quiz competitions, talent tests for students to gain onsite knowledge. The faculty regularly participates in seminars, workshops and conferences and strengthen their knowledge to be on par with the changing academic demands. The academic performance of the students is regularly observed by giving assignments from each unit. The college conducts mid-term and pre-final examinations mandatorily. The student's attendance is regularly monitored and the information is displayed on the college notice board and uploaded in the college website.

### **CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION**

IIMC is known for its dedicated efforts towards encouraging teaching staff against research. Faculty members are enthusiastically take initiative and interest in writing research papers, enrolling themselves into M.Phil., Ph.D., and publication of books in their respective disciplines. The college encourages the staff in research field by providing various monetary and non-monetary benefits. The college hosts the visit of national and international renowned personalities from India and Abroad.

During 2014-15, one of our faculty members was awarded with Ph.D. from the Department of Commerce, Dr B.R. Ambedkar University. Five more faculty from various disciplines are at the verge of completing their research work.

As per the curriculum, undergraduate and post graduate students are given projects in B.Com. (Hons), BBA and M.Com., where a project guidance committee is formed to guide the students in accomplishing the projects and submitting them to the University. In the year 2015-16, Department of Commerce, Osmania University conducted “Best Project Competitions” where out of six prizes announced, five of them are bagged by our students of B.Com. (Hons). The students are motivated to conduct inter-disciplinary seminars and classes to gain overall development.

There is no consultancy service provided by the college so far to any external agencies or institutions.

The college conducts regular extension activities and services so that, education and social work not only helps the society at large but also inculcates team spirit, morals, ethics among the students. The Ujjwala Committee of our college conducts programmes on women empowerment, gender sensitization and also provides counseling and mentoring on any issues relating special attention.

The college conducts blood donation camp, health awareness camp, rural development programmes, cultural fest, eco-club activities and go-green Ganesha (idols made with clay).

#### **CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES**

The infrastructural policy of the college is driven by visualization of future requirements of teachers, students and administration. The college aims at providing quality based education, keeping this in view, the college is committed towards providing ample infrastructural facilities in the campus such as ventilated class rooms, library automation, office automation, three computer labs with wi-fi connectivity, ample systems to facilitate students. The college management not only ensures the availability of infrastructural facilities but also aims at maintaining with proper care. The maintenance committee assess the needs and reviews the infrastructural facilities required by the staff and students in the campus. Library provides books, journals, magazines, technical assistance and other learning resources which enable the students to acquire information and knowledge required for updating their knowledge time to time. The college provides extensive use of ICT resources for both staff and students as and when required.

The college is unique in its own way by establishing a Commerce Lab, which is exclusive in the twin cities colleges affiliated to University. The Commerce Lab provides vivid exposure to the students who aspire to learn commerce in a practical oriented approach.

## **CRITERION V: STUDENT SUPPORT AND PROGRESSION**

IIMC believes that its primary stakeholders are the students. All aspects of education are focused on the vision, mission, core values and objectives contributing to the integrated development of students. The college admits students from all the communities and empowers them through quality education, intensive mentoring, counseling and train them to face challenges from professional, personal and also aim at making them responsible and sensitized citizens of the country. Various committees of the college conduct programs, seminars, workshops, quiz competitions and social awareness programmes. Library facility, fee concession, students' aid and various scholarships (both government and from the college management) are provided. Special concession is also given to deserving students from financially disadvantaged backgrounds. The college offers bridge course for those students who come from non-commerce and non-mathematics background. Remedial classes are also arranged for the slow-learners to prepare them to perform well in the final examinations.

The Grievance Redressal Committee, Anti-Ragging Committee and Internal Complaints Committee ensure conducive and secure atmosphere for growth and development of students. The Placement and Career Guidance Cell facilitates training and on campus recruitment of our students. Many companies visit our campus to recruit students. From time to time, we take a feedback from the companies visited our college. This helped us to train the students as per the market demand and requirements. We constantly support and guide students for career advancement and progression.

The college maintains regular contact with the alumni association through mails and social networking sites. Alumni donates various funds for the student scholarships.

## **CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

Our college is on a mission to transform the students into achievers. The motto is to inculcate confidence in them and train them to acquire leadership qualities. The management of the college lays emphasis on the wholesome development of students by encouraging the staff to strengthen their knowledge by participating in seminars, workshops, conferences. College also encourages to upgrade their academic qualification by qualifying in NET, SET and Ph.Ds. The policies and plans of the college are monitored from time to time. The college provides a platform for student leadership by nominating students as class representatives from both boys and girls. The class teachers play a vital role in electing class representatives.

The college functions in a fairly decentralized manner, delegating authority through Principal, Vice-Principal, Heads of various Department. The Co-curricular and Extra-curricular activities are carried out by the conveners and co-conveners nominated from the faculty along with their team members. The college is committed to uphold highest standards of quality in academics and extra-curricular activities. Each class has a class mentor, class representative and assistant class representative to decentralize some of the academic activities and also to inculcate leadership qualities among the students.

The college strives towards starting new courses, industry – University association, infrastructural facilities, ICT usage, community development, etc., The Principal of the college remains in constant contact with the Governing Body and keeps it apprised of all major issues. The grievance cell of the college is quite active and vibrant in handling matters of students and staff.



## **CRITERION VII: INNOVATIONS AND BEST PRACTICES**

As an academic institution it is college's responsibility to inculcate good habits and responsibility among students. Students are instructed to wear identity cards right from entering into the campus till they leave the campus. We conduct mid-term and pre-final examinations to check the performance of students, before attending final examinations. The attendance for these examinations is maintained separately. The toppers in mid-term and pre-final examinations are rewarded with cash prize. The alumni and Vasavi Seva Kendram, as a token of financial incentive rewards the toppers in annual examinations every year. Students coming from non-Commerce and non-Mathematics are offered bridge courses and Remedial classes for the slow-learners.

We provide scholarships to economically backward students. College conducts various seminars/workshops to invigorate the knowledge of students beyond curriculum by inviting experts as resource persons from University/industry and other reputed institutions. Complete fee waiver is given to the students who excel in sports/games at different levels. The college observes significant days such as Youth Day, Health Day, NSS day, Human Rights Day, Ozone protection day, Environmental Protection Day, etc., The students took part in an oath for Anti-Ragging during 2015-16. The discipline committee of the college ensures congenial atmosphere and security for the students. The Ujjwala committee conducts social awareness programmes such as gender sensitization, women security and other related issues of women in the society.

The college takes staff welfare measures such as sanctioning festival bonus to staff during Dussera and Diwali. The staff are entitled to receive interest free loans, maximum to Rs.2,00,000/- per head and also provided with Medical Insurance Policy. A research committee is formed to promote research among the staff and a research incentive of Rs. 30,000/- is provided by the college to the staff pursuing Ph.Ds. A cash reward of Rs. 5,000/- is provided to the staff, publishing articles in reputed journals and also cash reward of Rs. 10,000/- for every book publication. The faculty are sponsored for attending national/international seminars/conferences by the college.

The college brings out Magazine "Pragyna" every year, News Letter "Campus Pulse" bi-annually and a College Diary with a unique concept annually.

## SWOC ANALYSIS

### Strengths

1. Continuous support and guidance from Management, Governing Body, Principal and Alumni for the overall development of the college.
2. Transparent admission process, following the norms of University, affiliated and admitting the students from diversified communities on merit basis only.
3. Well qualified teachers with passion, dedication and determination towards teaching.
4. Students with great zeal and enthusiasm in learning and achieving university ranks and rewards in miscellaneous competitions conducted by the college and University.
5. Well-equipped infrastructure, computer labs, furnished and ventilated class-rooms, auditorium and seminar hall, automated library and reading room facilitating the students and staff.
6. Seven retired Principals from diverse reputed colleges with vast experience are working as senior faculty members in all disciplines and also acting as an advisory body.
7. Commerce Lab with unique features in training the students with a practical approach. The commerce lab has become a model lab for all other colleges in the twin cities. Faculty from various colleges visit our commerce lab and seek our advice to establish the same in their college.
8. The IQAC of the college continuously monitors all academic, co-curricular and extra-curricular activities of the college regularly for quality sustenance and holistic development of students.
9. The Placement & Career Guidance Cell collaborates with heterogeneous training institutions to train students in soft skills, interview skills, personality development and communication skills. The Placement Cell takes the initiative in bringing the reputed companies for placements. We take feedback from the companies visited to monitor our student progression in placements and train them as per the market demand.
10. We inculcate social responsibility among the students by conducting many-sided social awareness programmes such as Swachh Bharat, yoga, meditation, counseling and mentoring.
11. Faculty update their academic qualifications by pursuing M.B.A. M.Phils., Ph.D.'s, qualifying in NET/SET and also pursuing MBA, and any other Double Post Graduation courses.

### Weaknesses

1. Lack of adequate parking facility.
2. No Hostel/Residential accommodation to the students coming from other States.

### Opportunities

1. Alleviation of fourth floor in the college for library automation.
2. Introduction of certificate courses in inter-disciplinary subjects.
3. Entering into consultancy services and collaboration with Universities, Research Bodies and Professional Institutions.
4. Training the students to meet the demand in placements globally.
5. To train the faculty academically and professionally for their holistic development.

## **Challenges**

1. Counseling/Mentoring the students on issues relating to academics and any other disciplinary or personal matters.
2. Offering training to students to be on par with the changing market demands time to time.
3. Creating reasonal aptitude, logical, critical and analytical thinking among the students.
4. Improving the knowledge of students beyond curriculum designed by the University by collaborating with various Universities, research bodies and training institutions.

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## SECTION B: PREPARATION OF SELF-STUDY REPORT

### 1. Profile of the Affiliated/Constituent College

#### 1. Name and Address of the College:

Name:	INDIAN INSTITUTE OF MANAGEMENT & COMMERCE	
Address:	6-1-91, Adj. To TELEPHONE BHAVAN, KHAIRTABAD, HYDERABAD.	
City	Pin: 500004	State: TELANGANA
Website:	<a href="http://www.iimchderabad.com">www.iimchderabad.com</a>	

#### 2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Email
Principal	Sri K.Raghuv eer	O: 040-23237902 R: 040-245502767	9246292767	<a href="mailto:krv1955@gmail.com">krv1955@gmail.com</a>
Vice Principal	Smt M.Satya Sudha	O: 040-23231542	8885531542	<a href="mailto:sudhaiimc@gmail.com">sudhaiimc@gmail.com</a>
Steering Committee Co-ordinator	Sri D.Thirumala Rao	O:040-23231542	9989220163	<a href="mailto:dtrao1975@gmail.com">dtrao1975@gmail.com</a>

#### 3. Status of the Institution:

Affiliated College	<input checked="" type="checkbox"/>
Constituent College	<input type="checkbox"/>
Any other(specify)	<input type="checkbox"/>

#### 4. Type of Institution:

##### a. By Gender

i. For Men	<input type="checkbox"/>
ii. For Women	<input type="checkbox"/>
iii. Co-education	<input checked="" type="checkbox"/>

##### b. By Shift

i. Regular	<input checked="" type="checkbox"/>
ii. Day	<input type="checkbox"/>
iii. Evening	<input type="checkbox"/>

#### 5. It is a recognized minority institution?

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

NA

6. Sources of funding:

Government	<input type="checkbox"/>
Grant-in-aid	<input checked="" type="checkbox"/>
Self-financing	<input checked="" type="checkbox"/>
Any other	<input type="checkbox"/>

7.

a. Date of establishment of the college 21/07/1973

b. University to which the college is affiliated/ or which governs the college (If it is a constituent college)

**OSMANIA UNIVERSITY**

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2(f)	04-02-1994	-----
ii. 12(B)	04-02-1994	-----

(Enclose the Certificate of a recognition u/s 2(f) and 12(B) of the UGC Act)

d. Details of recognition/ approval by statutory/ regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/Approval details Institution / Department Programme	Day, Month and Year	Validity	Remarks
i.	Not Applicable			
ii.				
iii.				
iv.				

8. Does the affiliating university Act Provide for conferment of autonomy (as recognized

By the UGC), on its affiliated colleges?

Yes  No

If yes, has the College applied for availing the autonomous status?

Yes  No

9. Is the college recognized?

a. By UGC as a College with Potential for Excellence (CPE)?

Yes  No

If yes, date of recognition: (dd/mm/yyyy)

b. For its performance by any other governmental agency?

Yes  No

If yes, Name of the agency and Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location	Urban
Campus area in sq.mts.	1772.59 sq.mts
Built up area in sq.mts.	3122.04 sq. mts(Approx.)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or incase the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

✓ Auditorium/seminar complex with infrastructural facilities

● Sports facilities

- \* Play ground
- \* Swimming pool
- \* Gymnasium

● Hostel

- \* Boy's hostel
  - i. Number of hostels
  - ii. Number of inmates
  - iii. Facilities (mention available facilities)
- \* Girls hostel
  - i. Number of hostels
  - ii. Number of inmates
  - iii. Facilities (mention available facilities)
- \* Working women's hostel
  - i. Number of inmates
  - ii. Facilities (mention available facilities)

● Residential facilities for teaching and non-teaching staff(give numbers available-cadre wise)

● Cafeteria –

● Health centre –

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....

Health centre staff-

Qualified doctor	Full time	-----	Part-time	---
Qualified Nurse	Full time	-----	Part-time	---

● Facilities like banking, post office, book shops

● Transport facilities to cater to the needs of students and staff

● Animal house

● Biological waste disposal

- ✓ Generator or other facility for management/ regulation of electricity and voltage
- Solid waste management facility
- Waste water management
- Water harvesting

12. Details of programmes offered by college (Give data for current 2015-16 academic year)

Sl. No	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned /approved Student strength	No.of students admitted
1	UG	B.Com	3yrs	+2	English	408	408
		B.Sc	3yrs	+2	English	60	59
		BBA	3yrs	+2	English	72	71
2	PG	M.Com	2yrs	UG	English	48	36
3	Certificate courses (UGC sponsored)	Event Management, Investment management And Stock Operations	6 Months	+2	English	40	40

13. Does the college offer self-financed Programmes?

Yes  No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes  No  Number

15. List the departments :( respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	B.Sc.	√	---	---
Arts	---	---	---	---
Commerce	B.Com.	√	√	
Any other (specify)	---	----	----	----

16. Number of programmes offered under (Programme means a degree like BA, B.Sc., MA, and M.Com.)

A Annual system	3
B Semester system	1
C Trimester system	---

17. Number of programmes with

A Choice based credit system	--
B Inter/Multidisciplinary Approach	--
C Any other (specify and provide details)	--

18. Does the college offer UG and /or PG programmes in Teacher Education?

Yes  No

If yes,

a. Year of introduction of the programme(s)(dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:

Date:

Validity:

c. Is the institution opening for assessment and accreditation of Teacher Education Programme separately?

Yes  No

19. Does the college offer UG or PG programme in Physical Education?

Yes  No

If yes,

a. Year of Introduction of the programme(s).....

And number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No: ..... Date : ..... Validity: .....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes  No

20. Number of teaching and non-teaching positions in the institution

Positions	Teaching faculty		Non-teaching staff		Technical staff	
	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC. /University / State Government (1) Recruited	1	---	2	---	--	--
Yet to recruit	--	--	--	---	--	---
Sanctioned by the Management/ society or other authorized bodies Recruited	18	27	10	11	3	1
Yet to recruit	---	--	--	---	--	---

\*M-Male \*F-Female



21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.					-	-	-
Ph.D.					3	6	9
M.Phil.					4	3	7
PG					10	18	28
Temporary teachers – No Temporary Teachers							
Part-time teachers – No Part-time Teachers							

22. Number of Visiting Faculty/ Guest Faculty engaged with the College.

22

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2012-13			2013-14			2014-15			2015-2016		
	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
SC	39	14	53	33	15	48	26	15	41	34	21	55
ST	07	01	08	07	05	12	03	04	07	3	4	7
OBC	115	39	154	143	39	182	129	55	184	156	87	243
General	143	77	220	200	66	266	178	91	269	158	82	240
Minority	07	03	10	10	03	13	37	07	44	25	06	31

24. Details on student's enrollment in the college during the current academic year:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same State where the college is located	540	36	---	----	576
Students from other states of India					
NRI students					
Foreign students					
Total	540	36			576

25. Dropout rate in UG and PG (average of the last two batches)

UG  PG

26. Unit Cost of Education

(Unit cost=total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component	Rs. 15,149/-
(b) Excluding the salary component	Rs. 3,566/-

27. Does the college offer any programmes in distance education mode (DEP)?

Yes  No

If yes,

a) Is it a registered center for offering distance education programmes of another University?

Yes  No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes  No

28. Provide Teacher-student ratio for each of the programme/course offered - 1:31

29. Is the college applying for?

Accreditation:	Cycle 1		Cycle 2	√	Cycle 3		Cycle 4		Re-Assessment:	
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30. Date of accreditation \* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only) Cycle 1: 04/10/2010 Accreditation Outcome/ Result.....Grade "B"

31. Number of working days during the last academic year - 222 Days

32. Number of teaching days during the last academic year – 188 days

33. Date of establishment of Internal Quality Assurance Cell (IQAC) - **16/08/2014**

34. Details regarding submission of Annual Quality Assurance Reports to NAAC : 11/09/2015

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/ descriptive information)

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**CRITERIA WISE INPUTS**  
**CRITERION I: CURRICULAR ASPECTS**

**1.1 CURRICULUM PLANNING AND IMPLEMENTATION**

**1.1.1 State the Vision, Mission and Objectives of the institution and describe how these are communicated to the students, teachers, staff and other stakeholders.**

- The IIMC has been established with a motto to offer qualitative education to meet the dynamic global requirements both in terms of academics and employability.
- The college focuses on quality education catering to the needs of deserving and competent students providing them all sorts of facilities for their comprehensive development.
- The college has good infrastructural facilities viz., Class rooms, Computer Labs, Commerce Lab, Library, Reading Room, Auditorium, and Seminar Hall, Separate Waiting room for Boys and Girls, NSS room, Sports & Games room.
- The college furnishes the needs of different stakeholders by imparting academic and any other information required by them from time to time.
- The college has introduced innovative ideas, introduced best practices as a part of its Vision and Mission, to build character, enhance the capability, productivity of students to meet the career opportunities.

**VISION**

- Indian Institute of Management & Commerce continues to be one of the best colleges at the National level in the field of Commerce, Management, Computers, Mathematics and Statistics to serve the students of different backgrounds and abilities through effective teaching learning experience and to create professionals.
- To unfold as a premier institution in creating and disseminating knowledge to build a better world.
- The college intends to provide need-based, interest-based relevant educational programmes to the aspiring students, taking into consideration the changes in the global environment and to create a nurturing ground for intellectual innovation by contributing to the society in a dynamic environment.
- To ensure teaching, training and academic growth from the integral components of our work ethics.

**MISSION**

- The college provides high-quality educational programmes and services that are academically and financially accessible and also to contribute to the society through the pursuit of education at the highest levels of academic excellence.
- To inculcate ethical values and professional standards among the students in order to contribute effectively towards Nation building.
- To help students embark on a journey of intellectual transformation through diverse background.
- To undertake Curricular, Co-curricular, Extra-curricular activities and academic/ industry interface for the holistic development of students.

## CORE VALUES

1. Excellence
2. Innovative Teaching-Learning practices
3. Sustainability
4. Integrity and Diversity
5. Social Responsibility

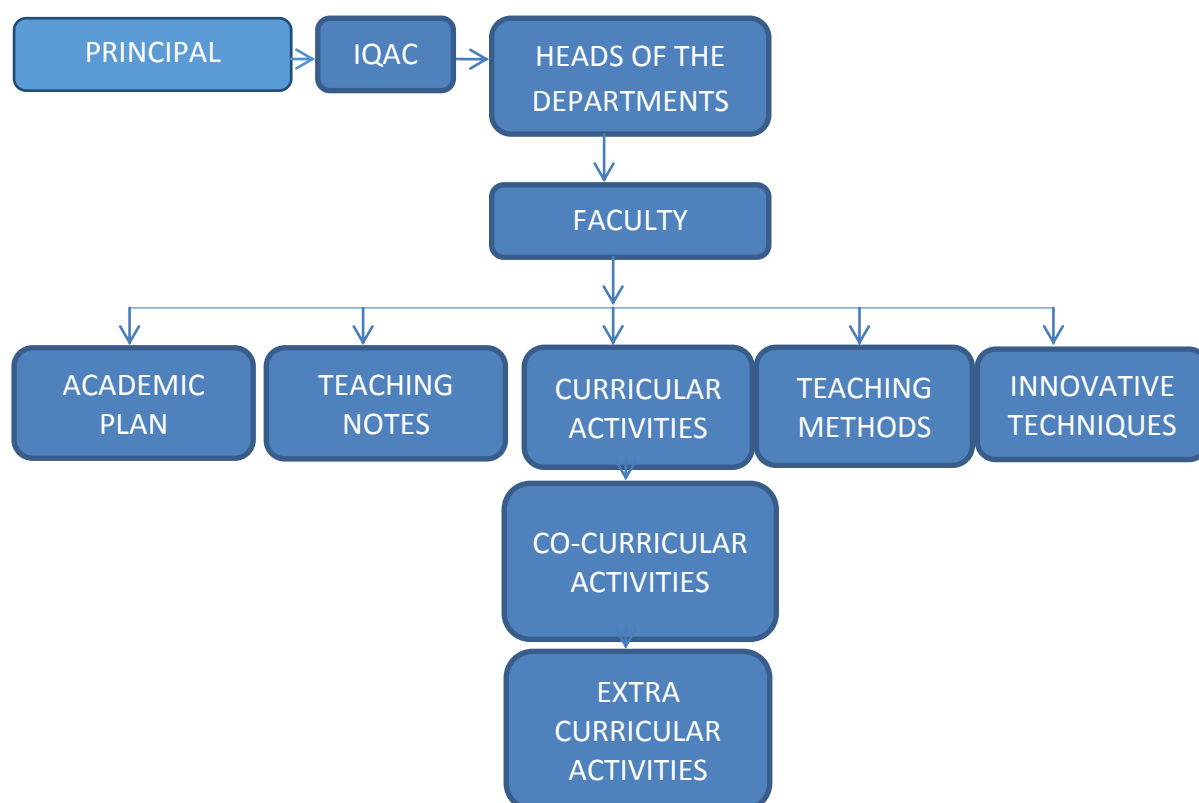
## OBJECTIVES

- To provide quality education, enhancement of skills through research and development among the students.
- To enhance the employment opportunities through innovative training and career oriented programmes.
- To promote the culture of unity in diversity through co-curricular activities.
- To encourage the students to participate in extracurricular activities.

The vision, mission and objectives of the college are scrolled on display in the vantage points of the college, through the prospectus, and also communicated to the stakeholders through website.

### 1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The college follows the curriculum and syllabi developed by Osmania University through the following process.



### **Academic Schedule:**

Under the chairmanship of Principal, the staff meeting is conducted at the beginning of the academic year.

The Heads of Departments allocate the subjects to the faculties.

- Time-Table Committee will prepare the academic Time Table and is displayed on the notice boards.
- A hand book of syllabi is provided to the students.
- Teaching Plan is prepared by the faculty as per the subjects allocated to them.
- Notices regarding Midterm & Pre-final examinations, practical's, attendance, midterm & pre-final marks etc., are informed to the students through circular, college website and SMS.
- Internal Assessment is conducted twice a year for BBA at U.G level.
- At P.G. level Internal Assessment is taken twice a semester along with seminars/assignments.
- At U. G level, Project Work is assigned to the final year students of B. Com. (Hons.) and BBA as a part of their curriculum.
- At P.G. level, Project work is assigned to the M. Com students in Fourth Semester.
- The practical's are conducted based on the question bank prescribed by Osmania University.
- Notices regarding Seminars/Internal Assessment/Practical's are sent to students through SMS & the same is uploaded on the website.

### **Seminars/Workshops/Expo/Fair**

- The college promotes the practice of conducting various seminars/workshops.
- Industrial experts, resource persons from various universities/other organizations are invited to impart their expertise which may help the students to nurture their knowledge and skills.
- Expos and Talent Tests were conducted to create awareness amongst the students, such as, Consumer Rights Expo, Tax Expo, Mathematics Fair and Management Fest and Commerce Talent Test.
- To increase the employability, our college organizes corporate training programmes through various Skill Development Agencies such as JKC (now TASK), NSDC, Stratadigm Pvt Ltd., Deloitte, etc.,

#### **1.1.3 What type of support (procedural and practical) do the teachers receives (from the university and or/institution) for effectively translating the curriculum and improve teaching practices ?**

The faculty receive the following type of support from the University/Institution:

- **Syllabus framing/restructuring by the University:**  
Osmania University plays a vital role in framing the syllabus and updating meticulously to meet the global demands. Before finalizing the syllabi the University conducts a meeting, takes the suggestions from faculty of different colleges and finally the revised syllabi is uploaded on the University website.
- **Training the Faculty:**  
Whenever there is a change in the syllabi, the departments concerned organize orientation programmes to train the faculty.
- **Faculty Development Programmes:**  
The college sponsors teachers to participate in the FDPs organized within and outside the campus.

➤ **Extension/Guest Lectures:**

Extension/Guest Lectures are organized by inviting eminent personalities from multifold streams to impart their knowledge to faculty and students.

➤ **Library:**

Library is a “Centre for Information” providing wide range of books, journals, periodicals, magazines, e-library, INFLIBNET, OPAC, British Library Membership, IPE Online Membership. A photo copy machine is installed in the library. The question papers of previous years are also available for reference. A reading room is provided. Each department has its own departmental library.

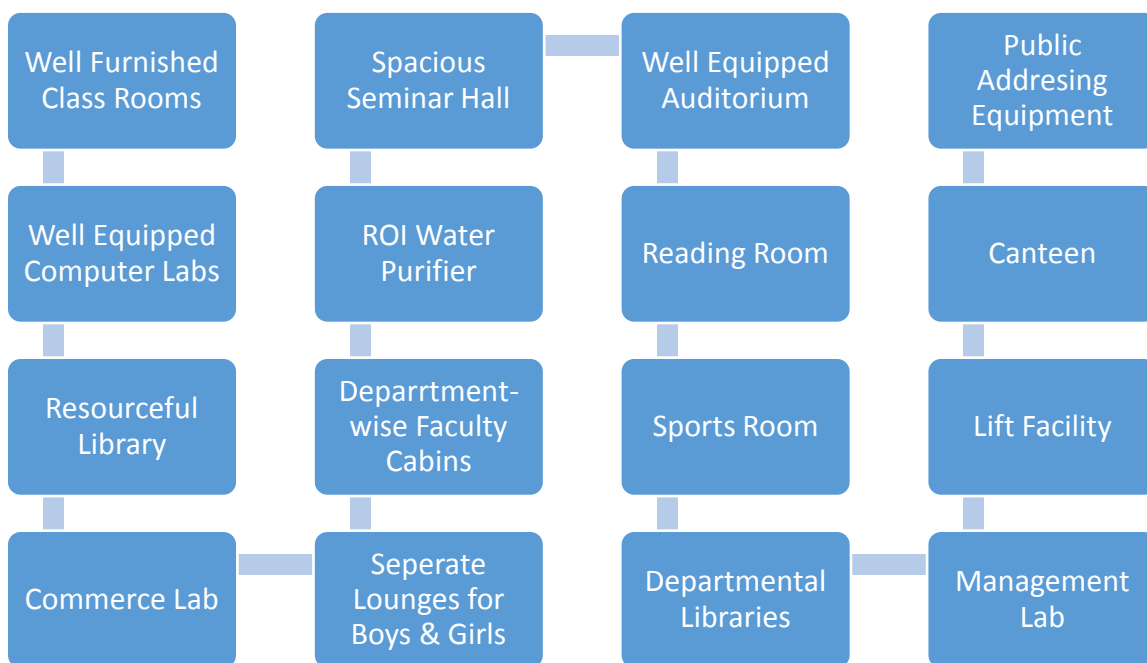
**1.1.4 Specify the initiative taken up or contribution made by the institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating university or other statutory agency.**

The following measures have been taken to impart curriculum effectively:

- The faculty members are encouraged to use ICT in their teaching.
- Orientation is given to faculty members at the beginning of the academic year on classroom management, communication & motivation and teaching-learning pedagogies.
- Teachers are advised to improvise teaching techniques.
- The IQAC encourages skill development CRT programmes.

The College provides the following facilities.

**1. Infrastructural Facilities:**



2. **Induction Programme:** To welcome the new entrants, an induction programme is organized by the college, in which details about the institution, courses offered, career opportunities, faculty introduction, alumni achievements, laurels to the college, college culture and environment, placements, infrastructure are given to the students by the Heads of the Institution.

**3. Alumni Association Meet:**

The alumni association meets at regular intervals.

**4. Role of Committees:**

Several committees are formed to encourage, motivate and promote curricular, co-curricular and extra-curricular activities.

**5. Bridge Course:**

Classes are arranged for Non-Commerce and Non-Mathematics students for improvement in their respective subjects.

**6. Remedial Classes:**

For slow learners, the faculty offers remedial classes in their subjects concerned.

**1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operation of the curriculum?**

Our institution interacts with Confederation of Indian Industries (CII), NSDC, ICFAI Business School and also arranges Campus Visits. The faculty members maintain Academic Records as per the guidelines given by the University for the effective operation of the curriculum. We follow the curriculum designed by the BOS of several departments

**1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (No. of staff members/Departments represented on the Board of Studies, Student feedback, Teacher Feedback, Stakeholders feedback provided, specific suggestions, etc.,)**

We follow the curriculum designed by the BOS of various departments. The University communicates the syllabus designed through their website. The faculty of IIMC played a vital role in framing the curriculum of B. Com. (Hons.) Course w.e.f. 2013-14 and also involved in framing the Question Bank for B. Com. (Hons.) Practical's.

**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.**

The faculty of IIMC played a vital role in framing the curriculum of B. Com. (Hons.) Course w.e.f. 2013-14 and also involved in framing the Question Bank for B. Com (Hons.) Practical's.

**1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

The objectives of curriculum are assured through the following:

- Heads of the Departments convene Departmental Meetings to discuss on academic matters.
- The Principal reviews the report provided by the various Heads of Departments.
- The college provides adequate facilities to the faculty in introducing innovative teaching methods.

- The Faculty conducts Slip-Tests in their subjects concerned.
- The institution offers skill development courses, career oriented workshops, campus recruitment training to encourage the students for better placements.

## 1.2 Academic Flexibility

### 1.2.1 Specifying the goals and objectives, give details of the certificate/diploma/ skill development courses etc., offered by the institution.

The college offers Certificate Courses sponsored by the UGC. These courses have been taken up from the academic year 2010-11 onwards.

#### I. Certificate Courses:

- (i) Event Management
- (ii) Investment Management & Stock Market Operations

#### 1. Objectives of Certificate Course in Event Management

- To train the students in handling an event.
- To accept various responsibilities and challenges in the changing scenario.

#### 2. Objectives of Certificate Course in Investment Management & Stock Market Operations

- To bring awareness among the students on stock market operations.
- To enhance the knowledge and skills in the stock operations.

#### II. Skill Development Courses offered by NSDC:

Objectives:

- To enhance standardized skill requirements among the students to suit various job roles in the industry/corporate.
- To build confidence to face interviews.
- To enhance their career opportunities by imparting knowledge through soft skills.
- To make the students employable.

### 1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

No. Our college does not offer twinning programme.

### 1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

Sl No.	ProgrammeLevel	Name of the Programme/ Course
I	Under Graduate	B. Com (Hons.)
		B. Com (Computers)
		B. Com (General)
		B.Com (Computer Applications)
		B.Sc. (Computer Sciences)
		BBA
II	Post Graduate	M.Com



### **University Designed Curriculum:**

The courses are offered as per syllabus designed by the Osmania University.

### **Courses Offered Unit Wise:**

Courses are provided unit wise and are arranged systematically for U.G level by the BOS of the University

### **Enrichment Courses:**

The curriculum is designed/framed by the BOS of Osmania University. Apart from the curriculum the College facilitates innovative teaching-learning process through seminars/workshops, extension/guest lectures, Skill Development Courses, audio-visual mode of teaching, project-work, Internal Assessment (in case of BBA& M.Com), improvising of ICT based learning resources, use of library and modernization, up gradation of computer labs. The Library has access to Institutional Repository (D-Space).

#### **1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

Yes. The institution offers self-financed courses such as B.Com (Computers), B.Com. (General), B.Sc.(Computers), B.Com. (Computer Applications) and BBA..

The admission into these courses based on the percentage of marks obtained by the candidate in Intermediate Public Examination or equivalent. Whereas the admission process of B.Com (Hons.) is through an entrance test, marks obtained in the examination, and finally through the counseling conducted by the Osmania University. Faculties appointed as per the University norms. For Self-financed programmes, the management pays consolidated salary. The Government is paying the Salary for the Aided staff.

#### **1.2.5 Does the College provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.**

Our college provides skill oriented courses to impart knowledge for aspiring students to achieve their goals in life. The college encourages the human values, soft skills and brain storm sessions to enhance the knowledge of students to be on par with the regional and global employment markets. College offers two UGC- career oriented certificate courses such as (i) Event Management (ii) Investment Management& Stock Market Operations. Campus Recruitment Training (CRT) provided by Stratadigm, to facilitate the students to become employable in various companies.

#### **1.2.6. Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If 'yes', how does the institution take advantage of such provision for the benefit of students?**

-No-

### 1.3 Curriculum Enrichment

#### 1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The college has undertaken many innovative and supplementary activities to integrate following goals and objectives of the institution with the academic programmes:

##### 1. To provide opportunities in education through varied UG and P.G Courses.

The college provides varied courses like B. Com. (Hons), B.Com.(General), B.Com (Computers), B.Com. (Computer Applications), B.Sc. (Mathematics, Statistics and Computers Science, BBA at U.G. level and M.Com. at P.G. level. In addition to the curriculum, knowledge is imparted through Guest Lectures, Extension Lectures, Seminars, Workshops, Group Discussions and Presentations.

##### 2. To enhance employability of the students through innovative educational environment.

The College aims to bridge the gap between theory & practice by using innovative methods of teaching like power point presentations, inter & intra-departmental seminars, presentations by the students, continuous evaluation of student's academic performance by conducting slip-tests, mid-term & pre-final examinations, giving assignments, conducting group discussions, mock viva-voce for projects [B.Com (Hons.),BBA & M.Com] team presentations, training in Communication skills, Aptitude ,Reasoning and Campus Recruitment training.

##### 3. Inculcating the Institutional Social Responsibility (ISR) among the students.

The college encourages the students to be a part of social commitment through manifold social activities such as participating in blood donation camps, health camps, tree plantations, Go-Green Ganesha at the time of Ganesh Festival, collection of funds to help the poor, Swacch IIMC, Green Force and NSS. During 2014-15, the students, staff and the Principal helped a poor student, with an amount of Rs.2,00,000/- who met with a major accident. During winter season Blanket Distribution has been taken up by the NSS team, more than 100 blankets are distributed in the surrounding areas to the poor people on the streets.

During 2011, as a part of social responsibility NSS wing visited to help the flood affected victims of Garlapadu Village, Mahabubnagar District. About 200 families were benefitted. Samagra Kutumba Survey under the initiative of Government of Telangana has been taken up by our college students. To promote Human Values and Professional Ethics, Osmania University introduced a paper at U.G. level for first years.The NSS Unit has organized "Grass Cutting- A Firm Hand to Farmer" in Antharam (V), Chevella (M), Medak (D).

##### 4. To develop social commitment and moral values among the students.

Rights and duties should go hand-in-hand. In view of this, our students participate in all national festivals such as Independence Day, Republic Day, Teacher's Day and Youth Day in the college. These important days are observed to inculcate moral values and promote patriotism among the students. To bring awareness on social issues, we organize seminars on Legal Awareness, Right to Information, Anti-Corruption, Consumer Rights, Human Rights and Anti-Ragging.

## **5. To utilize the infrastructure by the faculty for effective teaching.**

College has four computer labs with well-equipped systems, internet with Wi-Fi connectivity, laptop, commerce lab, smart classrooms. The faculty teaches through power-point presentation and video clips. Faculty are motivated to use ICT for effective teaching.

## **6. Encouraging students to exhibit their talent through Extra-curricular activities.**

Our college Literary & Cultural Committee wing organizes Elocution, Debate, General Quiz Competition, Business Quiz Competition, Letter Writing Competition, Treasure Hunt, Management Fest, Library Week, Rangoli, JAM, Mock Press Conference, SMS, Mehendi, Short Film Making, Collage, Best-out-of-Waste, Salad Dressing, Dancing and Singing Competition. The college organizes Commerce Talent Test an Inter-Collegiate Competition, Mathematics Department conducted Maths Fair and Maths Talent Test. The Ujjwala Committee of our college conducted Consumer Expo, Taxation Day and Flameless cooking to explore the talent of students and made all these events a grand success. The Computer Science Department conducted World Computer Literacy Day. The college also encourages the students to organize Mock-Parliament and UN Meet to explore their talent in group discussion and decision making skills. To impart the significance of languages the Hindi Diwas, Telugu Bhasha Dinotsavam, Literacy day are observed. Yoga Day is also observed by inviting a Yoga Trainer to take a session on Yogasanaas and Mudras.

### **1.3.2 What are the efforts made by the institution to enrich and organise the curriculum to the experiences of the students so as to cope up with the needs of the dynamic employment market?**

Feedback from stakeholders i.e., Alumni, Parents, Students, is obtained. The efforts made by the institution to enhance, enrich the students performance through curriculum in the following manner:

- (i) The Heads of Departments conducting departmental review on the academic aspects
- (ii) Extension/Guest Lectures organized by the faculty by inviting subject experts from recognized Universities/Institutions.
- (iii) Conducting Seminars/Workshops for enhancing knowledge in the subject concerned.
- (iv) Placement and Career Guidance Cell takes all efforts to make students employable.
- (v) Advanced learners are encouraged to participate in seminars/workshops conducted by the external institutions and various competitions conducted by Universities and other organizations/institutions.
- (vi) Skill Development Programmes such as communication skills, negotiation skills, logical reasoning and aptitude training is provided
- (vii) Campus Recruitment Training program is taken up by the Stratidigm.

### **1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as gender, climate change, environmental education, human rights, ICT etc. into the curriculum?**

1. **Gender:** Our college gives equal opportunity to girls along with boys, since “an educated woman educates the entire family and in turn the nation”. The girl students are encouraged through “Ujjwala” – The Women

Empowerment Cell, to protect their rights, develop their personality, protect them from social evils and educate them on various societal issues, awareness programmes are conducted. **Climate and Environment:** To bring alertness on different environmental issues, Osmania University introduced a paper “Environmental Sciences” at U.G. level for second years. Environmental awareness is created among the students by organizing Green Force activities, Best-out of-waste, Go Green Ganesha, Plastic Free Zone, usage of Paper Bags, etc.,

2. **Human Rights:** Seminar/workshops are conducted on human rights to bring acquaintance among the students on various aspects of human rights. To promote human values and professional ethics, Osmania University introduced a paper at U.G level for first years.
3. **Information & Communication Technology:** The college encourages the students and staff to use ICT extensively for effective class room teaching.

#### **1.3.4 What are the various value-added courses / enrichment Programs offered to ensure holistic development of students?**

Enrichment programmes offered by the college for the wholesome development of the students are as follows:

❖ **Orientation Programme:**

To welcome the new entrants, our college organizes one-day orientation programme every year, in which details about the institution, courses, career opportunities, faculty introduction, alumni achievements, laurels to the college, college culture and environment, placements, infrastructure are given to the students by the Head of the Institution.

❖ **Co-curricular and Extra-Curricular Activities:**

The college has formed various committees to explore the talent of students through co-curricular activities by making them to participate in Group Discussions, Inter-Departmental Seminars/Workshops, JAM, Debate, Elocution, Quiz. The Literary & Cultural Committee conducts Rangoli, Singing & Dancing, Mehendi, Mimicry, Mono-Action to bring out the hidden talents of students. The students are encouraged by the Sports committee to participate in inter-collegiate and intra-collegiate tournaments at Regional/State and National Levels.

❖ **Extension Activities:**

With the inspiration of NSS, the college conducts several activities as a part of social responsibility.

#### **1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?**

No.

#### **1.3.6 How does the institution monitor and evaluate the quality of its enrichment programs?**

Our college monitors the academic and non-academic activities through hierarchy of management as follows:

- At regular intervals, Principal conducts the staff meetings to evaluate the academic performance of the students and the commitment of the faculty towards their duties for better performance.
- The IQAC of our college discusses on various quality aspects regularly.
- The Heads of various Departments conduct departmental meetings to review the progress of academics.
- Student feedback is collected and analyzed by the Principal and the same is communicated to the faculty for improving their quality of teaching.

## 1.4. Feedback System

### 1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Our college is affiliated to Osmania University. We follow the curriculum designed by the Osmania University as per their guidelines. The faculty members of IIMC played a vital role in framing the curriculum of B.Com (Hons.) Course w.e.f. 2013-14. The faculties are also involved in framing the Question Bank for B. Com (Hons.) Practicals.

### 1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If „yes“ , how is it communicated to the University and made use internally for curriculum enrichment and introducing changes / new Programs?

No.

### 1.4.3 How many new Programs / courses were introduced by the institution? During the last four years? What was the rationale for introducing new courses / programs?

#### U. G Course:

The college introduced **B. Com. (Computer Applications)** in the year 2013-14 to train the students with information technology to meet the demand in the market for IT & IT Enabled Services. **BBA** course was introduced in the year 2011-12. It is a three-year self-financed UG course, curriculum designed by Osmania University.

#### Vocational Courses:

One Year Certificate Course (UGC – Career Oriented Courses)

- 1) Certificate Course in Event Management
- 2) Certificate Course in Investment Management and Stock Market Operations

#### Event Management:

Course is introduced in 2010-11, to train the students in managerial as well as decision-making skills through organizing an event. This course has become a platform for employability.

#### Investment Management and Stock Market Operations:

Course is introduced to impart knowledge among the students on various stock market operations as the investment market is increasing day by day and also to give a career oriented avenue to the students.

#### Rationale for introducing new courses/ programmes:

The college introduced B.Com.(Computer Applications) and BBA to cater the demands of industry and job market.

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## **CRITERION II: TEACHING-LEARNING AND EVALUATION**

### **2.1 STUDENT ENROLMENT AND PROFILE**

As an affiliated college of Osmania University, IIMC is governed by the norms and guidelines set down by the University, but it implements these guidelines in a student friendly and transparent manner. The amicable atmosphere of the college helps to take care of students with diverse backgrounds. It is recognized as a top college among the colleges in Hyderabad by 'The Week' and 'India Today' Magazines. Good placement record and the ranks at University level attract large number of applicants for a limited number of seats.

#### **2.1.1 How does the College ensure publicity and transparency in the admission process?**

##### **ADMISSION PROCESS**

The college has a transparent admission process that is uploaded on college website, notice board and by notification in leading newspapers. Transparency is ensured from the stage of notification until the completion of admission process, ensuring access, equity and social justice through adherence to Osmania University rules. Admission Committee conducts the admission process in accordance with the guidelines given by the Osmania University. The following media are used for publicity:

➤ **PROSPECTUS:**

The Prospectus is the most important component in our admission process as it serves the general information regarding admission such as eligibility criteria, intake capacity, rules and regulations, imparts knowledge about the college founder members, teaching and non-teaching staff, events/programmes conducted in the previous year, awards and recognitions to students, academic inputs, infrastructural facilities, scholarships given by the college and also by the founder organization, event wise photo gallery, ranks achieved by the college in reputed magazines, and any other relevant information of the college.

➤ **COLLEGE WEBSITE:**

College sets out the publicity in the admission process by hosting it on the college website [www.iimchyderabad.com](http://www.iimchyderabad.com) to provide ready and relevant information to the aspiring stakeholders regarding admissions. Candidates can download the application form online and get registered by sending through postal services.

➤ **ON-CAMPUS PUBLICITY:**

To establish transparency in the admission process, for all the courses applications are invited first. The registration of applications is done and the candidates are informed about the date of listing the selected candidates. The selected candidates list is displayed on the college notice board as well as hosted on the college website, indicating the marks, percentage and reservation category.

➤ **REGIONAL NEWS PAPERS:**

Information regarding admission schedule and other information is also provided in leading regional newspapers.

**2.1.1 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.**

**ADMISSION PROCEDURE:**

➤ **For Under -Graduate courses:**

Admission is provided strictly on merit basis and open to the eligible students of all categories including the reserved seats as per the norms of Osmania University.

**(i) Merit basis:**

- The basic criterion for all the undergraduate courses except, Honors course is merit alone. Merit is decided on the basis of marks obtained in intermediate or equivalent examination.
- The ‘cut-off marks’ in each course are determined keeping in mind the percentages obtained by the applicants and the number of seats available.
- The reservation policy for SC/ST/BC/PWD/Ex-Service Men etc., is followed as per the University Guidelines.

**(ii) Common admission test conducted by the Osmania University:**

The admission into B.Com.(Hons) is through an entrance test conducted by Osmania University followed by counseling based on marks obtained in the entrance examination.

**(iii) Post Graduate Course (M.Com.):**

The admission into M.Com. is through the entrance test conducted by Osmania University followed by counseling based on marks obtained in the entrance examination.

**2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the College and provide a comparison with other colleges of the affiliating university within the city/district.**

Sl. No	Course	IIMC College			
		Min.(%)	Max.(%)	Min.(%)	Max.(%)
1	B.Com. (Computers)	54	93	40	93
2	B.Com. (General)	41	95	39	96
3	B.Com. (Computer Applications)	42.8	94	45	97
4	B.B.A.	41	94	40	94
5	B.Sc	44	95	40	94

**2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’, what is the outcome of such an effort and how has it contributed to the improvement of the process?**

Yes.

**Measures:**

- The application forms are hosted on the college website apart from being issued in-person through single window counter set up in the college campus.
- A Counseling Desk is introduced this academic year, to give information to the parents and students aspiring to seek information about the courses.
- Prospectus which contains detailed information about courses, eligibility, process of admission, etc., is made available to all students seeking admission
- All notifications related to the admissions are displayed on the college notice boards and hosted on the college website,

**Improvement:**

- The mechanism of the admission process was conducted smoothly and appreciated by the applicants and other stakeholders.
- With the availability of admission forms on the internet through the college website, the stakeholders were relieved of coming to the college and personally collecting the forms.
- The non-teaching staff has contributed strongly during admission process in explaining different aspects.

**2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion.**

- SC/ST
- BC
- Women
- Differently Abled
- Economically Backward Sections
- Minority Community
- NSS, NCC, Ex-Service Men, Extra Curricular, Sports
- Any Other

The admission policy of the college and its student profile depict the national commitment to diversity and inclusion by adopting the following strategies to increase/improve access for following categories of students:

a) **Students from Marginalized Communities- SC/ST/BC:**

Seats are reserved for SC, ST&BC candidates in accordance to guidelines laid down with the Osmania University in its admission notifications. Access is ensured to these marginalized groups through total implementation of reservation-cum-merit as per orders of the Government of Telangana.

b) **Women:**

As per Osmania University guidelines the seats are filled accordingly.

c) **Differently-Abled Students:**

The College facilitates to cater the needs of differently abled students. An Elevator has been installed by the College. Wash rooms are provided for their accessibility in the respective floors and also a ramp is provided.



d) **Economically Backward Sections:**

College Management and Government provide financial aid to the students of this category.

e) **Minority Community:**

As per Osmania University guidelines the seats are filled.

f) **NSS, NCC, Ex-Servicemen, Extra-Curricular Activities, Sports:**

College ensures the process of admission as per the guidelines issued by Osmania University.

g) **Any other (Specify):**

(i) University Foreign Relations Office (UFRO) of Osmania University allots admissions to students of different countries.

(ii) Students of different states seek admission in college on the merit basis.

STATEMENT SHOWING THE PARTICULARS OF SC/ST/BC FOR THE YEAR 2010-11																			
Name of the Course	No. of students admitted from all categories			No. of SCs admitted		No. of STs admitted		No. of BCs admitted								Minority		Others	
								S.C.		S.T		B.C - A		B.C - B					
UG Courses	Boys	Girls	Total	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
<b>B.Com.(Comp.)</b>																			
I Year	100	30	130	16	1	0	0	6	1	5	5	1	0	15	3	11	2	46	18
II Year	86	35	121	4	3	2	1	3	2	7	4	1	0	11	2	22	0	36	23
III Year	81	27	108	5	1	1	0	8	0	3	2	0	0	3	2	17	2	44	20
<b>B.Com.(Gen.)</b>																			
I Year	57	9	66	3	0	1	0	4	0	7	1	0	0	8	2	5	0	29	6
II Year	52	9	61	1	1	0	0	2	0	8	2	1	0	6	0	6	0	28	6
III Year	52	7	59	4	0	2	0	4	0	4	1	0	0	11	1	10	0	17	5
<b>B.Sc.(Comp.)</b>																			
I Year	41	11	52	5	2	1	0	3	0	6	3	1	0	3	2	8	3	14	1
II Year	26	6	32	0	1	0	0	1	0	3	1	1	0	9	3	4	0	8	1
III Year	31	3	34	2	1	0	0	2	0	5	0	1	0	4	2	5	0	12	0
<b>PG Courses</b>																			
<b>M.Com</b>																			
I Year	23	11	34	3	0	3	0	2	0	5	3	0	0	5	3	0	0	5	5
II Year	26	2	28	6	0	2	0	3	0	7	0	0	0	5	1	0	0	3	1

STATEMENT SHOWING THE PARTICULARS OF SC/ST/BC FOR THE YEAR 2011-12																			
Name of the Course	No. of students admitted from all categories			No. of SCs admitted		No. of STs admitted		No. of BCs admitted								Minority		Others	
								S.C.		S.T		B.C - A		B.C - B					
UG Courses	Boys	Girls	Total	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
<b>B.Com.(Comp.)</b>																			
I Year	79	51	130	6	7	1	0	7	1	14	9	1	0	15	4	1	2	34	28
II Year	98	28	121	16	1	0	0	6	1	4	5	1	0	15	3	11	2	42	14
III Year	85	35	120	4	3	2	1	2	2	7	4	1	0	11	2	22	0	36	23
<b>B.Com.(Gen.)</b>																			
I Year	48	17	65	1	4	0	0	2	1	4	1	0	0	8	2	3	0	30	9
II Year	54	9	61	3	0	1	0	4	0	8	1	0	0	8	2	5	0	23	6
III YEAR	52	9	60	1	1	0	0	2	0	8	2	1	0	6	0	6	0	27	6
<b>B.Sc.(Comp.)</b>																			
I Year	40	9	49	1	0	0	0	4	0	10	2	0	0	8	1	3	0	14	6
II Year	36	10	46	4	2	1	0	2	0	6	3	0	0	3	2	8	2	12	1
III Year	26	6	33	0	1	0	0	1	0	3	1	1	0	9	3	4	0	9	1
<b>B.B.A</b>																			
I Year	22	3	25	2	1			1		4				1		3	1	11	
<b>PG Courses</b>																			
<b>M.Com</b>																			
I Year	29	11	40	6	5	2		1		5				11	3	2		2	3
II Year	21	8	29	3	0	2	0	1	0	5	1	0	0	5	2	0	0	5	5

**STATEMENT SHOWING THE PARTICULARS OF SC/ST/BC FOR THE YEAR 2012-13**

Name of the Course	No. of students admitted from all categories			No. of SCs admitted		No. of STs admitted		No. of BCs admitted								Minority		Others	
								S.C.		S.T		B.C - A		B.C - B					
UG Courses	Boys	Girls	Total	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
<b>B.Com.(Comp.)</b>																			
I Year	91	39	130	13	4	2	1	4	0	17	7	0	0	10	4	2	0	43	23
II Year	78	50	126	4	7	1	0	7	1	13	9	1	0	15	4	1	2	34	27
III Year	94	26	118	14	1	0	0	6	1	4	4	1	0	15	3	11	2	42	14
<b>B.Com.(Gen.)</b>																			
I Year	50	15	65	9	0	1	0	3	0	6	2	2	1	6	2	0	0	23	10
II Year	45	17	61	0	4	0	0	2	1	4	1	0	0	7	2	3	0	28	9
III YEAR	52	9	61	3	0	1	0	4	0	8	1	0	0	8	2	5	0	23	6
<b>B.Sc.(Comp.)</b>																			
I Year	39	13	52	2	0	0	0	4	0	5	0	0	0	12	2	0	0	16	11
II Year	30	9	38	0	0	0	0	4	0	10	2	0	0	4	1	3	0	8	6
III Year	35	10	44	4	2	1	0	2	0	6	3	0	0	3	2	8	2	10	1
<b>B.B.A</b>																			
I Year	55	15	70	0	1	1	0	5	1	1	2	1	0	5	1	0	0	42	10
II Year	20	2	19	2	0	0	0	1	0	3	0	1	0	1	0	3	1	6	1
<b>PG Courses</b>																			
<b>M.Com</b>																			
I Year	29	14	43	8	1	2	0	2	2	6	3	0	0	7	2	0	1	4	5
II Year	27	10	37	6	4	1	0	1	0	4	0	0	0	11	3	2	0	2	3

**STATEMENT SHOWING THE PARTICULARS OF SC/ST/BC FOR THE YEAR 2013-14**

Name of the Course	No. of students admitted from all categories			No. of SCs admitted		No. of STs admitted		No. of BCs admitted								Minority		Others	
								S.C.		S.T		B.C - A		B.C - B					
UG Courses	Boys	Girls	Total	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
<b>B.Com.(Comp.)</b>																			
I Year	101	43	144	6	3	3	2	5	2	20	5	1	0	14	9	3	1	49	21
II Year	91	36	127	13	4	2	1	4	0	17	7	0	0	10	4	2	0	43	20
III Year	76	50	126	4	7	1	0	7	1	13	9	1	0	15	4	1	2	34	27
<b>B.Com.(Gen.)</b>																			
I Year	58	14	72	3	2	0	0	5	0	3	2	1	0	7	0	1	0	38	10
II Year	47	12	59	9	0	1	0	3	0	6	2	2	1	6	2	0	0	20	7
III YEAR	45	17	61	0	4	0	0	2	1	4	1	0	0	7	2	3	0	28	9
<b>B.Com.(C.A.)</b>																			
I Year	49	11	60	9	2	1	0	4	0	6	3	0	0	11	0	0	0	18	6
<b>B.Sc.(Comp.)</b>																			
I Year	43	6	49	0	2	0	0	4	1	12	2	0	0	7	0	1	0	19	1
II Year	39	13	52	2	0	0	0	4	0	5	0	0	0	12	2	0	0	16	11
III Year	27	9	36	0	0	0	0	4	0	10	2	0	0	4	1	3	0	6	6
<b>B.B.A</b>																			
I Year	60	14	74	3	0	0	1	1	0	5	0	0	0	5	0	1	0	45	13
II Year	55	15	70	0	1	1	0	5	1	1	2	1	0	5	1	0	0	42	10
III Year	17	2	19	2	0	0	0	1	0	3	0	1	0	1	0	3	1	8	1
<b>PG Courses</b>																			
<b>M.Com</b>																			
I Year	30	11	41	5	2	1	1	4	1	6	0	0	0	9	2	2	0	5	3
II Year	27	11	38	8	1	2	0	2	2	8	3	0	0	7	2	0	1	2	2

STATEMENT SHOWING THE PARTICULARS OF SC/ST/BC FOR THE YEAR 2014-15																			
Name of the Course	No. of students admitted from all categories			No. of SCs admitted		No. of STs admitted		No. of BCs admitted								Minority		Others	
				S.C.		S.T		B.C - A		B.C - B		B.C - C		B.C - D					
UG Courses	Boys	Girls	Total	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
<b>B.Com.(Comp.)</b>																			
I Year	82	62	144	3	8	0	1	7	3	10	7	1	0	14	7	7	3	40	33
II Year	101	42	143	6	3	3	2	5	2	20	5	1	0	14	9	3	1	49	20
III Year	89	37	126	13	4	2	1	4	0	17	7	0	0	10	4	2	0	41	21
<b>B.Com.(Gen.)</b>																			
I Year	50	22	72	4	0	0	0	4	1	8	3	0	0	3	3	2	0	29	15
II Year	58	14	72	3	2	0	0	5	0	3	2	1	0	7	0	1	0	38	10
III YEAR	46	12	58	9	0	1	0	3	0	6	2	2	1	6	2	0	0	19	7
<b>B.Com.(C.A.)</b>																			
I Year	54	18	72	5	1	0	0	4	0	10	3	2	0	11	2	5	0	17	12
II Year	49	7	56	9	2	1	0	4	0	6	2	0	0	11	0	0	0	18	3
<b>B.Sc.(Comp.)</b>																			
I Year	48	12	60	7	2	0	0	0	0	9	2	0	0	8	3	0	0	24	5
II Year	38	6	44	0	2	0	0	4	1	12	2	0	0	7	0	1	0	14	1
III Year	40	10	50	2	0	0	0	4	0	5	0	0	0	12	2	0	0	14	11
<b>B.B.A</b>																			
I Year	59	21	80	3	0	0	1	2	1	8	3	0	0	2	1	11	0	33	15
II Year	63	9	72	3	0	0	1	1	0	5	0	0	0	5	0	1	0	48	8
III Year	54	15	69	0	1	1	0	5	1	1	2	1	0	5	1	0	0	41	10
<b>PG Courses</b>																			
<b>M.Com</b>																			
I Year	26	11	37	0	2	0	0	1	1	5	0	0	0	4	2	4	1	13	4
II Year	27	10	37	4	2	1	1	4	1	6	0	0	0	9	2	2	0	2	3

STATEMENT SHOWING THE PARTICULARS OF SC/ST/BC FOR THE YEAR 2015-16																			
Name of the Course	No. of students admitted from all			No. of SCs admitted		No. of STs admitted		No. of BCs admitted								Minority		Others	
				S.C.		S.T		B.C - A		B.C - B		B.C - C		B.C - D					
UG Courses	Boys	Girls	Total	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
<b>B.Com.(Comp.)</b>																			
I Year	94	50	144	10	6	1	0	5	2	15	10	0	0	17	12	5	0	41	20
II Year	80	60	140	3	8	0	1	7	3	10	7	1	0	14	7	7	3	38	31
III Year	98	42	140	6	3	3	2	5	2	20	5	1	0	14	9	3	1	46	20
<b>B.Com.(Gen.)</b>																			
I Year	52	20	72	6	2	0	0	3	1	14	5	0	0	5	1	1	2	23	9
II Year	48	22	70	4	0	0	0	4	1	8	3	0	0	3	3	2	0	27	15
III YEAR	55	12	67	3	2	0	0	5	0	3	2	1	0	7	0	1	0	35	8
<b>B.Com.(C.A.)</b>																			
I Year	46	26	72	2	1	0	2	2	2	9	6	1	0	12	8	2	0	17	8
II Year	54	18	72	5	1	0	0	4	0	10	3	2	0	11	2	5	0	17	12
III Year	48	7	55	9	2	1	0	4	0	6	2	0	0	11	0	0	0	17	3
<b>B.Sc.(Comp.)</b>																			
I Year	49	11	60	5	3	0	0	7	2	8	3	1	0	9	0	2	0	17	3
II Year	48	12	60	7	2	0	0	0	0	9	2	0	0	8	3	0	0	24	5
III Year	34	5	39	0	2	0	0	4	1	12	1	0	0	7	0	1	0	10	1
<b>B.B.A</b>																			
I Year	49	23	72	1	2	0	1	0	0	4	3	0	0	11	7	6	0	24	13
II Year	59	21	80	3	0	0	1	2	1	8	3	0	0	2	1	11	0	33	15
III Year	63	9	72	3	0	0	1	1	0	5	0	0	0	5	0	1	0	48	8
<b>PG Courses</b>																			
<b>M.Com</b>																			
I Year	25	10	35	3	1	0	0	4	0	4	2	0	0	5	1	3	2	5	5
II Year	26	11	37	0	2	0	0	1	1	5	0	0	0	4	2	4	1	13	4

**B.Com. (Hons) Admission details from 2010-11 to 2015-16**

Academic Year	SC		ST		BC		Muslims		OC		Total	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
2010-11	5	5	0	1	9	10	10	3	21	16	45	35
2011-12	5	3	2	1	13	18	5	1	12	20	37	43
2012-13	7	8	1	0	19	10	5	2	15	18	47	38
2013-14	7	4	2	1	13	12	2	2	26	12	50	31
2014-15	4	2	3	2	16	13	8	3	22	7	53	27
2015-16	7	6	2	1	20	22	6	2	31	24	66	54
<b>Total Strength</b>	<b>35</b>	<b>28</b>	<b>10</b>	<b>6</b>	<b>90</b>	<b>85</b>	<b>36</b>	<b>13</b>	<b>127</b>	<b>97</b>	<b>298</b>	<b>228</b>

**2.1 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends i.e. reasons for increase/decrease and actions initiated for improvement.**

The details of the number of applications sold and registered from 2012-13 to 2015-16 academic years as follows:

Course	B.Com(Hons)			B.Com(Comp)			B.Com(Gen)		
	Sold	Regd	Demand Ratio	Sold	Regd	Demand Ratio	Sold	Regd	Demand Ratio
2012-13	279	269	1:3	364	284	1:2	189	135	1:2
2013-14	266	233	1:3	351	291	1:2	226	188	1:2
2014-15	327	315	1:4	357	288	1:2	169	125	1:2
2015-16	304	281	1:2	429	367	1:2	171	116	1:2

Course	B.Sc(M.S.Cs)			B.Com(Comp.Appl)			BBA		
	Sold	Regd	Demand Ratio	Sold	Regd	Demand Ratio	Sold	Regd	Demand Ratio
2012-13	63	63	1:1	-	-	-	103	90	1:1.5
2013-14	63	63	1:1	60	60	1:1	123	107	1:1
2014-15	77	62	1:1	93	77	1:1.5	120	99	1:1.5
2015-16	92	81	1:1.5	106	91	1:1.5	181	144	1:2

### **Reasons /Trends in improvements in Admissions:**

1. Easy access of the campus to the students has been one of the reasons for students to opt this college to pursue their Under Graduation Courses. Its close proximity to bus stops and other modes of public transport from the city outskirts and to its suburbs has made this college a popular choice among student community as well as the parents.
2. Infrastructure facilities provided by the college in the form of well-ventilated class rooms, separate rest rooms for both girls and boys, Computer Labs, Commerce Lab and Library are the assets for this college to become a much sought after one.
3. Highly experienced and dedicated faculty & dynamic environment to be one of the best.

### **Actions taken for Improvement.**

1. The college library is a well-stocked library found among the various colleges of the city with over 18,000 books which include not only books as prescribed by the University to the students for the various subjects of Under-Graduation Courses offered by the College but also books of different genre. Journals, Magazines and Newspapers both English and Vernacular Editions are also subscribed for the benefit of the students.
2. The Computers are provided in adequate number to the students and as such the students are given training on various aspects of Accounting and Computer Software Programs on individual basis as prescribed by the University.
3. Placements and Internships provided by the college to the Final and Second Years' respectively. Various MNC's have visited the college till date and have provided internships and placements to meritorious students.
4. UGC sponsored Certificate Courses in Event Management and Stock Market Operations have proved to be popular among the students who get admission into 1<sup>st</sup> year.
5. College sponsored Scholarships apart from the Statutory ones are also provided by the Management, for several courses offered by the college to meritorious candidates, and those who are in need of monetary assistance.
6. Campus Recruitment Training for Final Years and training given by National Skill Development Corporation for the First years' in the field of Banking, Insurance, Financial Services and Communication skills offered in collaboration with 'STRATADIGM', a premier training institute.
7. Remedial Classes are provided to the slow learners and Bridge Courses being offered to students who come from Non-Mathematics and Non-Commerce streams.
8. Co-curricular and Extra-curricular activities are organized within and outside the college to enhance the students' skills and the encouragement being given by the college administration for the meritorious candidates is noteworthy.

## 2.2 CATERING TO DIVERSE NEEDS TO STUDENTS

### 2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

- The college facilitates to cater the needs of differently abled students.
- An Elevator and Ramp are provided to enable access to the college and its classrooms.
- Western Style Washrooms have been provided by the authorities for such students'.
- Visually Challenged can borrow books from the library.
- Differently abled people are also given access to Computer Labs and Commerce Lab to gain information regarding academics.
- Faculty provides individual attention for differently abled students.
- During examinations the college provides scribes for visually challenged students.
- All differently abled students are given extra time to write their examinations.

### 2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

- The academic performance of students in the last qualifying examination i.e., Intermediate and its equivalent is the basis of assessment.
- Orientation and mentoring are conducted for students.

### 2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc.)

To bridge the knowledge gap of the enrolled students and to enable them to cope with the programme of their choice, the following strategies are drawn and deployed by the institution:

- The Bridge Course Committee of our college identifies the Non-Commerce and Non-Mathematics students and arranges sessions for filling the knowledge gap in their respective subjects in the UG Programme.
- Conceptual clarity is given to students in the subjects.
- Faculty suggests the text books recognized by the University to the students for easy accessibility of curricular aspects.
- Remedial Classes are conducted for SC /ST students and for slow learners to perform well in the examinations on par with the above average students.
- At the end of the unit, slip-tests are conducted along with regular in-house examinations such as Mid-Term Examination and Pre-Final Examination.
- Special guidance is given to students in preparing practical records and make them to practice question banks for viva-voce session in the annual practical examinations.

### 2.2.4 How does the College sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The sensitization is done by arranging various activities under different committees like Ujwala – Women Empowerment and Grievance cell, Eco friendly club, Seminars and Workshops Committee, Faculty Development Committee, NSS etc.

#### **Sensitization of Gender issues:**

- “Ujwala”-The Women Empowerment Cell of our college addresses issues related to women staff & students.

- The cell encourages students and staff to participate in all cultural activities. It inspires the women folk socially and financially. Gender sensitization programmes are conducted to improve confidence levels in them.
- Self grooming session by Oriflame was conducted to girl students.
- Yoga for Health session conducted for the benefit of girl students.
- Collaboration with NGO - Voice for girls.
- Awareness on Women and General Laws was conducted for the benefit of female staff and students.
- Awareness on Breast Cancer & Cervical Cancer and Importance of Nutrition among Women was conducted.
- The cell makes women students aware of certain social evils and gives support to fight against them. The cell takes the initiative of giving counseling to women students on health issues and any other relevant matters.
- Yoga session was conducted for faculty members.
- Sanitary Napkin vending machine and also destroyer is provided.

#### **Inclusion:**

- Activities like free dental check-up and eye check-up were conducted for the benefit of students and staff.
- Blood donation camps were conducted in collaboration with Vasavi Club, Hyderabad and the donated blood was given to Institute of Preventive Medicine, Hyderabad.

#### **Environment:**

- College committees like NSS, Eco-Friendly Club (Green Force), the Women Empowerment Cell ( Ujwala) conducted the following programmes:

#### **The Women Empowerment Cell (Ujwala) and NSS:**

- SWACH IIMC (cleaning of campus)

#### **Green Force/Eco club:**

- Green Force Club encouraged students to distribute clay idols of Ganesha in paper bags and declared our campus as ‘Plastic Free Zone’.
- Club celebrated Green Diwali to encourage pollution free Diwali
- Dust bins were distributed to all the class rooms in the college.
- M.Com. students planted and distributed saplings in the college premises and also to the traffic personnel and school students.

### **2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?**

The teachers identify the advanced learners through the following ways:

- Academic record
- One to one interaction with students
- Class room participation and their involvement in co-curricular and extra-curricular activities
- Steps taken to meet the needs of advanced learners:
- Encourages the students to participate in competitive events, conferences, seminars, workshops and symposia both at intra and inter college level
- The students are personally guided by subject teachers
- College brings out magazine “**PRAGNYA**”, students are encouraged to contribute articles.
- Students are encouraged to collaborate class room learning with field work and practical experience by way of internships and research projects supervised by faculty.



- The students are encouraged to take part in various competitions viz., “PRERNA’ for B.Com. (Hons.) 1<sup>st</sup> year students and “VANIJYA” for M.Com. students organized by Osmania University.
- To encourage advanced learners and to inspire other students, the college conducted ‘Consumer Expo’, ‘Taxation Expo’ & ‘Maths Fair’, ‘Management Fest’ and ‘World Computer Literacy Day’ to explore their hidden talent and to enhance Knowledge and Skills for overall development.
- Encouraging students to participate in Quiz, Debate, Problem solving and Decision Making Exercises.
- Advanced learners are felicitated for their achievements on the annual day with cash prizes with the intention of motivating all other students for better performance.

### **2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?**

- College administrative staff collects information of students who belongs to disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. during the time of admissions
- Faculty identifies the academic performance and attendance record of the students and analyzes the reasons for their poor academic and attendance record and counsel accordingly.
- Students Progression Committee collects and analyses the information on University examination results.
- Remedial classes are organized for slow learners and differently abled students.
- Bridge courses are conducted for the students coming from various streams like Mathematics students opting Commerce courses and for the benefit of commerce students mathematical classes conducted to overcome the fear of Mathematics & Commerce.
- College management gives financial aid to the economically weaker section students.

## **2.3 TEACHING – LEARNING PROCESS**

### **2.3.1 How does the College plan and organize the teaching, learning and evaluation schedules (Academic calendar, teaching plan, evaluation blue print, etc.)?**

At the beginning of every academic year, the In-charges of all the Departments in consultation with Principal and Vice-Principal prepare an academic calendar and the same is conveyed to all the staff members before the commencement of the academic year.

#### **1. Teaching Plan**

- The detailed layout of the teaching plan is offered in the Academic Calendar. It highlights the content and time schedule for syllabus completion.
- Every member of the teaching staff prepares his/her own teaching plan, taking into consideration, the ability of his/her students, exams, holidays, vacation and leaves that would be possibly taken by the faculty members.
- The Heads of the Department scrutinize the academic record of each faculty member and in turn submit it to the Principal for thorough verification and duly authenticated by his attestation.

## **2. Departmental Meetings**

Departmental meetings will be held by the heads of various departments' w.r.t syllabus completion, adherence to the teaching plan, assignments, slip tests, academic progression and the general discipline of the students.

## **3. In-House Examinations:**

- The Academic and Examination Cell prepares time table for conducting the in-house examinations (both mid-term and pre-final examination).
- These exams act as a guiding force to the faculty members in taking appropriate remedial action for Annual examination.

### **2.3.2 How does IQAC contribute to improve the teaching–learning process?**

IQAC plays an important role in effective planning for implementing Quality Management for Teaching-Learning process in the institution.

- It arranges for improving the system of teachers' evaluation by administering the feedback forms to the students in order to enhance the quality of teaching-learning process.
- It actively participates in modernizing the infrastructural facilities in terms of space, equipment, laboratories, libraries.
- It facilitates support for inter-disciplinary programmes, faculty development programmes and research activities among faculty members and students as well.

### **2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?**

- Our college makes all possible efforts to ensure students' fullest growth and development in a safe and congenial environment.
- Right from the time a student enters the College he/she is guided, inspired, motivated and corrected, thereby channelizing his/her energy in the best possible manner.
- Remedial classes, Career Counseling Cell, Concessions, Aids, Awards, Incentives, Special Classes and Infrastructure are provided to the students in order to groom & prepare them for the national and global level job market as morally upright, socially responsible, & professionally sound human resource.
- Learner-centric education approaches are followed through appropriate methodologies. The support structures and systems available for teachers to develop skills like academic calendar, interactive & instructional techniques like audio-visual mode of teaching, projector, computer-based teaching-learning method, automated-OPAC enabled library and internet access.
- Laboratories with modern and advanced equipment's, organizing seminars, debates, lectures by experts from other colleges & Universities, Inter-departmental lecture exchange, & presentations. This is accompanied by experiential teaching like projects-based learning, surveys, experiments and practical classes.

### **2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

- The College provides open access to educational and life-long learning opportunities by inculcating healthy habits which include, discipline, leadership, entrepreneurship, etc. thereby contributing to the social, cultural, and economic development of our region.
- We organize seminars/lectures based on the curriculum designed for each discipline separately. Facilitating mechanisms like career and counseling cell, Remedial-coaching classes for socio-economically backward students, Grievance Redressal Cell and welfare measures to support students.
- The Department of Commerce organized 'Tax Expo' to bring about awareness to the students and other faculty members w.r.t provisions pertaining to various Taxation Laws that are in vogue.
- The Department of Mathematics organized a 'Maths Fair' 'Management Fest' and 'World Computer Literacy Day' to explore their hidden talent and to enhance Knowledge and Skills for overall development.
- Consumer Expo was organized to make students aware of Consumer Protection Act prevalent in the country with the case studies and the rights of the consumer.
- Management Fest-Samyojana was organized to hone the management skills among the students.
- Our institution has effective mechanism to participate in community services through extension programmes to develop innovative, creative, value-based education for inculcating social responsibilities and good citizenry amongst its student community such as Blood Donation Camps, Blanket distribution for the poor and Out-reach programmes.

- Various Cultural and Sports events are conducted to the students in the campus to enhance students' personality development.
- As a part of curriculum designed by the University Authorities, the students of B.Com.(Hons), B.B.A and M.Com. have to prepare project work and submit them to the authorities on topics covered under the prescribed syllabus.

**2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Example, Virtual laboratories, e-learning -- resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

- Departments of Commerce, Languages, Business Administration and Sciences: The faculty adopts Lecture Method, Interactive Method, Computer-Based Teaching, Smart Class Rooms, Group Discussions, Debates, Management Games, Extension Lectures.
- Project-Works, Inter-Departmental-Seminars and Workshops are organized.
- Library is provided with the facilities like Wi-Fi, Internet Access, INFLIBNET, N-LIST, British Library, IPE Membership and Photo Copy Machine.

**2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

IIMC provides a platform for the faculty and students to keep up pace with latest developments in their subjects, some of them are as follows:

- Seminars and Guest Lectures are organized at frequent intervals to facilitate knowledge update for both students and faculty members. Resource Persons' from multiple fields are invited to address the students and faculty to enhance their knowledge in the subjects concerned.
- Project based learning is encouraged to develop Research Skills, Presentation and data Collection skills among the students.
- The College library is fully automated and has subscribed to various journals related to different subjects. In addition to this, books and magazines are purchased by the College on a regular basis for knowledge development.
- Continuous involvement in research work with teaching, as research is complementary to teaching helps the faculty to keep up pace with the recent developments in various subjects.

**2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?**

Our college provides academic, Personal, Psycho-social support and guidance to the students.

**Academic Support**

- Identifying the slow learners and helping them to improve their academic performance by conducting Remedial Classes and below are the details furnished of the number of students who have benefitted from Remedial Classes:

Year	No. of Students benefited in Remedial Classes	No. of Students benefited in Bridge Course
2011-2012	108	54
2012-2013	-	48
2013-2014	-	51
2014-2015	109	50
2015-2016	106	53

- Advising them on Career opportunities and helping them in choosing career oriented streams after graduation. All the Final Year Students are trained under Campus Recruitment Training to increase their employability in the Campus Recruitment Drives held in the college.
- All the First Year students are offered training in Communication Skills, Banking, Insurance and Financial Services conducted in Collaboration with NSDC and STRATADIGM.

### Personal, Psycho-social support

- Addressing & Sorting of grievances regarding academic and other college related problems, by the senior teachers when brought to their notice.
- Our college management is very magnanimous in helping the students who are in need of financial help either for education purpose or for any other essential needs like health grounds, accident, etc.,
- The Women Empowerment Cell, Ujwala continuously addresses and resolves the issues pertaining to female students and faculty members in the campus. It also sensitizes female students and staff regarding gender based issues including Health, Healthy Food Habits and Legal related issues pertaining to this gender especially.

### Guidance Cell

The Guidance Cell of our college is associated with Placement Cell, for giving continuous guidance to students in choosing best career options and also mentoring and advising the students on future prospects.

### Placement Information:

Year	No. of Companies Visited	No. of Students registered for Placements	No. of Students Placed	Percentage (%)
2011-12		120	38	31.7
2012-13	6	120	76	63
2013-14	6	143	84	58.7
2014-15	11	165	114	69
2015-16	16	220	208	94.5

### 2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The innovative approaches and the outcomes adopted by various Departments:

#### 1. Department of Statistics:

- Apart from traditional classroom teaching, the department also encourages modern teaching techniques such as On-Line Lectures, PPT Presentations, Demos, Seminars etc

- Integrating new authentic assessment techniques that address students' ability to evaluate and utilize Statistical knowledge, communicate and justify Statistical results and produce and interpret computer outputs.
- Shifting the focus of Statistical Curricula from Mathematical calculations to the task of practical nature, like the student is given problems with different context so they exercise what they have learnt in variety of ways and consider real world examples and applications.
- From the above teaching methods, the students will be able to perform data analysis and give results. This improves the students' practical knowledge on the topics they have learnt.

## **2. Department of Mathematics:**

- Apart from traditional classroom teaching, the department also encourages modern teaching techniques such as PPT Presentations, Demos, and Seminars etc.
- Integrating new authentic assessment techniques that address students' ability to evaluate and utilize Mathematical knowledge, communicate and justify Mathematical results.
- There was a Self-Teaching Programme on 5<sup>th</sup> September, 2015.
- Maths Fair.
- Maths Quiz.

The outcome is beneficial not only for the students' but also for the faculty members of various departments. The coverage of topics in 'Maths Fair' has been interactive and informative. Participants were motivated to pursue Mathematics and Statistics courses.

## **3. Department of Commerce:**

### **Teaching Innovations:**

The innovative practices of Commerce Department include activities which enable the students to understand and remember the concept of the subjects. This is practiced by adopting various methods like PPTs, Seminars, Workshops, Case Studies, Project Works, Audio Video Clips, Group Discussions, and Expos etc. The Commerce and Computer labs, as an electronic media are used as effective teaching tools in the college.

### **Outcome:**

The Commerce Lab and Computer Lab with internet facility enable the students to explore and apply subject knowledge practically. The outcome of the practices is taken from the feed backs wherever possible. PPTs, Seminars, Group discussion, Expos were very effective where students actively participated and claimed as easy understanding methods.

## **4. Department of Telugu:**

- In addition to lecture method, we adopt questioning method, debates, group discussions, role plays etc.
- We also motivate the students to collect photographs of Telugu Luminaries such as Kandukuri Veereshalingam Panthulu, Gurajada Appa Rao and Sri .Sri. We also inculcate the habit of writing articles to newspapers and magazines'.
- The outcome of such innovations is that the students have participated enthusiastically in Debates and Elocutions' and have contributed articles in Telugu Language for the College Magazine and won laurels.

## **5. Department of Sanskrit:**

- Class room teaching is being utilized for imparting the values emphasized in our culture and to enlighten the students about the great need of Yogic and Vedic Philosophy.
- Dedicated and Experienced faculty motivate the students in participating Nation building activities and building their own character.

## **6. Department of Hindi:**

- The students are encouraged to participate and celebrate important days like Hindi Divas.

## **7. Department of Computer Science:**

- On behalf of Computer Science Department, the faculties are teaching the students by using LCD Projectors. Students are able to visit other Universities like ICFAI, so that students can interact with students of the other Universities.
- On the Occasion of ‘World Computer Literacy Day’ on 2<sup>nd</sup> December, 2015, a Quiz programme was organized and the students participated with enthusiasm and got a lot of information pertaining to Information Technology.
- Guest Lecture on ‘Legal Security in E-Commerce was organized to enrich the students in the field of security issues pertaining to this department.

## **8. Department of English:**

- The innovative practice of English Department includes various activities. These activities include PPT’s, Audio-Visual aids, Seminars and Viva-Voce.
- To improve LSRW skills among students’ activities like Debates, Group Discussions, Essay Writing and Précis writing were conducted in the classrooms.
- The outcome of these innovative practices inspires the students to participate in various activities at different levels.
- It enhances their performance in the placements as well as to secure admissions in higher education.

## **9. Department of Business Administration:**

- Adopts various teaching techniques like PPT’s, Seminars, Debates, and Guest Lectures etc., to make the subjects more interesting.
- The students using the above mentioned teaching techniques benefit in the form of increased Communication Skills, Managerial Skills, Team Work, Conceptual understanding and its application in the project work to be submitted to the University authorities.

### **2.3.9 How are library resources used to augment the teaching-learning process?**

The college library is automated with wi -fi connectivity to cater the needs of faculty and students. The library acts as information center for the entire college by offering advanced books/journals/articles and national and international magazines. Details furnished by library

Sl. No.	Particulars	Details
	Total Number books in Library	18,708
1	Number of available to the students for the purpose of Issue	17,861
2	Number of books available in the reference section for the Teaching staff	847
3	Total Number of Journals subscribed by College	21
4	Total number of Magazines subscribed by the College	45
5	Mode of Issue to the Students	<ul style="list-style-type: none"><li>➤ Three (3) Library Cards are issued to the students</li><li>➤ On each card, only One book is issued to the Students for 15 days</li><li>➤ Hence each student is issued Three Books at a given point of time.</li></ul>

- This Department is provided with the facilities like Wi-Fi, Internet Access, INFLIBNET, N-LIST, British Library, IPE Membership and Photo Copy Machine.
- Newspapers and Internet are used on daily basis to keep track of the latest advancement in a particular field.
- Photocopy of old question papers of both in-house and external examinations are provided to the students for reference as and when they need.
- A separate Reading Room facility is available for both faculty and students during the college hours and beyond, to browse through the Newspapers, Magazines and Journals and also at the same time use it for reference purpose.
- Each Department of our college maintains a Departmental Library with text books for reference purpose by the faculty.
- The college provides sufficient funds for the improvement of library infrastructure, books, periodicals, and other subscriptions etc., as and when required.

**2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.**

- The College till date has not faced any challenge of not completing the curriculum by its faculty members in the planned time frame and calendar.
- The Heads of department take initiative in monitoring the syllabus completion by their faculty members from time to time by conducting departmental meetings at regular intervals.

**2.3.11 How does the institute monitor and evaluate the quality of teaching learning?**

- The IQAC of our college continuously monitors and evaluates the quality of teaching-learning by collecting feedback from the students from time to time to be on par with the dynamic global trends.
- These feedback reports are perused, evaluated and analyzed by the Principal. In turn the outcome of the feedback analysis is informed to each teacher for future improvement and encouragement. The outcome of the evaluation and its analysis are intimated to the individual teachers to understand their strengths and weaknesses, leading to overall improvement of the teaching-learning process.
- Principal along with Vice-Principal and Heads of Department, through staff meetings monitors the status on completion, teaching-learning process and other academic problems.
- The Heads of the departments submit the departmental minutes to the Principal who in turn peruses and suggests the heads for smooth functioning of the departments and the college.



## 2.4 TEACHER QUALITY

**2.4.1 Provide the following details and elaborate on the strategies adopted by the College in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum as per University guidelines.**

Sl. No	Department	Name	Before Joining	After Joining	
				Educational Qualifications	NET/ SLET/ SET
1	Commerce	Sri K Raghu Veer Principal	M.Sc. B.Ed.		
2	Commerce	A Ramana	M.Com. M.Phil. SLET		
3	Commerce	Smt. M. Satya Sudha	M.Com.	MA (Eng.), M.Sc. (Psy), B.Ed., M.Phil., (Ph.D.)	SET
4	Commerce	Sri N.B. Vasanth Kumar	M.Com. MBA (Marktg), DCA	(Ph.D.)	NET
5	Commerce	Dr. T. Naga Lakshmi	M.Com.MA(Eco)	MBA, M.Phil., Ph.D.	
6	Commerce	Smt K. Shailaja	M.Com.	MBA	
7	Commerce	Smt. K. Naga Sireesha	M.Com.		SET
8	Commerce	Smt. G.Satya Kiran Mayee	M.Com.		
9	Commerce	Smt P. Madhuri	M.Com.	M.A(Eco)	
10	Commerce	Smt K.Padma Priya	M.Com.	MBA	SET
11	Commerce	Smt G. Andalu	M.Com. MBA, M.Phil.,		SET
12	Commerce	Sri D. Thirumala Rao	M.Com. MBA (Fin), M.Phil.,	(Ph.D.)	
13	Commerce	Sri K. Anjaneyulu	M.Com,M.A(Eco) M.Phil.		
14	Commerce	Sri B. Amareshwar Rao	M.Com. M.Phil.,		
15	Commerce	Smt. A. Sree Valli	M.Com. B.Ed.,	MBA	
16	Commerce	Smt. S. Sri Latha	M.Com. MBA, SET		
17	Commerce	Sri VV Ramana Murthy	M.Com. M.Phil.,		
18	Commerce	Dr. P. Venkateshwar Rao	M.Com. M.Phil., Ph.D.		
19	Commerce	Dr. Saroj Jain	M.Com., M.Phil. Ph.D.,		

20	Business Administration	Smt. G. Santoshi	MBA (Finance)		SET
21	Business Administration	Ms. R. Jyosna Reddy	B.E.(ECE), MBA (Fin&H R)		
22	Business Administration	Smt. K. Swapna	MBA, M.Phil.,	MA(Eng.)	SET
23	Business Administration	Sri K. Srikanth	MBA, FET(JNTU)	(Ph.D.)	NET
24	Computer Science	Sri K. Prashanth Kumar	MCA, M.Sc.		SET
25	Computer Science	Sri M. Satya Narayana	MCA	(M. Tech)	
26	Computer Science	Sri M. Vijay	M.Sc. (Comp)		
27	Computer Science	Smt. Smita Panigrahy	M.Tech.(CS), MCA, M.Sc. (Phy)		
28	Computer Science	Sri Sandeep Agarwalla	MCA	M.Tech	
29	Computer Science	Smt. Priyanka Roy	MCA	M.Tech	
30	Computer Science	Ms. Y. Sandya	MBA		
31	Computer Science	Sri V. Prasad	MCA		
32	Computer Science	Sri B. Shyam Sunder	MCA		
33	Computer Science	Sri K. Ramesh	B.Tech.		
34	Mathematics	Smt. S. Saritha	M.Sc.(Maths)		
35	Mathematics	Sri K. Ravi Kiran	M.Sc.(Maths)		
36	Statistics	Smt. J. Sri Lekha	M.Sc.(Statistics)		SET
37	Statistics	Ms. Y. Shailaja	M.Sc.(Statistics)		
38	Statistics	Sri Amitava Choudhary	M.Sc., M.Phil.		
39	English	Sri M. Ramchander Rao	M.A.(Eng.)		
40	English	Smt. Tanvi Jadhav	M.A.(Eng.)	M.A.(His)	
41	English	Ms. N. Karuna Sree	M.A.(Eng.), B.Ed.		
42	English	Smt. C. Rajya Lakshmi Kalyani	M.A. (Eng. Lit.)		
43	English	Smt. M. Mamatha	M.A. (Eng.)		
44	Hindi	Dr. Ramesh Jadhav	M.A., LLB, Ph.D.		

45	Telugu	Dr. K. Nagavani	M.A., M.Phil., Ph.D.(Tel), P.G. Diploma in Journalism		
46	Sanskrit	Sri K. Pradbhakar	M.A. (Sanskrit) PG Dip Spoken Sanskrit, DU		
47	Sanskrit	Dr. S. PremaLatha	M.A., Ph.D.(Sanskrit)		
48	Sanskrit	Sri D. Narsing Rao	M.A., Ph.D.(Sanskrit)		
49	Humanities	Dr. Veena Mathur	M.A., Ph.D.		
50	Humanities	Dr. K. Lakshmi	M.A., Ph.D.(His)		
51	Physical Education	Sri B. Pratap	B.Com., B.P.Ed., M.P.Ed.. M.Phil.		NET, SET
52	Librarian	Smt. G. Rama Devi	M.Lisc.	PGDLAN, (MA)	
53	Assistant Librarian	Sri N. Vijayanand Goud	M.Com., M. Lisc.		

**2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (IT, etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

- Visiting faculty addresses students through seminars.
- Library is provided with the facilities like Wi-Fi, Internet Access, INFLIBNET, N-LIST, British Library, IPE Membership and Photo Copy Machine.

The details of visiting faculty is furnished below

SL.No	Name Of the Visiting Faculty	
1	Sri P Purnachandra Rao	Former Principal, IIMC
2	Sri V.V Ramana Murthy	Former Principal, IIMC
3	Prof. A.R. Arya Sri	Director (Retd.) School of Management Studies, JNTUH, Hyderabad.
4	Prof. Patrik	Department of Commerce, Osmania University, Hyd.
5	Prof. A. Sudhakar	Registrar, B.R. Ambedkar Open University, Hyderabad.
6	Prof. Krishna Reddy	Department of Business Management, Osmania University, Hyd.
7	Prof. Prashanta Atma	Department of Commerce, Osmania University, Hyd.
8	Prof. Krishna Kumar	Department of Commerce, Osmania University, Hyd.
9	Mrs. T Suparna	Faculty in Statistics
10	Dr. Ramana Rao	Associate Professor (Retd.)
11	Dr. Vasudeva Reddy	Formal Principal, Vijayanagar College of Commerce, Hyd.
12	Ms. Syamala	ACS (Alumunus)
13	Prof. Narendranath Menon	Professor (Retd.), O.U.

14	Sri Amitava Chowdary	Former Principal, New Science College
15	Sri P.S. Narayana	ACA, ACWA, ACA(Alumnus)
16	Sri Ravi Swaminathan	Chartered Accountant
17	Dr. P.S. Satyanarayana Murthy	IT Professional
18	Dr. Appa Rao	Department of Commerce, Osmania University
19	Sri Murali Krishna Murthy	Chartered Accountant
20	Sri G. Murali Rao	Dean-Indian Statistical Institute
21	Dr. B.S. Padmavathy	Department of Mathematics, Hyderabad Central University
22	Prof. Adiraju Satyanarayana	Rtd., AGM, RBI
23	Sri Ukkalam Ram Mohan Rao	Addl. Superintendent of Police, Cybercrime
24	Mr. Venkatesh Varadachari	Alumni of IIM Bangalore
25	Dr. Salman Abdul Moiz	Associate professor, Hyderabad Central University
26	Dr. Shaik Mohammed Ghouse	BITS Pilani
27	Dr. Ravikanth Erramshetty	Motivational Speaker
28	Sri Gampa Nageswara Rao	Motivational Speaker
29	Dr. B.V Pattabhi Ram	Motivational Speaker and Psychologist
30	Sri Vasanth	An Ace Trainer
31	Sri Rajan	IIM-Ahmedabad
32	Dr. Bhanumathi	Alumni- IIMC

**2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

a) Nomination to Staff Development Programmes

Total Number of Conferences / Seminars / Workshops attended by Faculty Members

Activities	No. of Persons attended
<b>Total Seminars/ workshops/ conferences</b>	48
<b>University Level</b>	
Conferences	8
Seminars	5
<b>State Level</b>	
Seminars	9
<b>National Level</b>	
Seminars	16
Workshops	7
<b>International Level Seminars</b>	
Seminars	15

Faculty Development Programmes conducted by other Colleges/Institutions

Sl. No	Name of The Faculty	Department	Faculty Development Programmes attended	
			Date	Topic
1	M. Satya Sudha	Commerce	26 <sup>th</sup> Sept 2015	Investment Mangt., in Global Scenario, Pragathi Maha Vidyalaya, Koti, Hyd
2	G. Andalu	Commerce	1 <sup>st</sup> July 2015 26 <sup>th</sup> Sept 2015	Tally ERP 9, OU, Hyd Investment Mangt in Global Scenario
3	K. Naga Sireesha	Commerce	27,28 Sept 2014	Train New Entrant Lectures, Vijaya Nagar College of Commerce, Hyd
4	S. SriLatha	Commerce	1 <sup>st</sup> July 2015	Tally ERP 9, OU, Hyd
5	N.B. Vasanth Kumar	Commerce	29 <sup>th</sup> Dec 2015 26 <sup>th</sup> Sept 2015	Fin. Derivatives, Dept of Commerce, OU Invest. Mangt Global Scenario, Pragathi Maha Vidyalam, Hyd
6	Dr. T. Naga Lakshmi	Commerce	22 <sup>nd</sup> July 2013 28 <sup>th</sup> Sept 2013	3-Day District Level Training Programme Foundation Course in "Human Values and Professional Ethics" at Govt College for Women. FDP on Accounting and Auditing Standards
7	C.R.L. Kalyani	English	3 <sup>rd</sup> , 4 <sup>th</sup> & 5 <sup>th</sup> Dec 2015 21 <sup>st</sup> Oct 2014	Industry Readiness in Soft Skills Orientation Program, Dept of Eng,OU, Hyd.
8	N Karuna Sree	English	31 <sup>st</sup> Oct 2013 21 <sup>st</sup> Oct 2014	Soft Skills, Aurora's Degree and P.G. College, Hyd. Orientation Program, Dept of Eng, OU, Hyd.
9	G. Santoshi	Business Administration	2 <sup>nd</sup> July 2011 8 <sup>th</sup> Sept 2012 26 <sup>th</sup> Sept 2015	Pedagogical Approach in Teaching, T KR Engn College. Effective Methods of Teaching for Commerce Faculty. Invest Mangt in Global Scenario, Pragathi Maha Vidyalam, Hyd.

			20 <sup>th</sup> Sept 2014  25 <sup>th</sup> July 2015	Perspectives in Modern Teaching Techniques – Use of Case Studies in Experimental Methods, IBS. Modern Teaching Techniques, IBS
10	R. Jyosna Reddy	Business Administration	3 <sup>rd</sup> , 4 <sup>th</sup> & 5 <sup>th</sup> of Dec 2015 26 <sup>th</sup> Sept 2015	Industry Readiness in Soft Skills Investment Management in Global Scenario, Pragathi Maha Vidyalaya, Hyd .
11	K. Srikanth	Business Administration	4 <sup>th</sup> and 5 <sup>th</sup> Mar 2011  19 <sup>th</sup> to 25 <sup>th</sup> Mar 2014  21 <sup>st</sup> Feb 2015  25 <sup>th</sup> and 26 <sup>th</sup> July 2014	Digital Learning Technologies by JNTUH and CDAC Computational Methods on Data Analysis in Social Sciences, Dept of Eco, Nizam College. Review of Literature, Department of Commerce, Osmania University, Women's College, Koti. Research Analysis using SPSS
12	J. Sri Lekha	Statistics	22 <sup>nd</sup> Aug 2015	Innovative Methods of Teaching Statistics, Aurora's Degree and P.G. College, Hyd
13	Y. Shailaja	Statistics	22 <sup>nd</sup> Aug 2015	Innovative Methods of Teaching Statistics, Aurora's Degree and P.G. College, Hyd
14	Sandeep Agarwalla	Computer Science	7 <sup>th</sup> June 2015	The Standards of Higher Education and Quality Assurance, R.G. Kedia College.
15	M. Vijay	Computer Science	7 <sup>th</sup> June 2015	The Standards of Higher Education and Quality Assurance, R.G. Kedia College.
16	M. Satyanarayana	Computer Science	25 <sup>th</sup> and 26 <sup>th</sup> Apr 2014	Network Simulator-3, University College of Engineering, OU

## **OUTCOMES:**

- The feedback given by the Resource Persons who have Chaired the FDP's conducted by the college have found that the participants have a keen interest in improving their subject knowledge by listening to the practical experiences and utilize it for strengthening their careers in Teaching.
- The subjects were varied and diverse as such it improves the overall development of the participants.
- This feedback helps the teachers improve their subject knowledge and teaching skills in class rooms.

### **Strategies adopted by the institution in enhancing the teacher quality.**

- The students and the faculty keep pace with recent developments in their disciplines by referring research journals, latest reference books, participating in national seminars / workshops / symposia / faculty development programmes / refresher courses/internet browsing and interactions with experts.
- College organizes Workshops/ Seminars and faculty development programmes for enhancing the teacher quality.
- Study materials, reference books, information from Internet are provided to the participants.
- In addition, the college also collects feedback on teachers' performance in the classroom.

### **2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

- The College encourages research aptitude among the faculty members in all possible ways. The Research Committee/Research Advisory Committee formed by the initiation of IQAC encourages the faculty to enroll for Ph.D.s and M.Phil.s from recognized Universities. The Research Committee / Research Advisory Committee motivate the faculty to appear for NET/SET/CSIR. As an incentive Rs.1,000/- will be given as increment in the salary for qualifying in NET/ SET/CSIR
- The college management grants an incentive of Rs.30,000/- (Rupees Thirty Thousand Only) for pursuing Ph.D. This incentive is disbursed to the faculty pursuing Ph.Ds.' as per the completion of each stage i.e., Rs.5,000/- for Research Design, Rs.10,000 for Submission of Thesis and Rs.15,000/- for receiving the Doctorate Degree.
- An increment of Rs.2,000/- is given to the faculty after receiving the Doctorate degree in his or her salary.
- Rs.5,000/- is given for the publication of an Article.
- Rs.10,000/- is given for the publication of Text Book by the faculty.
- The college grants study leave for research scholars.
- The faculty pursuing research is provided with necessary books/ journals/ articles by the college.
- The library serves as the information center for the research aspirants with digital library/e-journals, etc., for the benefit of Faculty members pursuing Research Activities.
- Faculty members are encouraged to attend international/national seminars/workshops/symposia/faculty development programmes /refresher courses sponsored by the college.

**2.4.5 Give the number of faculty who received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty?**

**\*Not Applicable**

**2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?**

#### **Evaluation of Faculty Members by the Students**

- The College has introduced evaluation of the teachers by the students. The feedback from the students is obtained teacher-wise and course-wise. The model questionnaire is prepared and administered by the college. IQAC analyses these feedback forms and gives analytical and evaluative report, teacher-wise to the Principal.
- These analyzed and evaluated, reports are perused by the Principal. In turn the outcome of the feedback analysis is informed to each teacher for future improvement and encouragement. The outcome of the evaluation and its analysis are intimated to the individual teachers for their understanding of their strengths and weaknesses.

## **2.5 EVALUATION PROCESS AND REFORMS**

**2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?**

- Prior intimation is given to students regarding In-house Examinations.
- The Academic and Examination Cell prepares the Examination Time-Table and displays it on the College Notice Board, Staff Room, Departmental Notice Boards, SMS and also hosted on the college website.
- The answer scripts are handed over to the faculty concerned on the same day of examination to fasten the process of valuation.
- The students are given back their answer scripts after the valuation to evaluate their own performance.
- The faculty attends Orientation programs conducted by University from time to time.

**2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

- The college cannot act on its own, as it is affiliated to Osmania University. Any change in the syllabus will be intimated to the college
- Some of the reforms initiated are as follows:
  - The syllabi of English for the 1st and 2nd Year of U.G. courses have been changed by the University.
  - The Syllabi for B. Com.(Hons.) has been revamped during the year 2013-2014 and that of M. Com 1<sup>st</sup> Semester in 2014-15 and M. Com 4<sup>th</sup> Semester in 2015-16 by adding the paper of Financial Derivatives.
  - Online posting of Practical Examination Marks, Hologram and Watermarking of Answer scripts, Project Work and Practical Record are some of the additional features implemented by the University.
  - The Faculty and the Students' profile are updated online to be perused by the University authorities and Ministry of Human Resource, Govt. of India and RTI purpose



- The college conducts In-house Examinations (Mid-Term and Pre-Final Exams) on par with the University.
- Mock Viva-voce is conducted by the faculty to create awareness among the students.

### **2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

- Detailed information about the evaluation methods and the Examination schedule is given in the Prospectus.
- Question Banks for Practical Examinations are given to the students under the supervision of IQAC
- Examination Timetables and Notifications are displayed on the College notice boards and the same is hosted on the college website.

### **2.5.4 Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.**

#### **1. Curricular Front**

##### **Formative Evaluation Approaches**

- Slip Tests, Mid-Term Examinations and Pre-Final Examinations are conducted at periodical intervals.
- Questions for Practical Work are given four months in advance before the commencement of Annual Practical Examinations.
- Remedial Classes and Special tests for advancement of slow learners are arranged. Bridge Courses are conducted for all those students who do not have Accountancy and Mathematics at Intermediate and its equivalent.

##### **Summative Evaluation Approaches**

- Assignments are given to students from each unit completed and a test is conducted on the assignment given.
- Post Graduate Course (M.Com.) and BBA have internal exams which have a weightage during the annual examinations held by University.
- These tests and internal examinations which have been conducted ensure that the students will be revising the day to day portion covered in the college for the particular stream.

#### **2. Co-curricular Front**

##### **Formative Evaluation Approaches**

- Literary and Cultural Activities such as Singing, Dancing, Debate, Elocution, JAM Sessions, EXPOS, fairs and Quiz Programs are organized in the college on various subjects and on the occasion of celebrating certain important dates. For example, Maths Fair was conducted in remembrance of the Birth Anniversary of Mr. Srinivasa Ramanujan on 22<sup>nd</sup> December which was celebrated as NATIONAL MATHEMATICS DAY.
- Students are selected and trained to excel their hidden talent by holding such programs and thereby creating awareness about the subjects that they learn theoretically on practical basis.

### Summative Evaluation Approaches

- Our college encourages trained students to participate in Inter-Collegiate competitions at University and National Levels
- B. Com (Hons) 1<sup>st</sup> year students of all colleges offering the course participate in ‘PRERANA’, a fest organized exclusively meant for B. Com Honors 1<sup>st</sup> Year students is conducted by the Department of Commerce, Osmania University. The activities include AD-MAD, Debates, Group Discussions, and Problem Solving. These events increase the Communication Skills, Analytical and Creative Thinking abilities of the students participating
- M.Com Students participate in ‘VANIJYA’ a fest organized exclusively meant for M.Com students of all colleges conducted by the Department of Commerce, Osmania University. Activities include General Quiz, Business Quiz, Waste Management, PPT Competition related to field of Commerce, Case Study Competition and Ad-MINMAX where the students have to prepare Ad-Jingles. These events increase the Communication Skills, Analytical and Creative thinking abilities of the students participating

### 3. Extra-curricular Front [Sports]

#### Formative Evaluation Approaches

- Students of our college are encouraged to participate in all Sports/Games.
- Students selected in Sports are well trained.

#### Summative Evaluation Approaches

- Students trained appear in competitions at District, State and National Levels. The testament of such training imparted is reflected in the below mentioned table by the prizes won by our college students

Level	2013-14		2014-15	
	No. of Events Participated	Winners	No. of Events Participated	Winners
Inter-College	22	3 Gold, 2 Silver, 1 Bronze	25	2 Gold, 2 Silver, 2 Bronze
Inter-University	1	0	3	0
AIU	2	0	5	0
Zonal	0	0	0	0
State	0	0	0	0
National	2	3rd Place	4	0
Federdation Cup			2	0
Total	27	6	39	6

**2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.**

**1. Issued as per Osmania University Guidelines.**

The Break-up of marks or weightage given for the internal assessment is as follows:

- English Practical examination is held for 25 marks for U.G. 1<sup>st</sup> and 2<sup>nd</sup> years' respectively. The break-up of the marks is as follows:
  - a. 10 marks for Viva-Voce.
  - b. 15 marks for Computer Based Test (CBT)

Course	Record	Viva-Voce	Skill test / Execution	Total
B.Com – all streams	10	10	10	30
B.Sc (M.S.Cs.):				
Mathematics	8	10	32	50
Statistics	10		40	50
Computers	10		40	50
Bachelor of Business Administration	Two internals of 15 marks each is conducted for every optional subject from 1 <sup>st</sup> year to Final year except IT paper where a separate practical exam is conducted for the Students			

For M. Com Students the weightage is as follows:

For e-commerce paper the weight-age for internal assessment is 14 marks, and other subjects it is for 20 marks each.

**2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the Students?**

The attributes that College specifies are:

1. The Graduate should be able to put into practice the theoretical knowledge garnered by him/her with vast repository of subjects available during the classroom interaction of THREE years that takes place in the College in pursuance of the graduation courses.
2. The students should be capable of getting employment and with problem solving ability, so that they become Self-Confident individuals.
3. The graduate should be able to develop the scientific thinking and become aware on Social maladies existing in the society and should be able to respond on it as a rationale person.

The college is able to ensure that this happens through

- Organizing Seminars and Guest Lectures by eminent speakers' who are from various walks of life belonging to varied specializations.
- The college ensures that right from First to Final Year of Graduation the students are put through rigorous training in Communication Skills, Banking, Insurance and Financial Services in collaboration with NSDC.
- Activities like SWACH BHARATH, BLOOD DONATIONS, GO GREEN

GANESHA'S and NOISELESS DIWALI campaigns have been organized by the college in response to certain social maladies like pollution.

- Well-equipped infrastructure facilities catering to all categories of students are provided by the institution.

### **2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and university level?**

- The students are given the option of applying for Recounting or Revaluation of answer scripts by paying the prescribed fee to the University through the college.
- The University allows the student to have a photocopy of the Answer Script by payment of requisite fee to the University for the purpose of RTI.
- The students are given the answer scripts to review their performance and discuss the same with concerned faculty member for necessary corrections during the mid-term and pre-final examinations conducted by the college.
- The Student Progression Committee also reviews the grievance put forth by the student and is resolved in consultation with concerned faculty.

## **2.6 STUDENT PERFORMANCE AND LEARNING OUTCOMES**

### **2.6.1 Does the College have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?**

- IIMC believes in "APPLIED KNOWLEDGE LEADS TO GROWTH"
- The above statement reflects college vision and mission.
- The students are made aware of the learning outcomes by:
  - The College Website, College Prospectus, College Diary, College Magazine "PRAGYNA" and College News Letter (Campus Pulse).
  - It is also displayed in the Reception.
  - Induction program at the beginning of the academic year for first year students highlights learning outcomes.
  - The students are made aware of the aims and objectives of the college through orientation program, Independence Day and Republic Day and College Annual Day celebrations.
- The staff is made aware of the learning outcomes by:
  - Course wise outcomes and learning objectives of each paper mentioned in the syllabus.
  - Departmental meetings and reviews

### **2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/Program? Provide an analysis of the student's results / achievements (Program / course wise for last four years) and explain the differences if any and patterns of achievement across the Programs /courses offered.**

- The academic performance of the students closely monitored by the college through close evaluation methods.
- The evaluation process is comprised of slip tests, assignments, mid-term & pre-final examinations to identify students learning difficulties and to improve the academic performance of the slow learners.
- Remedial classes and extension lectures are arranged for the slow learners
- Toppers in mid-term & pre-finals and university examinations, cultural and sports activities are rewarded on annual day.
- The regularity of the students is monitored by the recording day-wise and subject

wise attendance.

- The well-being of the students will be the prime responsibility of the college. The grievances of the students are addressed by the faculty through personal counseling.
- The list of rank holders for the past two years furnished by the Osmania University is given below:

Sl. No.	Name of the Student	Degree	Academic Year	University Rank
1.	I. Venkata Sai Shashidhar	B.Com. (Hons)	2013-14	1st
2.	Sree Lakshmi	B.Com. (Hons)	2013-14	2nd
3.	Kushbu Vijay Wargi	B.Com. (Hons)	2013-14	4th
4	Mary Sravya	B.Com. (Hons)	2013-14	7th
5	Meerja Saadullah Baig	B.Com (Hons)	2013-14	9th
6	Balaji Navya	B.Com. (Hons)	2013-14	10th
7	K. Maitreye	B.Com. (Gen)	2013-14	3rd
8	M. Divya	B.Com (Hons)	2014-15	
9	Arutla Srujana	B.Com.(Hons)	2014-15	

### Result Analysis

YEAR	TOTAL NO OF STUDENTS	DISTINCTION	FIRST CLASS
<b>COMMERCE</b>			
<b>B.Com (Gen)</b>			
2011-2012	60	12	12
2012-2013	61	1	21
2013-2014	61	7	23
2014-2015	58	8	23
2015-2016	67	-	34
<b>B.Com (Com)</b>			
2011-2012	120	23	36
2012-2013	118	23	58
2013-2014	126	41	54
2014-2015	125	9	70
2015-2016	140	-	95
<b>B.Com (Hon)</b>			
2011-2012	69	4	38
2012-2013	75	7	42
2013-2014	73	11	45
2014-2015	78	10	42
2015-2016	75	49	62
<b>B.Com (CA)</b>			
2015-2016	53	12	-
<b>BUSINESS ADMINISTRATION</b>			
<b>BBA</b>			
2011-2012	-	-	-
2012-2013	-	-	-

2013-2014	19	5	9
2014-2015	67	7	23
2015-2016	69	29	13
<b>SCIENCES</b>			
<b>B.Sc (Comp)</b>			
2011-2012	33	1	2
2012-2013	44	-	5
2013-2014	35	6	4
2014-2015	45	-	10
2015-2016	37	04	-
<b>POST GRADUATION</b>			
<b>M.Com</b>			
2011-2012	29	-	6
2012-2013	28	-	-
	32	-	2

Others:

The following B.Com. (Hons) III year students have been awarded prizes in the BEST PROJECT COMPETITION CONDUCTED by the Department of Commerce, Osmania University for the Academic Year 2015-16.

Prize Secured	Name of the Student	Title of the Project
1 <sup>st</sup>	Swathi Sameera Bionapalli	An Assessment of Quality of Education in Commerce Colleges in Hyderabad
2 <sup>nd</sup>	Dev Kirit Shah	Psychological and Financial Affects of Political Instability, Riots And Terrorism On Business
2 <sup>nd</sup>	Divya Swetha .K	Awareness of Career Options and Influence Of Factors Considered In The Choice Made
4 <sup>th</sup>	Darshan Banda	Consumer Perception Towards Digital Marketing
6 <sup>th</sup>	Pravillika .V	Brand Behaviour of Maggi – A Case Study

The following M. Com students have been awarded prizes in the BEST PROJECT COMPETITION CONDUCTED by the Department of Commerce, Osmania University for the Academic Year 2015-16.

Prize Secured	Name of the Student	Title of the Project
5th	Deekshika	Forensic Accounting and Fraud Examination
7th	Pravillika	Coping Styles of Stress Management – A Case Study of NIMS Doctors

### **2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

The college adopts the following procedures for the betterment of teaching-learning process:

- The college follows the guidelines of the Osmania University regarding academic calendar, teaching, learning and assessment schedules.
- College forms a time-table preparation committee to prepare the time-table well before the commencement of the classes.
- The time-table management committee ensures smooth functioning of classes as per the time-table from day one.
- The college ensures that the display of time-table on the college notice-board, faculty-room and insists students to display it in their respective class rooms.
- Lesson plan before the start of the academic year for every subject.
- Lab manuals to facilitate laboratory practices in case of practical subjects.
- Regular assignments & slip tests, projects, animated Power Point presentations, virtual videos, academic quiz, case studies, problem solving sessions, talent tests, group discussions, interactive sessions, inter-departmental seminars, language lab activities to improve the overall development of the students
- Seminars, guest lectures, workshops, Expos on topics related to curriculum to give exposure of the subject.
- Tutoring, mentoring and counseling sessions conducted exclusively for slow learners and differently abled students to improve their performance
- Cultural committee, Department of Physical Education, NSS, Ujjwala –The Women Empowerment Cell encourage students to participate in various activities inside and outside the college to instill teamwork, collaborative learning and organization & management skills.
- Well organized computer laboratories, well-equipped library, spacious and well-equipped & ventilated class rooms create good atmosphere for learning.
- Mid-term examinations, pre-final examinations, mock-viva sessions, mock-practical's to enhance students' performance in their final examination

### **2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?**

The institute has taken the following initiatives to enhance the social and economic relevance:

#### **Placement:**

- The IQAC of our college takes initiative in organizing seminars/workshops on career orientation and qualitative employment aspects for a right career in a right time.
- Through Placements and Career Guidance Cell of the college more than 44 companies in the last four years visited our college and 520 students were placed in different companies.
- College entered into Memorandum of Understanding with HDFC to take up Graduate Employability Program for final year students in the year 2012-2013 only.
- MoU with Stratadigm Pvt Ltd., a Premier Institute to offer employability skills to students.
- Enrolling the students with Telangana Academy for Skill & Knowledge (TASK) for enriching their skills and knowledge towards career options.

- Campus Recruitment Training is provided in collaboration with Stratadigm Pvt. Ltd.
- University Grants Commission sponsored courses also enhance the opportunities of different career options such as Event Management, Stock Market Operations.
- **Entrepreneurship:** Our College motivates the students to take entrepreneurship as a career. Different programmes like seminars on entrepreneurship, workshop on Entrepreneurship Development Programme in collaboration with Entrepreneurship Development Cell, Osmania University were conducted.
- **Innovation:** Literary and Cultural Committee and Ujwala – the women empowerment committee conducted programs and competitions like best out of waste, flame less cooking, Bathukamma (traditional festival of the state), painting competition on world ozone day, collage, poster presentation, ad-making, short-film making etc., to encourage students to think creatively. The College Magazine “PRAGYNA” provides a platform to give expression to their innovative and creative flight.
- **Research Aptitude:** Students are encouraged to present the research articles in the competitions’ conducted by various colleges and associations.

### 2.6.5 How does the institution collect and analyze data on student learning outcomes and use it for planning and overcoming barriers of learning?

- Class room instruction forms the backbone for determining the student progress and learning outcome.
- This helps the faculty to monitor the progress of each student and customize teaching methods which address the needs of each student who possesses specific standard of knowledge and skill.
- Performance of students in internal examinations i.e., Mid-terms & Pre-finals gives insight into students learning progression and helps the teacher take necessary remedial action in case of slow learners and students with special needs.
- The annual examinations held by the university present a much broader picture about the learning outcomes in terms of marks/grades and provides data for inter and intra college comparisons of results of various disciplines done by Student Progression Committee.

### 2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The IQAC through various committees ensures the achievement of learning outcomes,

- Students’ performance in class tests, group discussions, seminars, presentations, mid-term examinations.
- Month wise attendance of the students is monitored by the teachers and displayed in the college website and notice board
- Through Departmental and staff meeting learning outcomes are gauged.
- College authorities collect feedback from students on teaching methodologies to improve learning outcomes.

#### **Parent-Teacher Meeting:**

- To discuss the performance of the students.
- The personal as well as academic problems of students can be discussed jointly and efforts are made to solve these problems to improve the learning outcomes.



**2.6.7 Does the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples. Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.**

The institution and teachers use assessments / evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning.

The process is monitored by,

**1. Institution:**

- IQAC and Student progression committee analyzes results of the students in the final examinations. Based on this analyses suggestions to the teachers are given in Staff and Departmental meetings.
- The Head of the Department monitors the teaching plan and instructs various suggestions to improve teaching

**2. Teacher:**

- Teacher analyses the students by the performance in class tests and class activities
- Special classes are organized whenever necessary
- Remedial classes are conducted for weak learners based on their performance in in-house examinations.

**3. Any other relevant information:**

- The college provides library facility and reading room facility for best teaching and learning practices
- The college encourages advanced learners by providing cash prizes to toppers in academic activities
- The college organizes remedial classes in different subjects as per requirement

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**CRITERION III:  
RESEARCH, CONSULTANCY AND EXTENSION**

**3.1 PROMOTION OF RESEARCH**

**3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?**

The institution does not have a particular research Centre of the affiliating university or any other agency/ organization. The college encourages and promotes research culture among its faculty and students. Four faculty members are rigorously pursuing Ph.D.

**3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

Yes. On the advice of college IQAC, a Research Advisory Committee has been formed. The committee constitutes, the Principal as Chairman, all Doctorates, including IQAC coordinator are its members.

**Objectives of the Committee:**

- To monitor and encourage, the research activity among the faculty.
- The committee provides guidelines to faculty members to enroll for M Phil / Ph.D.'s in renowned universities.
- The committee updates the faculty about various fellowship programmes.
- To promote research, management announced special financial assistance on completion of stages in research.
- To develop and provide the research facilities like, Digital library, computers, Internet facility, reference books, E- Journals, E- Books etc.,
- To encourage the faculty to participate and organize seminars, conferences and workshops.
- To conduct meetings at regular intervals for proper planning and implementing research promotional activities.

**Recommendation made by the RAC:**

- To enroll the faculty members themselves to the research work.
- To encourage participation and organization of seminars, conferences and workshops.
- To encourage faculty towards research and to publish articles.
- To make use of the infrastructural facilities provided by the college for the research work
- To motivate faculty to pursue research within the time frame.
- To promote interdisciplinary research.
- To encourage students in taking up research.

**3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?**

The following measures are taken by the college to facilitate smooth progress of research work of the scholars:

- The faculty members are encouraged to undertake research on part time basis and given academic flexibility, time waiver to involve themselves in research activities after class hours.

- The resources are made available to the faculty and students as and when required.
- The necessary research equipment, latest computers with net facility, .
- Library gives all the necessary support for researchers.
- The scholars are given permission to buy any number of reference books in lieu of their research work.
- Financial assistance of Rs. 30,000 /- is given to faculty for research work.
- The college provides special increment of Rs. 2,000/- to faculty on completion of Ph.D.
- Faculty is motivated to publish research papers and to attend National/International conferences/Seminars and workshops for presenting research papers.
- Faculty are given reimbursement of registration fee, transport expenses etc., for participating in seminars and conferences.
- An incentive of Rs. 5,000/- per published research paper in recognized journal and Rs. 10,000/- on published text book is given to the faculty.

### **3.1.4 What are the efforts made by the institution in developing scientific temper and Research culture and aptitude among students?**

The curriculum framed by Osmania University does not include research to the students. However, UG Courses like B. Com (Hons.), BBA and PG Course M. Com have Project Work and Viva-voce at the end of final year.

- Projects are mandatory for students, to put into use the skills learnt in the class room.
- The projects are guided by the faculty with research orientation on the principles of research work.
- PPTs are prepared and presented before project supervisor; the project is accepted with necessary recommendation and modifications. The concerned project supervisor signs the project and the student is allowed to attend viva-voce conducted by university professors in campus.
- Students are encouraged to attend seminars, workshops, conferences, management meets.
- Students are encouraged to present their paper in inter and intra departmental seminars.
- Students are provided with sufficient books to prepare for competitive examinations.
- As part of the curriculum, students of B. Com (Hons), BBA, M. Com and add on Courses are deputed to industries for internship for getting awareness on research work.

**3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.).**

The Faculty are involving in active research, by guiding the students of B Com (Hons), BBA and M. Com Final, in their annual projects to carry on their work on par with the principles of research work.

Year	B.Com.(Hons.)		BBA		M.Com.	
	Project Guides	No. of Students	Project Guides	No. of Students	Project Guides	No. of Students
2011-12	4	69	---	---	1	29
2012-13	4	75	---	---	3	27
2013-14	5	78	4	19	3	39
2014-15	3	81	4	69	2	36
2015-16	3	75	4	70	2	34

- The faculty of college actively involves in research; 50 articles were published in various journals. The list of faculty with their number of articles published are as follows:

Name of the faculty	No. of Articles	ISSN No ARTICLES	ISBN No Articles
T.Naga Lakshmi	14.	. 13	. 1
G.Santoshi	14.	. 12	. 2
R.Jyosna Reddy	3.	. 2	. 1
Sandeep Agarwalla	3.	. 3	. -
G.Andalu	3.	. 1	. 2
K.Padmapriya	3.	. 1	. 2
K.Swapna	2.	. 2	. -
Priyanka Roy	2.	. 2	. -
D.Thirumala Rao	1.	. 1	. 0
G.Ramadevi	1.	. 1	. -
K.Raghuveer	1.	. 1	. -
K.Srikanth	2.	. -	. 2
Smita Panigrahy	1.	. 1	. -

**3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.**

The college takes initiation to encourage research culture among faculty and students by providing various opportunities. The seminars and workshops committee organized seminars to develop the capacity building of the students.

- A seminar was conducted on **Entrepreneurship awareness by Dr. Nandita, TEZ** by Institute of Public Enterprise.
- The placement cell organized a 10 day pre placement training known as “Campus Recruitment Training”, for all final year students.
- The Management and Principal motivate the faculty to attend seminars, workshops, national/ international conferences for presenting paper.

- The seminars and workshop committee organized a seven days programme on employability skills.
- The list of seminars, workshops conducted are as follows:

<b>DATE</b>	<b>TOPIC</b>	<b>RESOURCE PERSON</b>	<b>TARGETED AUDIENCE</b>
22-06-2015	Essence of yoga	SMT.K.B. LAKSHMI	Faculty and students
24-07-2015	Career of a company secretary	CS	All final year students
24-07-2015	Digital marketing certificate course	P.R. Mania	BBA
27-07-2015	Overview of capital markets	N. Ramakrishna, NSE	B.Com ll year students
04-08-2015	Employability of commerce graduates	Jayanta .K. Parida, President Indian commerce association	All final year students
04-08-2015	Reclaiming democracy through RTI	Mr Sadiq Hussain RTI Campaigner DR. V. VENKATESHWARLU Information commissioner	M.COM and B.COM students
12-08-2015	Awareness of CMA career opportunities and behavioral accounting	ICAI, HYD CHAPTER IAA, HYD CHAPTER	External and internal faculty & students
08-09-2015	International literacy day Quality education ,life skills and literacy for sustainable development	C.A. Manoj Trivedi	All final year students
10-09-2015	World suicide prevention day	Prof. M.L.Sai Kumar	All final year students
11-09-2015	Wealth day	J.C.Tejaswy Ghanta	students
15-09-2015	Inter departmental seminars	Commerce ,BBA and science depts.	students
18-09-2015	Stock mind season	Sri Vismeeet, ICICI	3 sessions, 500 students
22-09-2015 & 23-09-2015	Ilmc Model United Nations	-	M.COM and B.COM students
23-09-2015	Common errors in english usage	DR.Sharada, Asst prof., P.G.college, sec'bad	All first year students
21-11-2015	Visit to ICAI Business school		All final year students
22-11-2015	TEACH INDIA –A seminar on career guidance	TEACH INDIA- volunteers	All final year students
23-11-2015	Workshop on soft skills	TASK	All final year students

02-12-2015	Logical Reasoning	Dr. Brahmananda chary,principal ,vijayanagar college of commerce	B.com I&II year students
10-12-2015	Effective use of library	Dr.Archana Munigal Asst. Prof.(LIS),NERTU,O.U	students from all streams
17-12-2015	CHANGE MANAGEMENT	Ms.Rachana Nigam Asst prof.ITM,Karagpur.	All first year students
06-01-2016	Workshop on MS-EXCEL for decision making	P.Mohan, Head Dept. of computers,Gitam university	B.com III year students
12-01-2016	YOUTH PARLIAMENT		B.com I&II year students
28-01-2016	SEMINAR ON ENTERPRENUERSHIP AWARENESS	Bharatiya yuva shakti trust (BYST)	B.com I&II year students
30-01-2016	SEMINAR ON GANDHIAN THOUGHTS-its relevance	Sri .Poorna Chandra Rao, Former Principal,IIMC	M.COM students
05-02-2016	Career guidance through competitive exams	Sri Y. Satyanarayana, Joint Commissioner, commercial taxes dept, Govt. of Telangana	All final year students

### **3.1.7 Provide details of prioritized research areas and the expertise available with the institution.**

The College possess expert faculty in various fields whose services are used in the following ways:

- Our faculty were involved in framing the syllabus of B. Com (Hons) course with effect from 2013-14.
- Five Faculty members were part of preparation of B. Com (Hons) Practical question Bank for Osmania University.
- Faculty members are deputed as external examiners for conducting Osmania University Annual Practical examinations.
- Mr. M. Vijay, Faculty of Computers, was involved in framing syllabus of “Fundamentals of C” for B. Com (Comp) and (Comp Appl.) of Osmania University.
- Faculty’s expertise is used in framing external question papers for Autonomous Institutions, Osmania University and other Universities.
- Mrs. G. Santoshi, Head, Department of Business Administration, received a letter of appreciation from International Journal of Research in Computer Application and Management, for an article published titled” Trend Analysis of Maruti Suzuki (2010-2013).
- Mr. K. Prashanth Kumar, Head department of computers, was a panel member in selection of computer PGT teachers at Johnson School, Hyderabad.

### **3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

- The institution is attracting researchers of eminence to visit the campus and

interact with teachers and students, organized through Seminars and Workshops committee.

- The list of seminars and workshops conducted through various resource persons is attached as ANNEXURE.

### **3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

The provisions to research culture in college are followed as per sec 2(F) of UGC Act; the institution has policy to sanction sabbatical leave to researchers. The researchers can claim Sabbatical Leave.

### **3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution.**

Dr. T. Naga Lakshmi, faculty member, Department of Commerce (P.G), pursued Ph.D. on “Women Entrepreneurship - A Study” analysed about the Role of Women Entrepreneur, their growth , the problems faced by them and the institutional support received.

The findings of the study helped women entrepreneurs to avail government subsidies and incentives, prior to the study women entrepreneurs were availing only power and water subsidies in Ranga Reddy, Anantapur and Kurnool regions. In Visakhapatnam region, women entrepreneurs availing only subsidies given by KVIB (Khadi and Village Industries Commission) even though 27 schemes announced to Women Entrepreneurs and special incentives announced to SC and ST social category. The present study helped women entrepreneurs become independent and few entrepreneurs asked their husbands to come out of the factions.

## **3.2 RESOURCE MOBILIZATION FOR RESEARCH**

### **3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

The college has not earmarked any percentage of the total budget for research, but as and when the researchers require the college provides all facilities.

### **3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

With the recommendation of the Principal and the Research Advisory Committee the management disburses the amount in different stages of research. On completion of stage one i.e. Research Design amount of Rs.5,000/-, second stage, Submission of Thesis Rs.10,000/-and on awarding Doctorate Rs.15,000/- are given.

- Dr. T. Nagalakshmi, received Rs.30,000/- on completion of Ph.D.
- Mr. D. Thirumala Rao has received Rs.5,000/- on completion of first stage of the research i.e. Research Design.

### **3.2.3 What are the financial provisions made available to support student research projects by students?**

There are no financial provisions made available to students, as their curriculum does not include research work.



**3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.**

There are no reports of any interdisciplinary research by faculty or students.

**3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

The institution ensures optimal use of various equipment's and research facilities.

- Flexible time schedules, availability of labs, internet facility allows the faculty and students to utilize the college research resources to the optimal level.
- Unconditional access to the labs, facilitates free usage.
- The college provides fully equipped computer laboratory, Broad Band/Internet connection, Reference books, library books, E- journals, Audio Visual aids for the staff and students.
- The accessibility to all E-Journals through INFLIBNET-N-LIST.
- The digital library, makes worldwide books available on finger touch, is a biggest asset to the research scholars.

**3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'Yes' give details.**

No. Institution has not received any special grants.

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.**

No funding or grants are received during the last four years.

### **3.3 INFRASTRUCTURE FOR RESEARCH**

**3.3.1 What are the research facilities available to the students and research scholars within the campus?**

The college provides various facilities to have benign atmosphere for carrying on research. The students are encouraged towards research through their annual projects. The research scholars, faculty and students of the campus can avail the following facilities:

- The Commerce lab, Computer lab and Management lab are made available to carry on research.
- Digitalized library, INLIBNET-NLIST.
- The college subscribes to various Newspapers, research journals and magazines.
- The library is constantly updated with the latest research literature.
- Currently 13 Newspapers, 66 journals and magazines are on subscription.
- Internet facility is available to students, faculty and research scholars in updating and keeping themselves on par with the current developments in their respective subjects

- The college gives provision to buy any number of reference books.
- Access to Institutional Repository (D-Space)
- Guidance is given to B. Com. (Hons), BBA and M. Com Final year student in completing their projects.
- Flexibility in time, adjustments in academic curriculum, time waivers facilitate research scholars to carry their work smoothly.
- The organization of various seminars, workshops enhances the research oriented knowledge.
- The faculty attending seminars are considered as On Duty, and flexibility in academic schedule is given.
- Through RAC, faculty is encouraged to participate and present papers in various levels of seminars and conferences.

**3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of the researchers especially in the new and emerging area of research?**

With the recommendation of IQAC, Research Advisory Committee has been constituted as an effective strategy for planning, upgrading and creating infrastructural facilities to cater the needs of the researchers.

- The RAC plans to conduct various research promotional activities in the campus, for creating a buoyant research Centre.
- College subscribes to number of E-Journals and E- Books, bulletins are proposed to facilitate the researchers.
- On the recommendation of RAC, management is ready to take up any infrastructural facility needed by the researchers.
- The reprography facility is available.

**3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agencies for developing research facilities? If ‘Yes’ what are the instruments/facilities created during the last four years?**

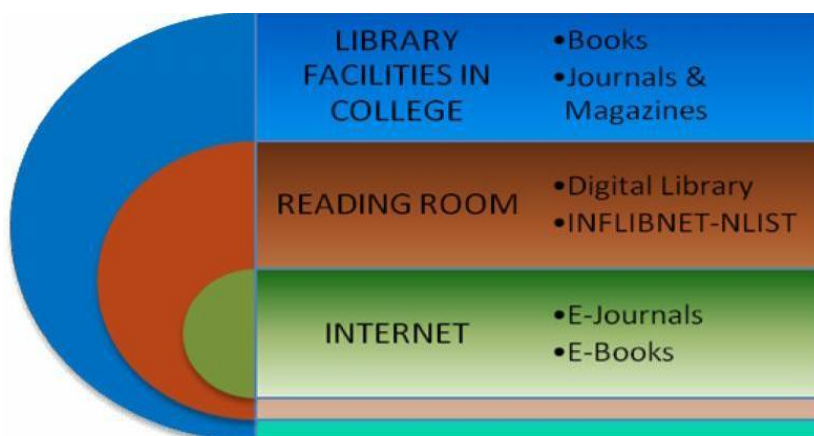
No finances are received for developing research facilities.

**3.3.4 What are the research facilities made available to the students and research scholars outside the campus/other research laboratories?**

The college has subscribed to the membership of IPE and British Library.

**3.3.5 Provide details on library/information Resource Centre or any other facilities available specifically for the researchers?**

The Library is the information resource centre in the college. The Library Committee and the Research Advisory Committee work in coordination to provide the facilities to the researchers.



- The automated and digital library facilitates researchers with Books, Reference books, periodicals, OPAC, E- Journals, E- books, printers, reprography etc.,
- INFLIBNET–NLIST facility provided through digital library, gives accessibility to number of E- journals and E- books.
- Accessibility to Internet and the Wi-Fi helps the faculty in updating themselves with the current trends in the subjects concerned.

The Library facilities are listed as

Particulars	No's
Total Volumes	18708
Number of Reference Books	847
National /International Journals	66
IPE-OU and British Library membership	Provided
Books purchased last year	1060
Amount spent on books purchased last year	3,28,708
OPAC (Online Public Access Catalog)	Yes
Online Journals accessibility	Available

**Other facilities:**

- The availability of commerce, computers and management labs with flexible timings.
- The internet and Wi-Fi enabled campus.
- The technical supporting staff.
- The link with libraries of IPE and British Library.

**3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.**

There are no collaborative research facilities developed in the college.

**3.4 RESEARCH PUBLICATIONS AND AWARDS**

**3.4.1 Highlight the major research achievements of the staff & students in terms of Patents obtained and filed (Process and product):**

There are no patents obtained and filed.

**Original research contributing to product improvement.**

Not Applicable.

**Research studies or surveys benefiting the community or improving the services.**

No surveys conducted.

**Research inputs contributing to new initiatives and social development.**

Not applicable.

**3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?**

The IQAC of the college proposed to start E- Journals as early as possible.

**3.4.3 Give details of publications by the faculty and students.**

The faculty is encouraged to publish textbooks and articles in recognized journals. The details of faculty publications

- Thirteen textbooks published by eight faculties in reputed publications.
- Fifty articles by eleven faculties are published in recognized journals.

The Summary of research activities:

Particulars of faculty participation	Number
Work shops	17
University Level Conferences	17
State level Seminars	7
National level Seminars	15
International level Seminars/Conferences	17
Articles published	50
Text books published	13
Papers Presented	14

**3.4.4 Provide details (if any) of Research awards received by the faculty.**

NIL

**Recognition received by the faculty from reputed professional body nationally and internationally:**

The Head, Department of Business Administration, Mrs. G. Santoshi, received a letter of appreciation from International Journal of Research in Computer Application and Management, for an article published titled” Trend Analysis of Maruti Suzuki (2010-2013).

**Incentives given to faculty for receiving state, national and international recognitions for research contributions:**

The college always appreciates the research work of the faculty at all levels by disbursing incentives for their achievements at state, national and international recognitions for research contributions.

- An Amount of Rs.5,000/- per article is given for post publication in recognized journal or book.
- The faculty is rewarded with Rs.10,000/- on getting a text book published in renowned publications.
- On acquiring higher qualification faculty members receive increments added to their salary. Rs.2,000/- on completion of Ph.D. and Rs.1,000/- on qualifying M.Phil, NET or SET.
- Dr. T. Nagalakshmi, Mrs. M. Satya Sudha, Mrs.G. Santoshi, Mrs. G. Ramadevi, Mr. K. Prashanth kumar, Mr. D. Thirumala Rao and Mr. Sandeep Agarwalla received incentives for getting their articles published in various reputed International Journals and Books.
- Faculty members are felicitated for their achievements.

### **3.5 CONSULTANCY**

#### **3.5.1 Give details of the systems and strategies for establishing institute-industry interface?**

There is no system of consultancy system and strategies for establishing institute industry interface in our college.

#### **3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?**

There is no stated policy of the institution to promote consultancy.

#### **3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

Not Applicable.

#### **3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

The College does not offer consultancy services.

#### **3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development.**

Not Applicable.

### **3.6 EXTENSION ACTIVITIES AND INSTITUTIONAL SOCIAL RESPONSIBILITY (ISR)**

#### **3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

The college aims not only at the academic growth but also the holistic development of the students as socially responsible citizens. These activities are carried on by various committees in the college. The NSS Unit heads the extension activities for community network.

- Every year NSS unit conducts Blood donation camp.
- Health camp is organized with free dental and eye check up.
- The Institutional Social Responsibility is encouraged by observing National festivals, Youth day, Literacy day, Human Rights day etc.,
- The Community development and outreach programmes are conducted. The students are deputed to schools of remote villages to teach about health, hygiene and educational perspectives along with an NGO Voice 4 Girls.
- The basic needs i.e., clothes were collected and distributed to the children and people in nearby orphanage and old age home.
- The eco friendly club Green Force takes up social extension activities like Project Reuse.
- Environmental Issues like Go green Ganesha, Green Diwali, Project Bin, community development activities are conducted.
- As an Institutional social responsibility a voluntary contribution of Rs. 2,00,000/-were collected for an accidental treatment of B.Sc II year student, in the year 2014-15.
- The students participated in the Comprehensive Family Survey conducted by Telangana State Government.

- The best out of waste programme created awareness, converting wastage into useful items.
- The needy were distributed blankets at pavements and clothes in orphanages.
- The traditional culture and values are carried on through various programmes like “SAMSKRUTHI”.
- To support farmers, the students were taken to rural camp ”Firm Hand to Farmer” at Antaram Village of Chevella Mandal, Medak dist.
- The flood victims of Garlapadu village in Mahaboobnagar district were assisted by students in distributing food and water packets.
- “Swachh Vatavaran” is observed by distributing Tulasi saplings.

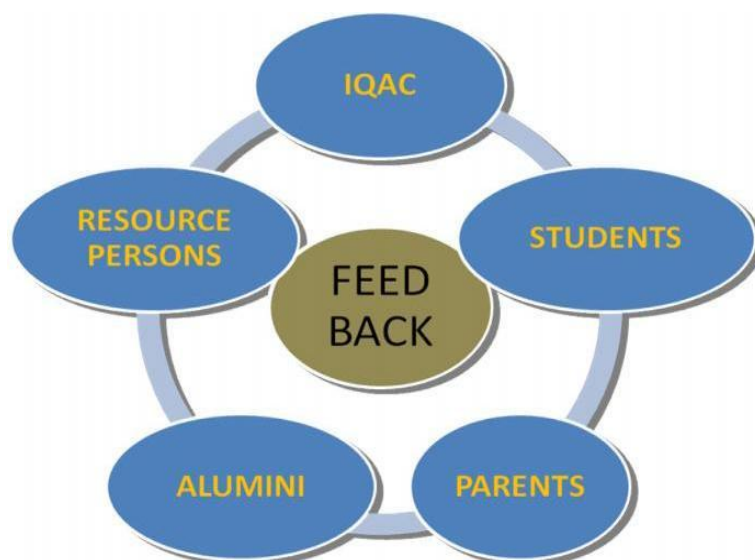
### **3.6.2 What is the institutional mechanism to track students’ involvement in various social movements/activities which promote citizenship roles?**

The college takes up various activities to promote citizenship roles. The students are intimated through displayed notices about the events; the participation of the students is listed out.

- The NSS unit of the college made students to participate in the “Samagra Kutumba Survey” conducted by the Telangana State Government.
- The membership to the Eco-club is conducted with written examination and interviews to enable the really interested candidates to participate in the social movements.
- The students are encouraged to participate in outreach programmes for community development. The collaboration with NGO Voice 4 Girls lets the students deputed to remote villages for educating the overall development of girl child.
- The participants are recognized by giving certificates.
- The feedback is collected for various programmes.
- These institutional activities are intimated through college Prospectus, Website, Newsletter and Committee reports.

### **3.6.3. How does the institution solicit stakeholder’s perception on the overall performance of and quality of the institution?**

The institution solicits stakeholder’s perception on the overall performance and quality of the institution through feedback. IQAC takes initiation to collect the feedback from the stakeholders.



- The stakeholder's communication is obtained yearly, collected in the form of feedback. The feedback is analyzed and the outcomes are discussed through IQAC, to take further action.
- Parent Teacher meeting is conducted once in a year, to have interaction with parents of the students and to let them know the progress.
- The industry-interface is maintained through obtaining feedback from the resource persons, industrial persons visiting the campus.
- The feedback is collected from the people, where the extension activities are carried on.

**3.6.4. How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

The institutional extension and outreach programmes are planned with Principal, Vice principal and respective committees.

- The students participate in the outreach programmes, in collaboration with Voice 4 girls, NGO organized for the overall development of the girl child. These programs are sponsored and internship amounts' are paid to the students.
- The students participated in assisting flood victims of Garlapadu Village, Mahaboob Nagar District in distributing food and water packets.
- To inculcate the habit of Cleanliness for keeping the campus clean, the eco-friendly club taken up Project Bin, where dustbins are distributed to each class, the categorization of recycle waste, dry waste and wet waste, made the collection easy.
- Swachh IIMC, Swachh Vatavaran programmes are conducted to have clean and green in and around the college campus.
- "Firm hand to Farmer" is a rural camp along with five faculty visited Antaram village, to help farmer in preparation of farm for next crop.
- The management provided necessary financial support for all the programmes.

**3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, YRC, RED RIBBON CLUB, ECO CLUB and OTHER NATIONAL/INTERNATIONAL AGENCIES?**

The institution promotes the participation of the students in extension activities through widespread communication emphasizing the importance and role of the youth in nation building.

- Prospectus of the college provides all the information about the extension activities available to the student community.
- The information about the events are intimated to the students through notices, displayed posters etc.,
- The student volunteers prepare list of the students participating in various extension activities.
- Students are motivated through lectures given by eminent speakers.
- The establishment of eco club - "Green force" is initiated to take up environmental social awareness activities.

**3.6.6. Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society.**

- The NSS unit of the college, made an arrangement to send the students to conduct “Samagra Kutumba Survey”, a social survey conducted by Telangana State Government.
- Seminars and Workshop committee, Ujjwala, women empowerment and grievance cell organized various seminars to ensure social justice.
- As part of extension work, students were taken to a village to help farmers.

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students’ academic learning experience and specify the values and skills inculcated.**

The objectives and the expected outcome of the extension activities organized by the institution complemented the students with their holistic overall development. The realization of responsible citizens, made them sensitive towards social issues.

- The blood donation camps created social awareness to help the society.
- The Consumer Rights Awareness Expo, Awareness on Tax Expo, Mathematics fair, brought out the hidden talent of the students and learnt working in teams, team building.
- The outreach programs with NGO Voice 4 Girls, made realize the students the practical difficulties of the people living in remote villages.
- These extension activities let the students feel responsible towards the down trodden, and brought out the feeling of brotherhood in helping them.
- The inter-collegiate fest, organized in the college for the students to exchange their views with other college students, helped in developing communication skills and sharing ideas.
- The project reuse by eco club, made the students to learn about sharing and caring,
- Students learnt to donate from what they have.

These extension activities made students to communicate, manage conflict, leading, other values like sharing, honesty, respecting others and time management. The dignity of labour, helping attitude and spiritual development were also acquired among students for unidimensional development.

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

The institution ensures the involvement of the community in its reach out activities by letting them participate in the activities taken up.

- The blood donation camp, is organized in coordination with Vasavi Club, Hyderabad.
- The collaboration with Voice 4 Girls, the students participate in outreach activities.
- The extended help of Vision Express, made the successful conduct of free eye camp.



**3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

The institution has constructive relationship with Vasavi Seva Kendram and Vasavi club, Hyderabad. The institution also actively participates in the extension activities along with them.

**3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

Not Applicable.

### **3.7 COLLABORATION**

**3.7.1 How does the institution collaborate and interacts with research laboratories, institutes and industry for research activities. Cite examples and benefits accrues of the initiatives-collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.?**

- The college does not have any collaboration with research laboratories, institutes and industries for research activities.
- The member ship at libraries of IPE and British Library Council, facilitates the faculty and students to carry on their research work.

**3.7.2 Give details on the MOUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.**

Through the recommendation of IQAC, the placement and career guidance cell of the college, organizes various seminars and career guidance counselling for the students to improve their employability skills.

- The college had MOU with HDFC Ltd, undergraduate Employability Programme, where the students were given training and offered jobs in their banks.
- The MOU with Stratadigm solutions Ltd, implements the NSDC programme, which improves the communication skills and creates the industry interface.
- With the initiation of the placement and career guidance cell, about fourteen companies visited the campus and 208 students are placed at various levels in these MNCs.

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.**

- There is no formal channel for industry-community interaction.
- The placement and career guidance cell of the college interacts with various companies for training and placements.
- The seminars and workshops committee organizes various seminars and workshops with resource persons to impart latest updates.

**3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the College during the last four years.**

NIL

**3.7.5 How many of the linkages/collaboration have actually resulted in formal MoUs and arrangements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated.**

- The college had MOU with HDFC Ltd, under Graduate Employability Programme, where the students were given training and offered jobs in their banks.
- The MOU with Stratadigm solutions Ltd, implements the NSDC programme, which improves the communicational skills and creates the industry interface.
- With the initiation of the placement and career guidance cell, about twenty-four companies visited the campus and 208 students are placed at various levels in these MNCs.

**3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.**

The college makes systematic efforts for planning, establishing and implementing initiatives of linkages and collaborations.

- Financial provisions are made for organizing seminars, workshops and student activities.
- The management takes keen interest in encouraging staff in planning activities which are provided with financial support with the recommendations of the Principal.
- Significant efforts are taken to meet the authorities and bring about fruitful linkages and collaborations.
- Support is provided to staff in the way of sparing time, finance and technical staff.
- The efforts have proved successful in establishing and organizing MOUs, extension and research activities.

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## CRITERION IV

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 PHYSICAL FACILITIES

##### 4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

- The governing body of our college facilitates the infrastructure for effective teaching and learning keeping in view the current dynamics of academic environment.
- The existing physical infrastructure have been expanded to meet the growing needs of the institution to capacitate increase in strength of students.
- Regular maintenance of equipment.
- Replacement of obsolete assets with new one after physical verification.
- Maintenance committee monitors maintenance activities regularly.
- As and when the college requires additional infrastructure the management provides immediately.

##### 4.1.2 Detail the facilities available for:

a) **Curricular and co-curricular activities, classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

**Curricular and Co-curricular activities:** Spacious Classrooms, well equipped learning spaces, conference room, laboratories, specialized facilities and equipment for teaching, learning etc.

##### Facilities Available in College Campus:

SL. No.	Details of the facility	Quantity
1.	Class Rooms	26
2.	Computer laboratories	3
3.	Commerce Lab	1
4.	Seminar Hall	1
5.	Seminar Hall with smart Boards	1
6.	Library	1
7.	Reading Room and PG Library	1
8.	Auditorium with LCD projector facility	1
9.	Administrative office	1
10.	Sports Room	1
11.	Boys lounge	1
12.	Boys Toilet	1
13.	Girls lounge	1
14.	Girls Toilet	1
15.	Parking Area	1
16.	Canteen Facility (Mobile)	1
17.	Power House	1
18.	Internet connections	5
19.	Management Lab	1

### Equipment for Academic Support:

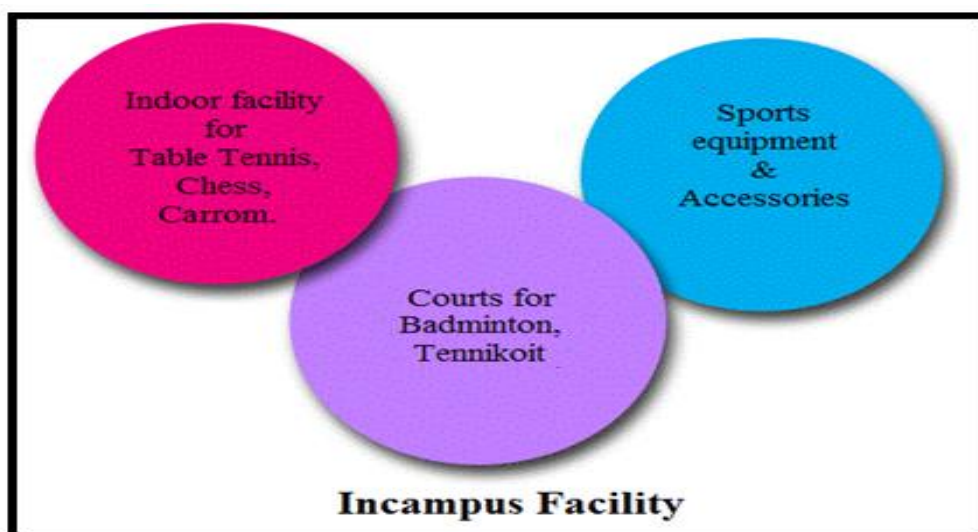
SL. No.	Equipment	Quantity
1.	Computers	150
2.	Printers	5
3.	Color Laser Printer	1
4.	Multifunctional Printer (Print, scan, Xerox)	3
5.	Scanner	3
6.	Reprography	1
7.	Photo Copier	2
8.	LCD Projectors	5
9.	Speakers	6 Sets
10.	Mikes	7
11.	Laptops	2
12.	Digital Camera	1
13.	Pen Drives	10
14.	External DVD ROM	2
15.	UPS (Computer Lab Backup)	4
16.	Wi-Fi Routers	6
17.	CCTV Cameras	26
18.	Biometric	1
19.	Bar Code Reader	2
20.	Bar Code Printer	1
21.	Idea net setter	1
22.	Smart Board	1
23.	Photocopy Machines	2

**b) Extra-curricular activities, sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Publics peaking, communication skills development, yoga, health and hygiene etc.**

#### Extracurricular Activities

Some of the extracurricular activities provided by the Institute are: Sports both outdoor and indoor, NSS, Literary & Cultural activities, Communication skills development, Yoga & health, hygiene and social extension activities.

#### Sports



**Auditorium:** The college has a very spacious and well ventilated Auditorium with 250 seating capacity at once. The Auditorium is equipped with audio-visual facility.

**NSS:** According to the Osmania university guidelines, college has NSS unit with all necessary equipment needed for its activities.

**Literary & Cultural activities:** Required infrastructural support for cultural activities is available both for rehearsals and final performances. The college has podium, cordless mikes, and sound systems in Auditorium.

**Communication Skills Development:** Computers with audio-visual facilities and Smart Classrooms are used for communication skills Development.

**Yoga and Health:** Auditorium is provided to conduct Yoga sessions.

**Physical Education:** Physical Education Department is situated in the second floor. The Lecturer in Physical Education encourages the students to participate in various inter and intra collegiate sports/games.

**Hygiene:** Separate bins for recyclable waste, plastic waste and wet waste is provided in the campus and dust bins are provided in every class room.

**Social Extension Activities:** Auditorium, Seminar Hall and Open space are used to conduct all Social Extension Activities like Blood Donation Camp, supply of green Ganesh, etc.

**Ladies lounge:** The ladies Lounge is provided with sanitary napkin vending machine and destroyer

**4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).**

The infrastructure of our institution is catering to the growing needs of faculty and students. The facilities developed/augmented during last five years;

1. Construction of Third Floor with spacious and well ventilated class rooms having lift facility.
2. Construction of computer lab with internet and wi-fi connectivity.
3. Library has been automated.
4. The Auditorium is used for conducting seminars/ workshops/ celebrating cultural activities and other college functions.
5. The seminar hall located in the third floor is used for conducting seminars/workshops for both students and faculty.
6. The college has constructed Boys Lounge in the second floor during 2014-15 with all amenities.

7. The ground available is used to conduct Rangoli competitions, celebrating Kaartheeka Deepotsavam and other cultural activities.
8. Increase in Parking Area
9. RO Water Provision is available.
10. Two Seminar Halls are with a seating capacity of 100 & 50 people respectively.

**Amount spent in the last four years for the facilities developed/augmented**

Facilities	2011-12	2012-13	2013-14	2014-15	2015-16
<b>Furniture</b>	1,25,050	3,33,552	54,870	6,99,765	2,07,932
<b>Electrical Appliances</b>	55,872	1,02,070	43,318	32,200	1,71,820
<b>Electronic Appliances</b>	12,13,903	48,250	2,89,189	15,56,235	2,46,696
<b>Building</b>	35,38,553	40,75,386	36,17,498	5,58,896	-
<b>Total Amounts</b>	49,33,378	45,59,258	40,04,875	28,47,096	6,26,448

**Future proposals:**

- To establish a spacious library with all amenities in the 4<sup>th</sup> floor
- To establish a new computer lab with 70 systems.
- New building is proposed for an examination cell and two class rooms.

S. No	Item	Area in Sq. Mt.
1	Class Rooms	1534.17
2.	Auditorium (first floor)	207.44
3.	Seminar Halls	156.99
4.	Computer Labs	204.86
5.	Commerce Lab	64.66
6.	Library	140.84
7.	Reading Room & PG Library	71.75
8.	Dept of Physical Education	140.84
9.	Principal's Room	24.01
10.	Vice-Principal's Room	30.14
11.	Management Room	27.21
12.	Ante-Room (Management)	8.37
13.	Main Office	37.67
14.	Unaided Office	37.53

15.	Stores	8.84
16.	Sit Out	45.61
17.	Staff Rooms	161.18
18.	Ladies Waiting Halls (lounge)	49.17
19.	Girls Toilet	61.92
20.	Boys Lounge	26.48
21.	Boy's Toilet	21.39
22.	BBA Department Washroom	2.23
23.	Parking	431.26
24.	Lift	9.30
25.	Staircase	123.68
26.	Security Residence	49.17

### **The Master Plan of the Institution and the existing physical infrastructure**

#### **4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

College provides the following facilities for the physically disabled students:

- Lift facility
- Ramp
- Western toilets

#### **4.1.5 Give details on the residential facility and various provisions available within them.**

There is no residential facility as it is a day college.

#### **4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

Our college regularly organizes Blood Donation Camp and Health Care Camp (Eye Testing/ General Health Check-up/Dental Check-up) under NSS.

<b>Date</b>	<b>Events</b>
<b>3/9/2010</b>	Blood Donation Camp in collaboration with Vasavi club was conducted. About 100 students have donated blood. The camp was overseen by the <b>Institute of preventive medicine - blood bank.</b>
<b>27/9/2011</b>	Blood Donation Camp in collaboration with Vasavi club was conducted. About 100 students have donated blood. The camp was under the <b>Institute of preventive medicine - blood bank.</b>
<b>20/12/2012</b>	Blood Donation Camp in collaboration with Vasavi club was conducted , About 120 students have donated blood. The camp was overseen by the <b>Institute of preventive medicine - blood bank.</b>
<b>12/12/2013</b>	Blood Donation and Eye screening camp in collaboration with Vasavi club was conducted. About 100 students have donated blood. The camp was overseen by the <b>Institute of preventive medicine - blood bank.</b>

<b>10/12/2014</b>	Blood Donation and eye Screening camp in collaboration with Vasavi club was conducted. About 100 students have donated blood . The camp was overseen by the <b>Institute of preventive medicine - blood bank. Eye Checkup by Vision Express.</b>
<b>17/12/2015</b>	Blood Donation , Eye Screening and Dental checkup camp In collaboration with Vasavi club was conducted. About 82 students have donated blood. The camp was under the <b>Institute of preventive medicine - blood bank. eye Checkup by Vision Express. Dental Checkup by Vasavi Club Hyd.</b>

- Health Care Insurance is provided to the staff by the College in collaboration with L&T whose salary is above Rs.15000/-
- Health Care Insurance is provided to the staff by the College in collaboration with ESI whose salary is below Rs.15000/-
- The college has been implementing contributory PF scheme.
- There is availability of first- aid in the college.
- The medical aid to the students as well as staff is provided by Vasavi Hospital (a sister concern of same management).
- Awareness programs for students and faculty members were held like:
  - Yoga
  - Seminar on importance of nutrition for women
  - Seminar on awareness on cervical and breast cancer.

**4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

All the common facilities available

<b>Facilities</b>	<b>No. of Rooms</b>
IQAC Office Room	1
NAAC Record Room	1
Counseling, Career guidance and Placement cell	1
Seminar hall	2
Girls Lounge	1
Boys Lounge	1
Safe drinking water facility	2
NSS office Room	1
Women’s cell and Grievance Redressal cell	1
Canteen (Mobile)	1
Auditorium	1
Indoor Sports Room	1



## 4.2 LIBRARY AS A LEARNING RESOURCE

### 4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes. The library has an advisory committee. To seek advice from the senior faculty members on library matters, to enhance the scope of library and making it an academic resource and learning center. The Composition of Library Advisory Committee is as under:

#### Library Advisory Committee Members:

- Sri PurnachandraRao
- Sri V.V. Ramana Murthy
- Dr. T. Naga Lakshmi
- Dr. Ramesh Kumar Jadav
- Dr. VeenaMathur
- Dr. Nagavani
- Sri K. Anjaneyulu
- Dr. P. Venkateshwar Rao
- Dr. Saroj Jain
- Dr. PremaLatha
- Dr. K. Srilakshmi
- Dr. Narsing Rao
- Sri. Amareshwar Rao
- Smt. G. Rama Devi

#### Library Committee Members:

- Smt. G. Ramadevi
- Sri. VijayanandGoud
- Smt. S. Saritha
- Dr. T. Nagalaxmi
- Sri. K. Prashanth Kumar
- Smt. P. Madhuri
- Smt. K. Swapna
- Smt. J. Sreelekha
- Smt. C. Kalyani
- Sri. K. Ravi Kiran
- Smt. G. Santhoshi
- Smt. G. Andalu
- Ms. N. KarunaSree

#### Initiatives and activities of Library Advisory Committee:

- The Advisory Committee's suggestions are initiated and implemented by the management. They play an important role in deciding the infrastructural requirements of the library and chalks out a strategy so that the facility can be utilized to the maximum extent possible.
- Automation of the Library.
- Subscribing Online Journals.
- Conversion to Bar-coding.
- Amendment of Rules & Regulations of Library.
- Discussions on problems faced by users and Library staff.
- General functioning of the library like stock verification, library week celebrations, Guest lectures.
- Reviewing addition and deletion of subscribed journals/magazines.
- Introduction of Departmental Library.
- Introduction of OPAC.
- Access to Digital Library Services.

#### 4.2.2 Provide details of the following:

<b>Total area of the library (in Sq. Mts.)</b>	<b>212.59 Sq. Mts.</b>
<b>Total seating capacity</b>	100
<b>Working hours (Daily)</b>	9.00 am to 4.00 pm
<b>Working hours ( before Examinations)</b>	9.00 am to 5.00 pm

<b>Working hours ( during Examinations)</b>	9.00 am to 5.00 pm
<b>Vacations</b>	As required/on demand
<b>Holidays</b>	CLOSED
<b>Layout of the library</b>	Plan Attached

**4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

- The Library ensures purchase of current titles by consulting publishers' catalogue, publishers' website and teachers' recommendations.
- The Library committee is formulated for giving suggestions to library, can purchase books and journals and reading materials for users.
- On advice of Library Advisory Committee, the Management allocates an appropriate budget to procure the said source- materials.

**The other ways of purchasing books:**

- Under various schemes the UGC also gives fund to purchase books.
- Based on the needs of the students.
- On demand in the Library.
- Approval Basis.

**The library follows the methods for purchasing new Titles:**

- Directly from Publishers
- Through Vendors
- For newly introduced books – the distributor brings books on approval basis which are subsequently purchased.
- Through book Exhibitions

**E-journals/Online Resources**

- The Library has subscribed INFLIBNET–NLIST, British Library Membership Cards and Online Access, I.P.E (Institute of Public Enterprise) Online Access Membership, and Sage Online Journals.
- In OPAC, library provided various open source online e-resources links like DOAB (Directory of Open Access Books), INTECH Open Access Books, Directory of Open Access Journals, e-learning– Sakshat, Free Online Courses– edx, Mooc, and online newspapers, etc. Students and staff can access these from services at any time.
- CDs and DVDs are available.

The amount spent for various facilities during the last five years is as follows:

Library Holdings	2011-12		2012-13		2013-14		2014-15		2015-16	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount	No.	Amount
<b>Text Books</b>	315	62,973	502	1,38,242	497	1,12,891	391	1,00,403	1060	3,28,708
<b>Journals/ Periodicals</b>	52	54,519	52	54,519	52	54,194	53	59,686	66	87,670
<b>e-Resources</b>							<b>INFLIBNET</b>	5000	<b>INFLIBNET</b>	5000
									<b>I.P.E</b>	5000
							<b>I.P.E</b>	5000	<b>British library</b>	1100
<b>Total</b>	367	1,17,492	554	1,92,761	549	1,67,410	444	1,70,089	1126	4,27,478

**4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?**

- **OPAC**  
**OPAC:** OPAC is available; users can search for books by using title, author, keywords etc.
- **Electronic Resource Management package for e-journals**  
**Electronic Resource Management package for e-journals:** Yes. College is member of N-LIST (Consortia) and we have online membership with I.P.E, British Library and subscribed Sage online journals.
- **Federated searching tools to search articles in multiple Databases**  
**Federated searching tools to search articles in multiple Databases:** No
- **Library Website**  
Library information is available on the college website.
- **In-house/remote access to e-publications**  
**In-house to e-publications:** No.
- **Library automation**  
**Library automation:** Yes, Library automated with KOHA software.
- **Total number of computers for public access**  
**Total number of computers for public access:** 4
- **Total numbers of printers for public access**  
**Total numbers of printers for public access:** 2
- **Internet band width/ speed □ 2 mbps □ 10 mbps □1 GB**  
**Internet band width/ speed:** 15Mbps
- **Institutional Repository**  
Yes. Using D-Space software for institutional repository. Maintaining syllabus copies, question papers, articles published by faculty etc.
- **Content management system for e-learning**  
**Content management system for e-learning:** No.
- **Participation in Resource sharing networks/consortia (like INFLIBNET)**  
Participation in resource sharing networks/consortia through INFLIBNET NLIST

**4.2.5 Provide details on the following items:**

Average number of walk –ins (per day)	50
Average number of books issued/returned including department libraries	22
Ratio of library books to students enrolled	1:12
Average number of books added during last three years	650
Average number of login to OPAC	20
Average number of login to e-resources	6
Average number of e-resources downloaded/printed	2
Number of information technology trainings organized	1
Details of “Weeding out” of books and other materials	7890

#### 4.2.6 Give details of the specialized services provided by the library

Manuscripts	Not available.
Reference	Maintaining special collection for competitive examinations with G.K, Current Affairs, UGC NET & SET, C.A, C.P.T and reference books, etc. are provided for reference in the library for both students and staff.
Reprography	It is available
ILL (Inter Library Loan service)	No
Information Deployment and Notification	New arrivals books list display on notice board and new arrivals books displayed on new arrivals rack. Newspaper clippings related to employment opportunities are displayed on the Library Notice board. Provided links to various free online resources like e-Books, e-Journals, Newspapers and Open online courses etc in library OPAC.
Download and Printing	Download facility is available in the library. Students and staff can take printouts from the library.
Reading list/ Bibliography compilation	From Koha OPAC, we can generate author, title, subject wise bibliographic list.
In-house/remote access to e- resources	Providing In-house access facility to access OPAC, Institutional Repository and other e-resource links for students and faculty.
User orientation and awareness	Orientation programme is arranged for the first year students to know general awareness of library services.
Assistance in searching Databases	The library staff assists in searching the database.
INFLIBNET/IUC Facilities	Subscribed INFLIBNET – NLIST database to e-journals and e-books.

#### 4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

- The library staff assisting both staff and students in borrowing books, periodicals, and question papers. Searching e-books, e-journals and use of other internet services.
- New arrivals display – This helps the students and staff to know the newly added books in library.
- The library staff provides guidance to the staff and students in accessing INFLIBNET, Online British Library and OPAC.
- Providing photocopy facility.
- Library personnel takes the photocopies of the advertisements published in the newspapers and are displayed on the notice board that helps the students to appear for competitive examinations/ interviews.
- The library staff orients students about rules and regulations to be followed when using the library so as to ensure that discipline is maintained, and also that library resources available are adequately protected.

**4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.**

The library staff provides personal assistance to visually/physically challenged persons.

**4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)**

Yes, the Library obtaining feedback from the users. User's requirements are ascertained through feedback mechanism and analyzed, which helps the college to take further action.

**4.3 IT INFRASTRUCTURE**

**4.3.1. Give details on the computing facility available (hardware and software) at the institution.**

**1. Number of Computers with Configuration (provide actual number with exact configuration of each available system):**

<b>Item</b>	<b>Configuration</b>	<b>Quantity</b>
Desktop Computers	Lenovo Intel Core 2 Duo 2.2 GHz. 1 GB RAM	26 Nos.
	i-Ball Pentium 1.35 GHz. 1 GB RAM	3 Nos.
	DELL Core-2-Duo 2.93 GHz. 2 GB RAM	17 Nos.
	DELL Core-2-Duo 3.2 GHz. 2 GB RAM	30 Nos.
	DELL-VOSTRO Core-2-Duo 3.00 GHz. 2 GB RAM	47 Nos.
	HCL Core-2-Duo 2.93 GHz. 1 GB RAM	26 Nos.
	Acer Core-2-Duo 2.7 GHz. 2 GB RAM	1 No.
	Total	150 Nos.
	Others	1 No.
	Dell Core-2- duo 2.93 GHz, 3 GB RAM (Principal)	1 No.
	Dell Core-2- duo 2.8 GHz, 2 GB RAM (VP)	2 No.
	Dell i3 3.6 GHz, 4GB RAM (Office)	1 No.
	Dell Core-2- duo 2.93 GHz, 2 GB RAM (Office)	1No.
	Lenovo Core-2-Duo 2.2 GHz. 2 GB RAM (Office)	6 Nos.
Total		
Printers	Samsung SCX-3401 Laser-jet Mono Chrome Multifunction (Print, Scan, Xerox)(Lab1)	9 Nos.
	Canon MF3010 Monochrome Multifunction (Print, Scan, Xerox)(Lab3)	
	HP Laserjet P2015 MonoChrome (Com Lab)	
	HP Laser jet M403d (unaided Office)	
	HP Laser jet P2055d (unaided Office)	
	HP Laser jet P2035d (aided Office)	
	HP Laser jet 1320 (Library)	
	HP Laser jet P2055d (Principal's Cabin)	
HP Laser jet 1536DNF- MFP (VP's Cabin)		
Scanners	Epson Perfection V39 (aided office)	1 No.
	HP Scan jet 4370 (unaided office)	1 No.
	Printer with Scanning Facility (Labs - 2, VP Cabin-1)	3 Nos.
		1 No.

	HP Scan jet 300 (library) Total	6 Nos.
LCD Projectors	Canon LV-7295 (LAB 2) NECVE-281X (LAB 3) NEC VE-281X (Seminar Hall) NEC VE-280X (Auditorium) HITACHIXGA-CPX1 (Commerce Lab)	5 Nos.
Speakers	DELL CREATIVE MERCURY HCL Logitech Auditorium Speakers and Seminar Hall 250w -6 400w-2	1No. 1No. 1No. 1No. 1No. 8 Nos.
Mikes	2 Podium Mikes, 3 Cordless and 2 Caller Mikes	7 Mikes
Notebooks/Laptops Computers	Dell Vostro 1015, Core-2-duo Dell Inspiron 3542, Core i3 4005u	2 Nos.
Digital Cameras	Sony 18 Mega Pixel	1 No.
Pen Drives	8 GB and above	10 Nos.
Ext. DVD ROMs	Transcend & Samsung	2 Nos.
XEROX Machines	CANON IR-2318l and Energy Star 220A	2 Nos.
UPS	Back up for the computer labs 2 hrs	3 Sets
Wi-Fi Routers	Iball and D-Link	6 Nos
CC TV Cameras	ENDROID cameras	26 Nos.
Bio-Mertric	Realtime Biometric Fingerprint Attendance Reader	1 No.
Bar Code Reader	Motorola LS 2208	2 No.
Bar Code Printer	TSC TPP 244 Plus	1 No.
Smart Net Setter	Idea Netsetter	1 No.

2. **Computer-student ratio:** 2:1 (students: systems)
3. **Total number of computers in the teaching departments:** 4
4. **Total number of students who are studying computer science as a part of their curriculum:** 162 B.Sc. (Computer Science)
5. **Stand-alone facility:** Available
6. **LAN facility:** Available individually in the Computer Labs
7. **Licensed Software:**

<b>Software</b>
Windows 7 Operating System
Windows XP Operating System
MS Office 2003 with front page
MS Office 2007
MS Office 2010
Tally 7.2,9.0
Quick Heal Total Security
Turbo Cpp (open source)
Java 1.6 (open source)
Oracle 10g (academic ver)
Koha software (open source)

8. **Number of nodes/ computers with Internet facility:** 150 Systems

#### **4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

- The faculty and students can avail the internet facility during the college hours.
- All the departments are free to access the computer labs and make use of the systems for academic purposes.

#### **4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

The college deploys and upgrades its IT infrastructure and associated facilities every year on the basis to fulfill the needs of the students either due to increase in strength or change in the syllabi and to resolve the compatibility issues because there are rapid changes in the IT sector within a short period of time. The following facilities are available as and when required.

- Purchase of new computers.
- Purchase of smart board and LCD projectors.
- Computer interfaced equipment
- New internet connections.
- Purchase of software

#### **4.3.4 Provide details on the provision made in the annual budget for procurement, Up-gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years).**

There is no provision for specific budget for procurement, Up-gradation, deployment and maintenance of the computers and their accessories in the institution.

- Whenever there is any necessity, the management sanctions for the procurement, up-gradation, deployment and maintenance of the computers and their accessories in the institution.
- Our college prefers to purchase branded systems for quality sustenance.
- The institution has Programmer/System Administrators, who manages the whole campus area networking and handles the troubleshooting of computer systems.
- The following table depicts the information about the annual budget for procurement, up-gradation, deployment and maintenance of the computers for the last five years:

Year	2011-12 Rs	2012-13 Rs.	2013-14 Rs.	2014-15 Rs.	2015-16 Rs.
Procurement	-----	-----	-----	12,41,550	1,03,300
Up-gradation & Deployment	-----	-----	-----	-----	-----
Maintenance	39,796	79,425	99,270	89,954	68,455

#### **4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?**

- The college facilitates extensive use of ICT resources by procuring and maintaining the required equipment and accessories like LCD projectors, LAN, CDs, smart boards, smart classrooms, etc.
- Optimum use of computer technology is done through teaching lessons using LCD projectors.

- The college always focuses on the development of learner-friendly study techniques. Students have access to e-learning resources.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the center of teaching-learning process and render the role of a facilitator for the teacher.**

- **Digital Library:** The college has the facility of digital library that provides the accessibility through LAN to various e- journals and e-books to the students.
- **E-material:** The E-material is provided to the students through the college website.
- **Online resources:** Internet facility is provided to the students to upgrade their knowledge.
- The ICT has become an academic strategy to motivate, stimulate their interest towards audio-visual classroom teaching.

**4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of ?**

No, our college does not avail of the National Knowledge Network connectivity directly or through the affiliating university.

**4.4 MAINTENANCE OF CAMPUS FACILITIES**

**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?**

Total Expenses in the Last Five Years for Maintenance of College Campus

Particulars	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
<b>Building</b>	1,30,161	2,09,097	4,05,619	5,04,172	3,28,286
<b>Furniture</b>	6,665	1,10,834	39,102	8,917	27,876
<b>Equipment</b>	15,479	50,193	55,397	1,05,963	45,290
<b>Computer</b>	39,796	84,115	60,080	1,10,230	68,455
<b>Electricity</b>	34,585	94,525	2,34,157	96,730	56,791
<b>Telephone</b>	4,964	5000	57,242	8,730	30,830
<b>Others</b>	91,861	1,16,168	2,07,413	1,07,791	1,17,286
<b>Total(Rs.)</b>	3,23,511	6,69,932	10,59,010	9,42,533	6,74,814



#### **4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?**

The maintenance staff consists of:

- Carpenter (on call)
- Electrician (on call)
- Plumber (on call)
- Generator/ Equipment maintenance technician (on call)
- Sweepers
- 2 Security personnel
- 2 System Administrators
- 2 Programmers
- 4 Lab Attenders
- Scavenger on Rolls.

#### **4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?**

IIMC being a Commerce College, cannot take up calibration and other precision measures for the equipment/instruments.

#### **4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?**

- The college supporting staff and the electrician takes the responsibility for the maintenance of electrical equipment in the college campus.
- There is an overhead water tank with submersible water pump for continuous supply of water.
- There are 8 fire extinguishers placed at major places in the college.
- The college has RO water purifier.
- The college has CC cameras.
- The college is also equipped with power backups/ UPS, Generator.

**Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.**

- There is a proposal to establish a spacious library with all amenities in the 4<sup>th</sup> floor
- There is a proposal to establish a new computer lab with 70 systems.
- New building is proposed for an examination cell and class rooms.

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## CRITERION V: STUDENT SUPPORT AND PROGRESSION

### 5.1 Student Mentoring and Support

The college ensures best quality inputs for smooth and fruitful journey towards professional careers. All the students belonging to diverse backgrounds and categories are taken care of by the college through Mentor-Mentee system. Conscious efforts are made by the faculty for the better understanding of differently abled and slow learners. There is a placement and career guidance cell for enhancing the employability of the students. For the overall development of the students the faculty give academic and personal counseling as per the requirement.

The college provides a stimulating environment for the students by encouraging their participation in Curricular, Co-curricular and Extracurricular activities. There are committees to cater to the students in Curricular, Co-Curricular and Extracurricular needs. These committees conduct activities related to literary, sports, cultural etc. throughout the year, paving way for the holistic development of the students.

#### 5.1.1 Does the institution publish its updated prospectus / handbook annually? If “yes”, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes. The institution publishes its updated prospectus and also makes it available on the college website. The college has a prospectus committee which works under the guidance of the Principal. The significant feature of our prospectus is that it provides all necessary information required by the stakeholders. The principal contents of prospectus are as follows:

- Vision and Mission.
- List of the Management Committee members.
- NAAC Accreditation & IQAC
- Faculty profile and visiting faculty list of the college
- About the college and its salient features.
- Structure of the courses offered.
- Infrastructural facilities available
- Co-curricular and extra-curricular activities.
- College achievements and accomplishments.
- Code of conduct for students.
- Placements and Career Guidance Cell.
- Alumni Association Scholarships
- UGC sponsored “Add on Courses”.
- Information about various scholarships.
- Photo Gallery of various college events/programmes.

At the beginning of the academic year, the college committees are constituted to plan and implement the programmes in order to attain the organizational goals.

- **Website:** Our college has developed a website for all online purposes of the stakeholders at the time of admissions and to seek information about college activities at regular Intervals. Our website: [www.iimchyderabad.com](http://www.iimchyderabad.com)

**The following information is provided on our website**

- History of the College.
- Governing Body of the College
- Courses offered and syllabus
- Faculty Profile
- College Facilities and Infrastructure.
- Campus Placements
- Photo gallery
- Updates of attendance percentage of the students.
- In house examination marks (mid-term and pre final)
- Course materials and University practical question bank.

By providing amicable facilities and creating congenial atmosphere to students, commitment and accountability is ensured.

**5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?**

In the beginning of the academic year, students are informed about various scholarships which are available to them through notices, sent to the class rooms and displayed on the notice board and the college website. The total number of students benefitted from various scholarships are mentioned below:

Type of financial aid		2011-12	2012-13	2013-14	2014-15	2015-16
Financial support from institution	No. of students	97	142	129	255	240
	Amt. in Rupees	1,81,000	2,59,000	2,12,000	5,73,200	3,67,275
Financial support from government	No. of students	222	320	186	317	157
	Amt. in Rupees	9,24,730	12,85,695	8,57,730	10,61,441	6,64,420
Financial support from other sources	No. of students	5	13	20	26	31
	Amt. in Rupees	26,100	71,600	1,21,000	1,82,300	2,79,100
Vasavi seva Kendram	No. of students				29	29
	Amt. in Rupees				44,740	44,740
Alumni association	No. of students	27	27	27	27	27
	Amt. in Rupees	81,000	81,000	81,000	81,000	81,000

The above Financial support was made available and disbursed on time.

**5.1.3 What percentage of students receives financial assistance from state government, central government and other National agencies?**

Year	Total No.of Students on Rolls	No. of students got scholarships from State Govt.	% of students Received scholarships
2011-2012	944	222	23.52
2012-2013	1026	320	31.19
2013-2014	1180	186	15.76
2014-2015	1351	317	23.46
2015-2016	1562	484	31.08

**5.1.4 What are the specific support services / facilities available for Students from SC/ST, OBC and economically weaker sections, Students with physical disabilities, overseas students, Students to participate in various competitions / National and International, Medical assistance to students: health center, health insurance etc., Organizing coaching classes for competitive exams, Skill development (spoken English computer literacy, etc.), Support for “slow learners”, Exposures of students to other institution of higher learning/ corporate/business house etc., Publication of student magazines.**

The following table depicts the support services provided by the college:

Support / Facility Provided
<b>SC /ST, OBC and economically weaker sections</b>
<ul style="list-style-type: none"> <li>• Remedial coaching</li> <li>• The institution in coordination with NSDC &amp; TASK organize personality Development programmes.</li> <li>• Scholarships.</li> <li>• Assistance and guidance in filling up scholarship forms.</li> <li>• Efforts are made to get the sanctions from Government agencies on time.</li> <li>• Financial Assistance is provided by the Management to Economically Weak and Meritorious students.</li> </ul>
<b>Students with physical disabilities</b>
<ul style="list-style-type: none"> <li>• Use of elevator is allowed.</li> <li>• Ramp facility is also provided to the students.</li> <li>• Personal attention is given to such students in the office, library and class rooms.</li> <li>• Special care is taken for the deaf and dumb students to make them understand the lessons.</li> </ul>
<b>Overseas students</b>
<ul style="list-style-type: none"> <li>• Promotes appreciation and understanding of different cultures.</li> <li>• Special attention is given to improve their subject knowledge.</li> </ul>

### **Students to participate in various competitions National and International**

- Students are given notices from time to time informing about the events both Inter and intra college, National / International level
- Physical education department provides various facilities and trains the students for various competitions
- Literary, sports/Games and cultural wing take care of the participation of the students in various co-curricular and extracurricular activities at various levels.
- Fee waiver is announced to the students who excel in sports.
- Miss. Shresta of BBA 2<sup>nd</sup> year(2015-16) was given fee waiver for winning gold medal at University level in Swimming.
- Travelling allowance & Dearness allowance is given to the students who attend tournaments and competitions at various levels.
- Faculty guides the students to participate in various competitions within and outside the college.
- Leave of absence is granted to students participating in Inter Collegiate sports and other Competitions.
- Students with Outstanding performance in extra-curricular activities are given admission as per O.U Norms.
- Cash awards with memento are given to students who bring laurels to the college by winning Gold Medals at the University, State and National level in sports.

### **Medical assistance to students: health centre, health insurance etc.**

- First aid kits are made available in the college.
- Our sister concern, Vasavi Hospital which attends to any health issues/accidents, if the student requires any medical care beyond first-aid.
- College organizes Health Camps such as Blood Donation Camp/Dental Check-up/Eye-check, etc.,
- A seminar on “Importance of Nutritional Food” was conducted for Girl students.
- The college organizes various awareness programs on health related issues like cervical cancer, yoga and meditation in coordination with professional institutions.

### **Organizing coaching classes for competitive exams**

- Planning to conduct coaching classes for civil services examination

<ul style="list-style-type: none"> <li>• Career oriented Skill development courses in Banking, Financial Services, Insurance and soft skills were provided to the students.</li> <li>• Internet facility is provided to the students in completing their project work, presentation and co-curricular activities.</li> <li>• Spoken English classes were conducted.</li> <li>• Personality development classes have been conducted at regular intervals.</li> <li>• Various Campus recruitment training programs are conducted to increase students employable capabilities like CRTP, Pradhan Manthri kaushal Vikas Yojana, NSDC, TASK etc.,</li> <li>• Communication skills classes are offered to PG students as per their curriculum.</li> <li>• UGC sponsored “Add-on” certificate courses are offered by the management to first year students.</li> <li>• To improve computer literacy various information technology activities like Gaming console, Play station, APP development, web designing, Web Hosting are conducted.</li> </ul>
<p><b>Support for —slow learners</b></p>
<ul style="list-style-type: none"> <li>• Bridge courses are conducted for students from different streams.</li> <li>• Remedial classes are offered to slow learners in various subjects. Assignments and handouts are given to them with regular follow ups.</li> <li>• Slip Tests are conducted at regular Intervals to check their progress in the academics.</li> <li>• Academic and Personal counseling is given to slow learners.</li> </ul>
<p><b>Exposures of students to other institution of higher learning/corporate/business house etc.</b></p>
<ul style="list-style-type: none"> <li>• Campus visits to B schools like ICFAI, CII, Vishwa Vishwani Institute of Information Technology, Shiva Shivani Institute of Management.</li> <li>• Students visit corporate houses as a part of their curriculum.</li> <li>• Career-oriented workshops/seminars are conducted by the Seminars/Workshops Committee.</li> <li>• Renowned resource persons from various fields are invited to ignite the students capabilities.</li> <li>• Students are encouraged to participate in various inter college and inter university co-curricular and extra-curricular activities.</li> </ul>

### **5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

The college conducts the following activities to facilitate entrepreneurial skills:

- Seminars and guest lectures are organized by the college to provide information and motivation to the students related to entrepreneurship.

- A seminar on Entrepreneur Awareness was taken up by resource person Dr.Nanditha, IPE, on. 11-12-2014.
- A seminar on “A path way to Excellence” was organized on 15/09/2014, by resource person Sri Jagadish Upadhyay.
- Experts from various fields such as taxation, economics, banking, insurance and statistics are invited for guest lectures.
- Extends guidance towards building up the confidence of the students for self employment and starting up their own ventures by offering career oriented “Add- on courses” such as Stock and Investment market operations , Event management.
- Project guidance is given to BBA and B.Com.(Hons.) students as per their curriculum.
- Various expos were organized like Tax expo, Maths expo, Add making , poster presentation etc., to explore the hidden talents of the students.
- An Inter-Collegiate Management Fest ”Samyojana” was conducted by Dept. of Business Management on 08-01-2016.

**Impact:**

- Attempts made by the college have led to the development of entrepreneurial skills among the students.
- Professionalism is created amongst the students.
- Students have taken start-ups / joined their ancestral business with the knowledge acquired in the Institution.
- With the management fest, students have become aware of the “process of registration of a company”, and also how to market the products with Tag-line through the program called “Ad-Selfie”.

**5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.**

- **Additional academic support, flexibility in examinations**
- **Special dietary requirements, sports uniform and materials.**
- **Any other**

The college, as a part of its mission for holistic development of the students, undertakes various co-curricular, extra-curricular activities.

The principal objective of this initiative is to facilitate students to exhibit their talents, demonstrate skills and perform in an effective manner. To fulfill this purpose the college follows practices as mentioned below:

- Provides a conducive atmosphere for personality development of the students
- Identifies potential competency of learners who can excel in different walks of life especially in the field of sports, literature and culture.
- Students are given notices from time to time informing about the events at Inter college and intra college, National and International level.
- Physical education department provides various facilities and trains the students for various competitions.

- Literary and cultural wing takes care of the participation of the students in various co-curricular and extra-curricular activities at various levels.
- Provides necessary guidance and infrastructural facilities for exploring the inherent talent of the students.
- Fee waiver is given to the outstanding students in sports.
- Miss Shresta, of BBA 2<sup>nd</sup> year(2015-16) was given fee waiver for winning gold medal at University level in Swimming.
- Travelling allowance & dearness allowance is given to the students who attend tournaments and competitions at various levels.
- Leave of absence is granted to students participating in Inter-Collegiate sports and other competitions.
- Students with Outstanding performance in extra-curricular activities are given admission as per O.U Norms.
- Cash awards with memento are given to sport persons who bring laurels to the college by winning Gold Medals at the University, State and National level.
- Ms.P.Priyanka of M.Com. (Previous) has secured 44<sup>th</sup> rank in ICWAI (CMA) inter examinations and she is awarded a cash prize.

To fulfill this objective the college forms various committees.

The various committees and their activities are mentioned below:

<b>Name of the Committee / Cell</b>	<b>Activities</b>
<b>Sports committee</b>	Organizing various competitions to students for their personality development
<b>Cultural Committee</b>	Motivates the students to participate in various cultural events like Singing, Dance, Rangoli, Mehendi, MUN, Mock parliament, debate, JAM, conducted by the college and also Inter collegiate competitions.
<b>Seminars and workshops Committee</b>	Arranges lectures, workshops on personality development and career opportunities for Recruitment.
<b>Placement and Career guidance cell.</b>	Arranges career guidance lectures, workshops, skill development programs by eminent persons.



<b>NSS wing</b>	Organizes activities like Blood Donation camp, Health camp, Rallies, distribution of clothes, blankets to the needy and ‘A firm hand to a farmer’, as a part of ISR.
<b>Magazine Committee</b>	Magazine “PRAGNA” disseminates various articles contributed by students and faculty.

- Additional academic support, flexibility in examinations.
- The college conducts remedial classes, bridge courses, career guidance on higher education.
- Leave of absence is granted to students participating in Inter Collegiate sports and other events.
- Special dietary requirements, sports uniform and materials.
- Lecturer in Physical Education guides the students with special care to maintain their diet and health.

**Any other:**

- Students major achievements are covered by all major news papers.
- Special achievers are given away prizes on the annual day.

**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.**

- As the UG level students are not eligible for UGC-NET or SET, they are given awareness about such competitive exams.
- College provides various reference books for these competitive exams for P.G level students.
- For the interested candidates in pursuing higher education in foreign countries, the reference books for their competitive exams are made available in the library.

The following are the details of students achievements in various competitive exams.

- K.V.S Chowdary secured 26<sup>th</sup> Rank in civil Services exam 2011.
- Shashidar secured job in ISRO.
- UGC-NET - 4 M. Com students
- Osmania University Ph.D. - 1 student
- State police Dept – 2 students
- VRO & VRA, State Level Government Posts- 2 Students

- Bank P. Os – 2 Students
- Software Engineers – on and off campus over all 30 Students.
- Many students show interest in family business, IT, other private jobs in MNCs and other reputed Indian Firms.

### **5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)**

#### **1. Academic Counseling:**

- At the time of seeking admissions, counseling is given to students as per their interest and academic capabilities.
- Orientation programme is conducted for first year students in which details about institution, courses offered and career opportunities, faculty introduction, alumni achievers who brought laurels to the college, college culture and environment, placements, infrastructural facilities provided to the students by the Head of the Institution.
- There are class mentors who counsel the students. Meetings of the students are held and various academic issues are discussed by the mentors.

**2. Personal Counseling:** Personal Counseling is given to students by the class mentor on any general problem they come across. If there is any serious issue related to personal and academic, then the counseling is done by the Principal/Vice-Principal/Head of the Department as per the situation. Slow learners are identified, bridge and remedial classes are conducted to increase the academic efficiency

#### **3. Career counseling:**

- Placement and Career guidance cell offers guidance to the students about job opportunities.
- Subject teachers give guidance on scope and career opportunities in their respective subjects.
- Experts are invited to enlighten the students on the selection of their professional career.
- Placement and Career guidance cell conducts campus recruitment training programme to make students employable.

**4. Psycho-Social Counseling:** “Ujjwala” The Women Empowerment and Grievance Cell of our college invites resource persons from various fields to give counseling to students on various issues. Thus creates lot of awareness and brings a sense of belongingness among the students.

Seminars on social Justice, human rights, women health awareness programmes such as Breast and Cervical Cancer, Importance of nutritional food, yoga and meditation were organized by Ujjwala committee.

**5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If ‘yes’, detail on the services provided to help students identify job opportunities and prepare themselves for Interview and the percentage of students’ selected during campus Interviews by different employers.**

Yes. The college has constituted a placement and career guidance cell.

**Objective:** Ensuring the right person in a right job with a right salary.

The composition of the cell is as follows:

<b>Name of the faculty</b>	<b>Designation</b>
M.Satya Sudha	Convener
K.Srikanth	Co convener
K.Padma priya	Member
K.Swapna	Member
P.Madhuri	Member
K.Prashanth Kumar	Member
Dr. T.Naga Laxmi	Member
M.Vijay	Member
Sandeep Agarwalla	Member
V.Prasad	Member

Placement and Career guidance cell focuses on career orientation and career pathways. Various programs are conducted for the development of communication skills, Interview skills, resume writing, group discussions and other aspects of career development.

Campus recruitment training programmes are regularly organized in the college to impart Interview skills and employability skills. College even has a collaboration with TASK Telangana Academy For Skill And Knowledge (An initiative from government to increase employability skills and soft skills in students) to increase skills required for corporate world. Students are trained to face the aptitude test as well as Interview.

The cell interacts with representatives of external organizations in planning workshops for the students in the following areas :

- Higher studies after graduation
- Pursuing studies abroad
- Internship with companies
- Regular employment after graduation
- Soft skills development
- Aptitude Tests through specialized agencies
- Seminar on ‘How to prepare for Personal Interview’

Notifications related to placements are duly placed on notice board and are also informed through circulars, notices and messages.

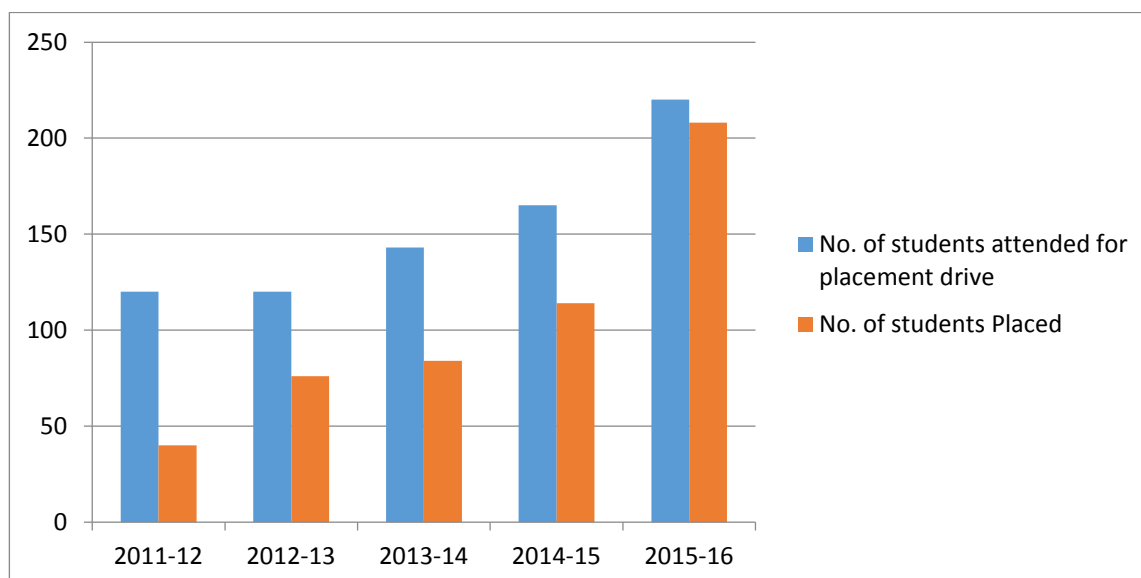
**Campus Placement:**

The placement cell of the college promotes on-campus placements. Various MNCs are invited for campus selection.

The following is the list of the number of students placed in various companies:

S.No	Name of the Company	2011-12	2012-13	2013-14	2014-15	2015-16
1	Wipro	14	14			20
2	ADP	12	10	13	6	5
3	E &Y	1	1			
4	Dell	2				
5	Infosys	4				
6	CTS	1				
7	CSC	4	20			
8	Mc donalds	2				
9	Genpact		16			
10	Amazon			16	12	10
11	Factset			18	18	13
12	Hinduja global solutions			15	12	15
13	Franklin templeton		15	18	7	8
14	Godrej			4	3	3
15	Deloitte				6	13
16	ICICI Prudential				22	11
17	Karvy				10	
18	Dupont				2	1
19	Amazon Internship				16	17
20	Concentrix (IBM-BPO)					60
21	Optimus Generics					02
22	Axis Bank					15
23	United Health Group					01
24	HSBC Internship					14
	<b>TOTAL</b>	<b>40</b>	<b>76</b>	<b>84</b>	<b>114</b>	<b>208</b>

Year	No. of students attended for placement drive	No. of Students Placed	% of students placed
2011-12	120	40	33.3
2012-13	120	76	63.33
2013-14	143	84	58.7
2014-15	165	114	69.1
2015-16	220	208	94.5



**5.1.10 Does the institution have a student grievance Redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.**

Yes. The students are free to approach the cell any time on issues regarding academics, sports, library, canteen, or any other issues.

The cell sorts out the problems promptly and judiciously. The cell also redresses the grievances of the stakeholders reported through feedback as and when required. As a result of this mechanism, the college has a pleasant atmosphere and good work culture with in-built goodwill and mutual understanding among the stakeholders. So far only minor grievances were reported and resolved.

**5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

The college constituted “Ujwala” The Women Empowerment and Grievance Cell to bring awareness on various women oriented issues. Students are made aware of the Women Empowerment Cell in orientation programme and Prospectus.

The main objective of the cell is to bring equilibrium among all students to bring healthy atmosphere among boys and girls so that both can co-exist and complement each other than supplement.

The staff are vigilant in the campus and 24 CCTV cameras are installed to prevent such instances. Discipline, anti ragging committees work together to maintain peace in the campus. So, far no issues pertaining to sexual harassment were reported in the campus.

The cell conducts various programmes to enlighten the students to fight against such anti-social activities.

**5.1.12. Is there an anti -ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

Yes. There is an Anti-Ragging Committee in the college constituting class mentors, class representatives and asst. class representatives. Students are made aware of this committee during orientation session, through notices, prospectus and the college website.

- College conducts an orientation programme for freshers, where in they are informed

about what actions can be taken against the students indulging in ragging. They are also informed to contact their mentors/ anti ragging committee members/ authorities immediately if any such incident takes place, so that such erring students can be suitably dealt with.

The staff are vigilant in the campus and 24 CCTV cameras are installed to prevent such instances. 24 x 7 security guards are confronted to take care security in and around the premises.

- On Aug 21<sup>st</sup> 2015, an Anti Ragging oath was taken, where all the students took the oath.
- Posters pertaining to Anti Ragging are displayed in the college campus.
- No cases have been reported in the last four years.

### **5.1.13. Enumerate the welfare schemes made available to students by the institution.**

The college provides:

- Financial assistance – concessions and merit scholarships to the needy and deserving students from the institution as well as from the Alumni association.
- Assistance to reserved categories students in obtaining scholarships from the State government.
- Provides flexibility in payment schedule of fees to needy students.
- Travelling and daily allowances to all students participating in Inter collegiate events.
- Fee waiver to outstanding sports persons

#### **Academic Inputs**

- Tutor Mentorship
- Remedial Classes for slow learners
- Bridge courses for students admitted in different streams
- Career Guidance for proper placements.
- Seminars/workshops are conducted to enhance the overall development of the students.
- Class Mentors ascertain the needs of the students and guide them in their academic pursuits.
- Reading room is provided to the students for study.
- UGC certified Add-on courses in “Investment Management” and “Stock Market Operations” and “Event Management” are offered.
- Second year students are offered internship programmes under the scheme ‘Earn while you learn’.

#### **Infrastructural Facilities**

- Challa Som Raj Ram Auditorium
- A/c seminar hall
- Computer labs 3(with 120 systems) with Internet facility.
- Commerce lab with 30 systems with Internet facility.
- LCD Projectors are provided in the class rooms and labs for audio and visual presentations.
- Safe Drinking Water facility.
- Canteen facility
- Individual cabins for staff which is convenient to clarify students doubts.
- Well maintained rest rooms for both boys & girls.
- Indoor Sports Room

- E-library & Reading Room (Students/Staff)
- Parking facility
- Elevator facility.

#### **Health Facilities**

- Organizing Health camp for Students/Staff.
- First-Aid facility.
- Conducting programs relating to women's health like Yoga ,meditation Etc.
- Blood donation camp.
- Dental check up camp.
- Eye-check up camp.

#### **5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?**

Yes. The college has an Alumni Association.

- The college Alumni Association meets regularly.
- The members of Alumni Association enquire about the progress made by the students in academics and their achievements in various extra-curricular activities
- It provides financial assistance for the economically backward students.
- Members of our Alumni are placed in high positions in various companies and industry. Some of them are self-employed.
- It gives scholarships to meritorious students.

## **5.2 STUDENT PROGRESSION**

### **5.2.1. Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.**

<b>Year</b>	<b>No. of students attended for placement drive</b>	<b>No. of Students Placed on campus</b>	<b>% of students placed in on campus</b>
2011-12	120	40	33.3
2012-13	120	76	63
2013-14	143	84	58.7
2014-15	165	114	69
2015-16	220	208	94.5

More than 90% of the students are placed in campus placements.

A certain % of the students are placed Off-campus, a certain % of the students are moving to higher education.

**5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the University)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating University within the city/district.**

Year	Course	IIMC College Pass %	Badruka College Pass %	Completion Rate %
2011-12	B.Com.(Hons.)	94	89	99
	B.Com.(Comp.)	90	92	98
	B.Com.(Gen.)	73	96	98
	BBA	-	-	
	B.Sc.(M.S.Cs)	65	75	90
	M.Com.	100	88	96
2012-13	B.Com.(Hons.)	85.3	98	99
	B.Com.(Comp.)	81.3	95	98
	B.Com.(Gen.)	68.8	96	98
	BBA			
	B.Sc(M.S.Cs)	63.5	70	90
	M.Com.	88.8	64	96
2013-14	B.Com.(Hons.)	95.89	94	99
	B.Com.(Comp.)	90.49	89	96
	B.Com.(Gen.)	70.49	95	98
	BBA	84.21	88	97
	B.Sc(M.S.Cs)	67.7	72	94
	M.Com.	90.63	92	96

Year	Course	College Pass %	Badruka College Pass %	Completion Rate %
2014-15	B.Com(Hon's)	88.46	89	99
	B.Com(Comp)	76.8	82	99
	B.Com(Gen)	80.51	87	94
	BBA	89.5	92	96
	B.Sc(M.S.Cs)	71.1	75	88
	M.Com	84.8	75	97
2015-16	B.Com(Hon's)	93.33	90.0	98
	B.Com(Comp)	85.0	83.4	98
	B.Com(Gen)	85.07	86	96
	B.CA	75.0	80	94
	BBA	95.65	93	98
	B.Sc(M.S.Cs)	73.0	75	94
	M.Com*			

\*Results awaited



### **5.2.3. How does the institution facilitate student progression to higher level of education and/or towards employment?**

Our college supports and encourages students who aspire for higher education and also students aspiring employment.

- The Placement and Career Guidance Cell Interacts with various agencies. It organizes workshops with their collaboration to inform students about various options available for higher education both within the country and abroad.
- The assistance of Recruitment Agencies is taken to provide information to the interested students about the employment opportunities available - both during their studies and after the completion of their courses.
- Campus Recruitment Drives are conducted in the college by companies. The information about such drives is communicated to the students through circulars, notices, sms and put up on the notice board at a prominent location. In addition, the information about the time, date, eligibility criteria, method of selection, job profile, compensation package, etc., is also communicated to the students.
- The college encourages students to participate in the Recruitment Drives and also guides them to face the Interview with confidence.
- Informal guidance is also provided by the faculty to the students in planning their career.
- Programmes on personality development and soft skills are also organized by the college to make the students employable.
- The faculty members also guide the students informally about the other courses of study they can take up while doing their undergraduate studies or after completing them.

### **5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

Our college takes care of students who are at risk of failure and dropout. Following are some of the provisions for special support to such students:

- Remedial Classes, regular Interaction with students and bridge course.
- Academic, Personal and Social Counseling is given to students.
- Communication/Soft skills classes are conducted to improve their communication and any other hidden talent.
- Topics are revised for the benefit of the students.
- Interaction with parents
- Financial support
- Individual attention is given by the faculty to slow learners by giving them handouts, home assignments for practice and with regular follow-ups.
- Slip Tests are conducted at regular Intervals to check their progress in the academics.
- Assignments are given to students.
- Personal and Academic counseling is given to the needy students.

## **5.3 STUDENT PARTICIPATION AND ACTIVITIES**

The main objective of the institution is overall personality development of the students. Hence, the college takes keen Interest in organizing sports, games, cultural and extracurricular activities.

### **5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.**

The institution has a range of sports, games, cultural and extra-curricular activities which contribute to the wholesome development of the students. The college has a separate sports room for indoor games like table tennis, chess, caroms and sports facilities for out-door games like shuttle badminton, tennis, and volley ball and throw ball on campus. The sports and games are organized for both the U.G and P.G students. The students from all the groups participate in the activities.

The students not only actively participate in the games but also take initiative in organizing the events under the guidance of the committee members.

#### **Co-curricular activities**

Various seminars and workshops were conducted such as

- Leadership and communication
- Entrepreneurship awareness
- Getting Ready for the Corporate World
- Goal Setting
- Employability Skills
- Basics of Stock Exchange and Art of Investing
- How to focus on getting global placements and information about the best courses to study abroad
- A Lecture on Creativity
- Open Access-Redefining Access to Knowledge
- Curriculum Vitae preparation
- Resume Writing
- Basics and functions of Stock Market
- Charisma - Personality Development Program
- A Demo and Discussion on Corporate Accounting Process
- Customer Relationship in Management Practices in Banking
- IIMC Model United Nations
- Practical Aspects of Legal Security and Legal Issues of E-Commerce
- Kashmir Issue & Indian Politics
- Growth and Human Development

Students actively participate in intra and Inter-collegiate and at other levels of cultural and other activities.

#### **Cultural and literary activities conducted by the college are**

- 1) Model United Nations (MUN) organized by students
- 2) Mock parliament
- 3) Commerce talent test
- 4) Business and Tax Expos
- 5) PPTs on top entrepreneurs in India
- 6) Consumer protection Expo
- 7) RTI Expo
- 8) Maths Fair and Aptitude Test
- 9) Quiz Competition

- 10) Debate Competition
- 11) Elocution Competition
- 12) JAM session
- 13) Singing and Dance Competition
- 14) Painting and college Competition
- 15) Rangoli, Mehendi and Nail Art Competitions.
- 16) Logo quiz
- 17) Anthyakshari Competition
- 18) Memory Contest
- 19) Treasure Hunt.
- 20) Mock Parliament

**Extra-curricular activities:** Various sports competitions are conducted for men and women students in indoor and outdoor games such as chess, carom, table-tennis, badminton, kabaddi, kho-kho, cricket, football, volley ball, Football ,Rifle Shooting, Lawn – tennis, Swimming, Base ball etc. Annual sports day wherein Running, Jumping and Throwing events are conducted in the stadium booked for a full day and students participate in large numbers.

**5.3.2 Furnish the details of major student achievements in co-curricular,extracurricular and cultural activities at different levels: University/State/Zonal/ National/International, etc. for the previous four years.**

Details of major student achievements in extracurricular activities games and sports at different levels: University /State /Zonal/ National /International, etc. for the past previous four years.

**2010-2011-Men**

Names	Events	Level of participation	No of students participated	Achievement
P. Neeraj	Foot ball	South zone Inter University	01	Participated
Ankesh Bhargav	Lawn tennis	South zone Inter University	01	Participated
Vishnu Tiwari	Rifle shooting	Aiu	01	Participated

**2012-2013-Men**

Event	Names	Level of participation	No of students participated	Achievement
Swimming	U.Pranay Kumar	Inter college	06	Runners team
Swimming	U.Pranay Kumar	Aiu and Sr. National	01	Participated

**2012-2013 -Women**

Event	Names	Level of participation	No students participated	Achievement
Chess	K.Bhuwaneshwari	Inter college	Team	Gold

**2013-2014- Men**

Event	Names	Level of participation	No of students participated	Achievement
Swimming	U.Pranay Kumar	Aiu and Sr.National	01	Participated
Swimming	U.Pranay Kumar	Inter college	Team	3gold and 2 silver
Power lifting	K.Dinesh	Inter college	01	Bronze medal

### 2013-2014-Women

Event	Names	Level of participation	No of students participated	Achievement
Base ball	G.Monika	Aiu	01	Participated
Volley ball	G.Monika	Sr.SZ National and SZ youth National	01	4 <sup>th</sup> and 3 <sup>rd</sup> place
Hockey	G.Monika	SZ.Inter-University	01	Participated

### 2014-2015-Men

Event	Names	Level of Participation	No of students participated	Achievement
Swimming	U. Pranay Kumar	Inter College	01	1gold and 1 silver medal
Swimming	U.Pranay kumar	Aiu	01	Participated
Powe lifting	K.Dinesh	Aiu, Jr. National &Sr. National	01	Participated
Wrestling	Sayed Saleem Ahmed	Inter college	01	Bronze medal
Wrestling	K.Sudeep Singh	Inter college	01	Bronze medal
Base ball	G.Neeraj	Aiu &Sr.National	01	Participated
Base ball	T.Sai Charan	Aiu	01	Participated
Throw ball	P.Vinod kumar	Sz National	01	Participated
Hockey	D.Vinod	Sz Inter-University	01	Participated
Chess	G.Shiva kumar	All india openfide rated Championship	01	Participated

### 2014-2015-Women

			<b>students participated</b>	
Swimming	U.Sreshta	Inter college	01	5-golds&01-silver
Swimming	U.Sreshta	Aiu& women National	01	Participated
Throw ball	K.Namratha chandra	Sr. National & federation cup	01	Participated

Throw ball	S.Varsha	Sr. National	01	Participated
Throw ball	Y.Stella martina	Federation cup	01	Participated
Throw ball	C.Naveena sai	Federation cup	01	Participated
Hockey	M.Malvika	SZ Inter-University, Sr.National & women National	01	Participated
Hockey	M.Monika	Sz Inter-University	01	Participated

#### 2015-2016-men

<b>Event</b>	<b>Names</b>	<b>Level of Participation</b>	<b>No of students participated</b>	<b>Achievement</b>
Lawn tennis	Team	Inter college	05	3 <sup>rd</sup> place
Carroms	Team	Inter college	05	4 <sup>th</sup> place
Hockey	D.Vinod	Sz Inter-University	01	Participated
Throw ball	B.Shiva charan	Federation cup	01	Participated
Base ball	G.Neeraj	Aiu	01	Participated
Base ball	T.Sai charan	Aiu	01	Participated

2015-16 Women

Event	Names	Level of Participation	No of students participated	Achievement
Swimming	Team	Inter college	05	Over all championshi p-winners
Swimming	U.Sreshta	Aiu	01	Participa ted
Throw ball	K.Namratha chandra	Sr. National & federation cup	01	Participa ted
Throw ball	S.Varsha	Sr. National	01	Participa ted
Badminton	K.Pranavi reddy	Sz-Inter University	01	Silver medal
Badminton	K.Pranavi reddy	Aiu	01	4 <sup>th</sup> place
Badminton	K.Pranavi reddy	Jr. Nationals	01	Participa ted
Hockey	M.Malvika	Sz Inter-University,s	01	Participa ted
Hockey	M.Monika	Sz Inter-University	01	Participa ted

**Details of major student participation in cultural activities conducted by college, at different levels: University/State for the previous four years.**

List of the events conducted by literary and cultural committee 2011-2012

S.No	Date	Name of the Event	No. of students participated
1	09/07/2011	<b>Essay Writing:</b> English ,Telugu, Hindi.	50
2	17/11/11	<b>Letter Writing</b> English, Telugu, Hindi.	30
3	29/11/2011	Information Technology Quiz	80
4	24/11/2011	College	60
5	18/12/2011	Singing (Solo)	30
6	18/12/2011	Dance (Solo) Dance (Group)	25 4 groups
7	18/12/2011	Instrumental Music	4

8	27/12/2011	SMS Contest	50
9	30/12/2011	Mock Press Conference	50
10	10/1/2012	Rangoli	60
11	24/01/2012	Mock Parliament	100
12	31/01/2012	Memory Contest	40
13	31/01/2012	Memory Contest (Faculty)	20

#### List of The Events Conducted By Literary And Cultural Committee 2012-2013

S.No	Date	Name of the Event	No. of students participated
1	01/08/2012	Mock Press Conference	65
2	14/08/2012	Singing (Solo)	25
		Singing (Group)	4
3	28/08/2012	Dance (Solo)	12
		Dance (Group)	4
4	29/08/2012	Telugu Bhasha Den.. Singing	20
5	29/08/2012	Just a minute	40
6	29/08/2012	Elocution	32
7	29/08/2012	Essay Writing	40
8	09-04-12	College	40
9	21/09/2012	Bio Diversity Competition Essay	16
10	21/09/2012	Debate	25
11	21/09/2012	Painting	20
12	21/09/2012	Group Discussion	30
13	29/11/2012	Essay Writing	
		English	25
		Hindi	12
		Telugu	15
14	12-11-12	Vemana Padyalu.(Telugu)	30
15	19/12/2012	General Quiz	40
16	31/12/2012	Business Quiz	40
17	16/1/2013	National Voters Day Painting	20
18	16/1/2013	National Voters Day Elocution	10

**List of the events conducted by literary and cultural committee 2013-2014**

S.No	Conducted on Date:	Name of the Event	No. of students participated
1	08/08/2013	Elocution English Telugu Hindi	25 15 10
2	02/09/2013	Telugu Bhasha Dinotsavam.. Just a minute Essay writing Poetry	25 10 05
3	10/09/2013	JCI-Inspirational speaker	30
4	2/09/2013	Inter Collegiate competition At Begumpet Degree College	35
5	24/9/2013	College	50
6	20/09/2013	Group dance competition	50
7	24/09/13	Debate competition at Geetam University	15
8	28/09/2013 29/09/2013	Mock parliament	90
9	8/11/2013 9/11/2013	Abhiyan	30
10	20/12/2013	Yuva Tarangam Business Quiz Essay writing	20 23
11	26/12/2013	Debate	25
12	1/1/2014	Musical chairs competition For faculty	50
13	3/1/2014	Flower decoration and vegetable carving	25
14	04/01/2014	Rangoli	30
15	6/01/2014	Mock press conference	52
16	08/01/2014	Mehendi Nail art	26

**List of the events conducted by literary and cultural committee 2014-2015**

S.No	Conducted on Date:	Name of the Event	Committee/ Department.	No. of students participated
1	24-07-2014	Mock Press Conference	Literary and Cultural Committee	120
2	04-08-2014	Elocution	Literary and Cultural Committee	75
3	12-08-2014	Just A minute	Literary and Cultural Committee	75



4	26-08-2014	Singing	Literary and Cultural Committee	64
5	06-09-2014	Best Public Speaker (JCI)	Literary and Cultural Committee with JCI.	52
6	10-09-2014	Business /General Quiz (Cash Prize Event) 3000, 2000, 1000	Literary and Cultural Committee	<u>30 teams X 4 = 120</u>
7	05-11-2014	Mehendi	Literary and Cultural Committee	20
8	16-12-2014	Anthyakshari	Literary and Cultural Committee	<u>20 teams X 4= 80</u>
9	30-12-2014	Painting	Literary and Cultural Committee	<u>50</u>
10	31-12-2014	Dance	Literary and Cultural Committee	Solo ->14 Group -> 24
11	09-01-2015	Rangoli	Literary and Cultural Committee	85
12	09-01-2015	Nail Art	Literary and Cultural Committee	14
13	19-01-2015	Essay Writing	Literary and Cultural Committee	70
14	19-01-2015	S M S (Fastest Finger) Contest	Literary and Cultural Committee	50
15	20-01-2015	Memory Contest	Literary and Cultural Committee	50
16	20-012015	College	Literary and Cultural Committee	65
17		Commerce Olympiad (5 students selected for all India final online exam )	Literary and Cultural Committee & Money Wizar. Mutual funds corp.	92
18		Dance selections for Gitam University Inter college competitions	Literary and Cultural Committee	20

**List of the events conducted by literary and cultural committee 2015-2016**

S.No	Conducted on Date:	Name of the Event	No. of students participated
1	07-08-2015	Commerce Talent Test	1100(Inter College )
2	18-08-2015	Debate	75
3	19-08-2014	Best Public Speaker	65
4	21-08-2015	Just A Minute	52
5	01-09-2015	Essay Writing	80
6	14-09-2015	Rashtriya basha divas	50
7	5-09-2015	Self governance day (Teachers Day Celebrations)	10
8	16-09-2015	Drawing(Pencil Sketch), Color Painting, poster presentation	50 30 20
9	29-10-2015	Elocution	50
10	24-11-2015	Singing	85
11	26-11-2015	General Quiz	80 X 2= 160
12	02-12-2015	IT Quiz	50
13	09-12-2015	Logo Quiz	60
13	28-12-2015	SMS contest	50
14	29-12-2015	Collage competition	60
15	31-12-2015	Aptitude Olympiad-Maths Dept.	110
16	4-1-2016	Library week - Library Quiz Memory contest Treasure hunt	200
17	13-1-2016	Mehendi ,Nail Art, Rangoli	60,16,80
18	18-1-2016	Debate	30

**Details of co-curricular activities like seminars and workshops conducted in the college  
During 2010-2011**

Sl.No.	Program Type	Date	Topic	Speaker	Targeted Audience
1	Workshop	30-07-10	Project work	Prof. T. Krishna Kumar, Prof. Narendra Menon and Prof Patrik	B.Com. (Hons) III Year
2	Seminar	9-9-2010	Event Management	Sri Someshwer Cherukure of Event Nine Entertainment	Event Management Students
3	Industrial Tour	30-09-10	Confederation of Indian Industry, Gachibowli,	-	125

			Hyderabad		
4	Seminar	30-09-10	Setting up an Enterprise	Sri Anil Kumar of Great Sports Infra Pvt Ltd	B.Com. Hons II year
5	Seminar	7/10/2010	Fundamental and Technical Analysis in Portfolio Management	Mr. Vionod Kumar, Sri Datta Institute, Hyderabad	Stock Market Students
6	Training Program	9-11-10 to 12-11-10	Personality Development	Abhyaas , a training Institute	Final year students
7	Career Guidance	15-11-2010	Career @ Crossroads	IIMC and Synergy School of Management	100
<b>2011-2012</b>					
8	Seminar	26-08-11	Event Management	Sri Someshwer Cherukure of Event Nine Entertainment	Final year Students
9	Workshop	8/9/2011	Project work	Prof. T. Krishna Kumar, Prof. Narendra Menon and Prof Patrik	B.Com. (hons) III Year
10	Seminar	14-09-2011	Event Management	Sri S. Khandelwal of Event Nine Entertainment	Event Management Students

**2012-  
2013**

11	Assessment test	07/2012	Assessment test	Aspiring Minds, Gurgaon	130 students of final year
12	Workshop	9/8/2012	Interview Skills	Jawahar Knowledge Centre	Final year students
13	Workshop	17-08-2012	Group Discussion and Resume Writing	Sri M.S. Senapathy and Mrs. Priya Jayaranjan of Siva Sivani Institute of Management	Final year students
14	Workshop	24-08-2012	Project work	Prof. M. Sulochana, Dean, Faculty of Commerce, Prof. T. Krishna Kumar, Prof. Narendra Menon, Prof. K.V. Achalapathy, Prof. Usha, Prof. Chadrashekar and Prof. Patrik	B.Com. (hons) III Year
15	Seminar	25-09-12	Event Management	Sri Someshwer Cherukure of Event Nine Entertainment	Event Management Students
16	Assessment Test	Sep-12	Graduate Employability Program	HDFC	Final year students
17	Seminar	Jan-13	Indian Pledge	Sri. P. Purnachandra Rao	Faculty and Students
<b>2013- 2014</b>					
18	Training Program	1/8/2013	class room to board room	Ace Trainer Mr. M.G. Vasanth Kumar	2nd year students
19	Training Program	2/8/2013	Entrepreneurship and Personality Development	Ace Trainer Mr. M.G. Vasanth Kumar	2nd year students
20	Training Program	3/8/2013	Getting Ready for the corporate World	Ace Trainer Mr. M.G. Vasanth Kumar	Ist year Hons Students
21	Training Program	4/8/2013	Getting Ready for the Corporate World	Ace Trainer Mr. M.G. Vasanth Kumar	Ist year Computer Students

22	Training Program	5/8/2013	Getting Ready for the Corporate World	Ace Trainer Mr. M.G. Vasanth Kumar	Iyear BBA and General Students
23	Training Program	8/8/2013	Goal Setting	Sri Sanyasi Rao	Final year students
24	Assessment test	26th, 27th, and 28th August 2013	Employability Skills	Aspiring Minds, Gurgaon	Final year students
25	Seminar	31-08-2013	Basics of Stock Exchange and Art of Investing	IIMC and Bombay Stock Exchange - Mr. Santosh Reddy	Stock Market Students
26	Seminar	3rd and 4th September, 2013	How to focus on getting global placements and explained about best courses to study abroad	Jeeva's Academy	Final year students
27	Seminar	4/9/2013	A Lecture on Creativity	Sri Balaji Reddy - IIT Madras	1st year students
28	Seminar	27-10-2013	Open Access- Redefining Access to Knowledge	Prof. K. Veera Reddy, Vice-Chancellor of Shatavahana University	Faculty and Students
29	Training Program	Nov-13	Curriculum Vitae Building	IIMC	Final year students
30	Workshop	Dec-13	Resume Writing	Ambitions	Final year students

**Details of co-curricular activities like seminars and workshops conducted in the college During 2014-2015**

19/07/2014	Practical aspects of legal security and legal issues of E-Commerce	Dr. Salman Abdul Moiz, Ass.Prof HCU	Final Year students
22-07-2014	Basics and functions of stock market	Sri. M. Rama Krishna, EO, National Stock Exchange, Hyderabad Regional Office	Stock Market Students

29-07-2014	Charishma – personality development program	Mrs. Jaya Madhuletey, JCI	Girlstudents
31-07-2014	A Demo and Discussion on corporate accounting process	Sri. N.V. Srinivas Co-founder, Arthvidya	B.com III & II year students
31-07-2014	Future prospects and career opportunities Statistics	G.Murali rao, Dean Indian statisticalstitute	All BSC.STUDENTS
2-08-2014	Customer Relationship in MANAGEMENT Practices in banking	Prof. Adiraju Satyanarayana, AGM(Retd), RBI	B.com II year students
6-08-2014	Ilmc Model United Nations	-	M.COM and B.COM students
6-09-2014	Future prospects and career opportunities in mathematics	Dr. B.S. Padmavathy, Dept.of Mathematics, HCU	All BSC.STUDENTS
11-09-2014	A lecture on management accountant course	MILES	Bcom students
09-09-2014	Roadmap to top achievement	Dr Sir CA G V Rao	Bcom II yr students
10-09-2014	Goal setting & motivation	Gampa Nageswar Rao	M.COM and B.COM students
11-09-2014	Counselling/training	Dr BV Pattabhi Ram	M.COM and B.COM students
12-09-2014	Leadership & communication	Dr Ravikanth Eraamshetty	Bcom students
14-09-2014	Investment ideas for youth	Umesh Gupta	M.COM and B.COM students
15-09-2014	Pathway to excellence	Jagadish Upadhyay	B.COM I yr students
29-09-2014	Traffic Education	Traffic Training institute Gosha Mahal.	students from all streams
22-11-2014	Careers and future prospects in insurance for commerce and science graduates	Institute of insurance and risk management:	All students
27-11- 2014	Regional Seminar On Indian Securities Markets	NIFM, SEBI	B.COM students
29-11-2014	Career as a company secretary	The Institute of Company Secretaries of India	B.COM students
02-12- 2014	Regional Seminar On Indian Securities Markets For Faculty	NIFM, SEBI	B.COM II yr students
10-12- 2014	Human Values	Dr. D. Subramanyam	B.COM students

11-12- 2014s	Entrepreneurship awareness	Dr. Tez, IPE	B.COM students
19-12- 2014	Seminar- Growth and Human Development	Dr. C. Ranga Rajan, Former Governor, RBI	Faculty and people from outside
27-12- 2014	Education vaccination	Dr. Shaik Mohammed Ghouse, Bits Pilani, Hyderabad Campus	students from all streams
13-01-2015	Cyber crime and hacking	Sri. Ukkalam Ram Mohan Rao, Addl. Superintendent Of Police, cyber crime	students from all streams

**Details of co-curricular activities like seminars and workshops conducted in the college During 2015-2016**

DATE	TOPIC	RESOURCE PERSON	TARGETED AUDIENCE
22-06-2015	Essence of yoga	SMT.K.B.LAKSHMI	Faculty and students
24-07-2015	Career of a company secretary	CS	All final year students
24-07-2015	Digital marketing certificate course	P.R.Mania	BBA
27-07-2015	Overview of capital markets	N.Ramakrishna,NSE	B.Com. II year students
4-08-2015	Employability of commerce graduates	Jayanta K.Parida,president Indian commerce association	All final year students
4-08-2015	Reclaiming democracy through RTI	Mr Sadiq Hussain RTI Campaigner DR. V. VENKATESHWARLU Information commissioner	M.Com. and B.Com. students
12-08-2015	Awareness of CMA career opportunities and behavioural accounting	ICAI, HYD CHAPTER IAA,HYD CHAPTER	External and internal faculty& students
8-09-2015	International literacy day Quality education ,life skills and literacy for sustainable development	C.A.Manoj trivedi	All final year students
10-09-2015	World suicide prevention day	Prof. M.L.Sai kumar	All final year students
11-09-2015	Wealth day	J.C.Tejaswy Ghanta	students
15-09-2015	Inter departmental seminars	Commerce ,BBA and science depts	students

18-09-2015	Stock mind season	Sri Vismeeet,ICICI	3 sessions,500 students
22-09-2015 & 23-09-2015	IIMC Model United Nations	-	M.Com. and B.Com. students
23-09-2015	Common errors in english usage	DR.Sharada,Asst Prof.,P.G.college,sec'bad	All first year students
21-11-2015	Visit to ICFAI Business school		All final year students
22-11-2015	TEACH INDIA –A seminar on career guidance	TEACH INDIA-volunteers	All final year students
23-11-2015	Workshop on soft skills	TASK	All final year students
2-12-2015	Logical Reasoning	Dr. Brahmananda chary,principal ,vijayanagar college of commerce	B.Com. I & II year students
10-12-2015	Effective use of library	Dr.Archana MunigalAsst. Prof.(LIS),NERTU,O.U	students from all streams
17-12-2015	CHANGE MANAGEMENT	MS.Rachana Nigam Asst prof.ITM,Karagpur.	All first year students
06-1-2016	Workshop on MS-EXCEL for decision making	P.Mohan,head Dept. of computers,Gitam university	B.Com. III year students
12-1-2016	YOUTH PARLIAMENT		B.Com. I & II year students
28-01-2016	SEMINAR ON ENTERPRENUERSHIP AWARENESS	Bharatiya yuva shakti trust (BYST)	B.Com. I & II year students
30-01-2016	SEMINAR ON GANDHIAN THOUGHTS-its relevance	Sri .Poorna chandrarao,former principal,llmc	M.Com. students
5-02-2016	Career guidance through competitive exams	Sri.Y. Satyanarayana,joint commissioner,commercial taxes dept,Govt-of Telangana	All final year students

**5.3.3. How does the College seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?**

Yes. College collects the feed-back from the graduates and employers, through a structured questionnaire and informal Interviews on various aspects such as academic, infrastructure, administrative, extra-curricular and co-curricular activities and about the institution.

Based on the feedback received, Management will take the necessary steps as required.



**5.3.4. How does the College involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.**

Students are encouraged to contribute articles, short stories, essays, poems, puzzles and brain teasers in English, Telugu and Hindi. The college magazine 'PRAGNA' is published annually which provides a platform to publish their creative writings. They are also encouraged to participate in Inter college literary events. Students are provided a dedicated space to showcase their artistic and literary works.

**List of the publications of the students in the college magazine**

S.No	Students Name	Contribution Made By The Student	Class
1	R.Mithilesh	Biggest Ironies in India	B.Com.(Comp.)
2	A.Sai Revanth	Start up Eco System	BBA
3	M.Nanditha Goud	Population Growth	B.Com.(Comp.Appl)
4	B.Sai Swaroop	A Great Loss To Nation	BBA
5	Nishit Goel	Say Hello To Earth 2.0! We are Not Alone ...	BBA
6	Venkat Surya Sai Ram	My Journey From Alampuram to Hyderabad	BBA
7	E.M.Sneha	Abdul Kalam Quotes	B.Com. (Comp Appl.)
8	K.Sachin venkoba	APJ Lives on.....	B.Com.(Comp.)
9	Nidhi Shrivatsav	Mere Priya Netha Narendra Modi	B.Com.(Comp.)
10	T.Bhuvaneshvari	Lokarithi	B.Com.(Hons.)
11	Rishab Sharma	poetry on books	B.Com.(Comp.)
12	T.Bhuvaneshvari	paheliyan Suljhayiyen	B.Com.(Hons.)
13	T. Hari Priya	on Ravindranath Tagore	B.Com.(Hons.)
14	M.B.P. Jagannath	Na.....	B.Com.(Comp.)
15	G.Krishna	Amma Manasu	M.Com.
16	G.Krishna	Ma Kalasala	M.Com.
17	G.Krishna	Nenu	M.Com.
18	G.Krishna	Tri Sankya	M.Com.
19	G.Krishna	Geevitha Satyam	M.Com.
20	G.Krishna	Sneha Oka Maraka	M.Com.
21	G.Krishna	chirasmaraneeyam	M.Com.
22	A.Laxmi Gayathri	Geevitham	B.Com.(Comp.)
23	G.Krishna	Badi bata	B.Com.(Comp.)
24	G.Krishna	Telangana smruthilo	B.Com.(Comp.)
25	A. Raghavendra	Ardha rathri swatranthyam	B.Com.(Comp.)

**5.3.5 Does the College have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.**

Green Force is the Student Council initiated in the college to promote social welfare extension activities. The students are guided by the faculty in promoting environmental awareness along with outreach programs. Students with great enthusiasm voluntarily joined the force.

Activities like planting, promoting the clay Ganesh Idols , preparation of paper bags from waste, help to the poor and needy (distribution of old clothes).

The force has taken initiation to keep water and grains for birds on the terrace.

The project Bin and project Reuse are the initiatives inspired from Swachh Bharath

The activities of the committee are funded by the college.

**5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

Class mentors of each class act as student representatives in the following committees

- Anti-Ragging Committee
- Women Empowerment and grievance Cell (Ujwala)
- College Magazine Committee
- Green force
- Students participate actively in all the events organized by the college Green force

**5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution?**

The college has developed a mechanism to establish continuous and healthy Interaction with the past students and the retired faculty members. The college considers these students as a “Resource pool” for continuous improvement. The initiatives of the college to acquire guidance and assistance from the ex-students and retired teachers are enlisted below:-

- The Institution invites former faculty and the alumni for all major events organized in the college.
- Two former Principals of the college have been extending their support towards the development of the college.
- The former faculty of college assists in all the activities of the college.

**5.3.8 Any other matter:**

The institution is always in the forefront to support students.

The achievements made by our students are a testimony to the support provided by the institution.

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## 6.1 INSTITUTIONAL VISION AND LEADERSHIP

### 6.1.1 State the Vision and Mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

- IIMC was established with a motto to offer qualitative education to meet the dynamic global requirements both in terms of academics and employability.
- The college focuses on quality education catering the needs of deserving and competent students providing them all kinds of facilities for their holistic development.
- The college has good infrastructure facilities, library, sports, reading room, auditorium, seminar halls, computer labs, classrooms, ladies and boy's lounge, NSS Room, Sports Room and Smart Class Rooms.
- The college strives to cater the needs of different stakeholders by imparting information required by them time to time.
- The college has introduced innovative ideas, introduced best practices as part of its Vision and Mission.

#### VISION

- Indian Institute of Management & Commerce continues to be one of the best colleges at the National level in the field of Commerce, Management, Computers, Mathematics and Statistics to serve the students of different backgrounds and abilities through effective teaching learning experience and to create professionals.
- To unfold as a premier institution in creating and disseminating knowledge to build a better world.
- The college intends to provide need-based, interest-based and relevant educational programmes to the aspiring students, taking into consideration the changes in the global environment and create a nurturing ground for intellectual innovation by contributing to the society in a dynamic environment.
- To ensure teaching, training and academic growth from the integral components of our work ethics.

#### MISSION

- The college provides high-quality educational programmes and services that are academically and financially accessible and also to contribute to the society through the pursuit of education at the highest levels of academic excellence.
- To inculcate ethical values and professional standards among the students in order to contribute effectively towards Nation building.
- To help students embark on a journey of intellectual transformation through diverse background.
- To undertake Curricular, Co-curricular, Extra-curricular activities and academic/industry interface for the holistic development of students.

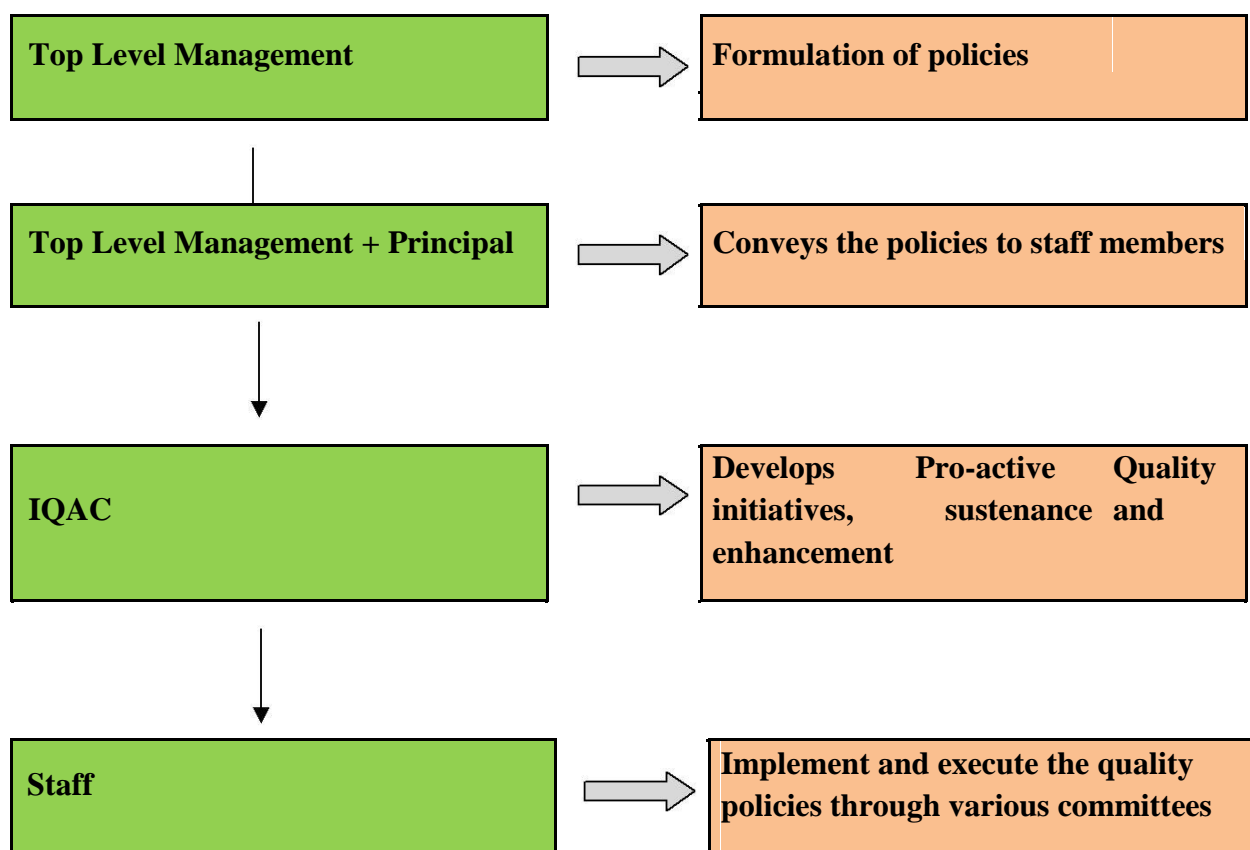
The following mechanism/strategies define how our college tries to implement its mission and address the needs of the society, students and the institution's traditional value by following vision:

1. Our institution developed a strategy to satisfy the needs of the students coming from different walks of life including socio-economic backgrounds, following the norms of the State Government.

2. Preparing Academic Almanac, adopting learner-centric education, using ICT to make education more innovative as per the changing global demands.
3. Introducing Skill oriented courses, Communication classes, MoU with Skill Development Consultants, Agencies to enhance the knowledge of students for their holistic development.
4. Achieving core competencies through academic excellence by offering certificate courses sponsored by UGC programme and to train the students in enhancing entrepreneurial skills.
5. Promoting research culture among the faculty by encouraging them for paper publications, book publications and Ph.D. program.
6. Nurturing the students with ethical, moral values by inculcating Institutional Social Responsibility (ISR) towards the society.
7. Encouraging students to participate in Sports/games and other cultural activities for overall development.
8. Facilitating mechanism like career counseling, women empowerment & grievance cell to bring awareness on various societal issues and create a congenial atmosphere for students in the campus and outside world.
9. Conducting Remedial classes for slow learners, building confidence among them to excel in the final examinations.
10. Bridge courses are conducted to fill the knowledge gap among the students who joined the UG Course in different streams.

#### **6.1.2 What is the role of top Management, Principal and Faculty in design and implementation of its quality policy and plans?**

For designing and implementing a qualitative education policy and for an effective plan, our college has an efficient co-ordination among the staff under the dynamic leadership of our Principal. The Management, Principal, Vice-Principal and the Staff (Teaching & Non-Teaching) always strive hard to achieve potential for excellence in academics. The college has a pro-active IQAC for quality initiatives, sustenance and enhancement. To achieve quality in education the college has constituted various committees such as Discipline Committee, Examination Committee, Placement & Guidance Cell, Research Committee, Library Committee, Literary & Cultural Committee, Seminars/Workshops Committee, Time Table Preparation Committee, Time Table Management Committee, Sports Committee, Maintenance Committee, Anti-Ragging Committee and Student Support & Progression Committee, etc.,



### 6.1.3 What is the involvement of the leadership in ensuring the following:

(a) **The policy statements and action plans for fulfillment of the stated mission**

The college management strives in achieving the goal of the institution through planned, systematic and coordinated efforts. At the beginning of the academic year the Head of the institution convenes a meeting of staff members informing about the academic almanac.

(b) **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**

While formulating the action plan, our institution takes into consideration its thrust areas such as academic schedule, time table, in-house examinations, cultural/literary activities, seminars/workshops, training programmes, FDPs and CRT's. Our college always tries to introduce innovative programmes to develop the students academically. Department-wise plans have been initiated to develop the student along with regular curriculum.

(c) **Interaction with stakeholders**

Our college interacts with the stakeholders- Students, Parents, Governing Body Members, Industrialists, Alumni and Professors of various Universities for enhancing the quality of education as per the changing global demands. The IQAC of our college regularly interacts with the Alumni, who are from various fields, invites suggestions from them for ensuring quality enhancement and knowledge enrichment, through a valuable feedback. The college conducts Parent-Teacher meeting to interact with the parents about their ward's academic progress and behavioral aspects.

(d) **Proper support for policy and planning through need analysis, research inputs and**

## **consultations with the stakeholders**

Principal collects the feedback from Heads of various Departments to lay down proper academic policy and analyze the feedback to improve the skills and knowledge of the faculty in a very positive way. Teamwork is inculcated among the staff to achieve academic success year by year. Our college has constituted a research advisory committee to encourage teachers to pursue M.Phil./Ph.D.s. To promote Research, the Management announced special research funds on completion of certain stages in research. Faculty are encouraged to publish articles in their respective areas.

### **(e) Reinforcing the culture of excellence**

To reinforce the culture of excellence, the college has taken up the following initiatives:

- 1) Organizing seminars, workshops and guest lectures in respective subjects.
- 2) Introducing innovative Teaching-Learning Pedagogies.
- 3) Conducting awareness programs on various societal issues.
- 4) Promoting academic and research activities.
- 5) Extending social responsibility programs.

### **(f) Champion Organizational Change:**

Our college adapts new trends in emerging areas of academics. IQAC ensures the quality enhancement by conducting seminars, guest lectures, workshops, in house examinations, cultural activities for overall development.

- Forming Committees for effective implementation of academic and non-academic plans & policies.
- Effective mechanism on innovative teaching-learning methods.
- Usage of ICT by the faculty.
- 360° Performance Appraisal Technique for the staff.
- Feedback from Stakeholders – Parents, Alumni, Students.

### **6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

Since time of its inception, our institution works on the social and democratic principles of management, taking the suggestions from Governing Body Members and Heads of various committees for formulating plans and policies. The IQAC actively gives suggestions to Committee members, for enhancement of quality. Various policies and plans are implemented in co-ordination with all the members concerned with the institution. At the time of formulating/implementing policies or plans, the suggestions from the stakeholders are considered.

### **6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

The management provides leadership through the Principal to the college. The Principal conducts various interactive sessions with the faculty in order to make them viable and competitive. The decisions of the management are a reflection of the vision and understanding of academic culture of the institution.

- The management encourages the faculty to update their knowledge through participation in seminars/workshops and guest lectures by creating a conducive academic environment.
- To improve their subject knowledge by referring to various books available in the library.
- To have internet access for referring on the current issues.
- To encourage research, publications of articles and books by providing incentives.

### **6.1.6 How does the college groom leadership at various levels?**

To develop leadership quality among staff and students the college decentralized certain functions:

- Several committees have been formed to conduct various activities.
- Each committee headed by a convener takes up the responsibility.
- Each class has a class mentor, class representative and assistant class representative.

### **6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?**

Our college delegates authority and operational autonomy to the departmental heads in implementing the curriculum plan, teaching plan, time tables, examinations and other academic matters. The Heads and Faculty members are given autonomy in all academic matters in consultation with the Head of the Institution. The co-curricular and extracurricular activities are handled by the respective committees under the guidance of IQAC.

### **6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.**

Yes. The college promotes participative management at various levels.

1. **Strategic level:** At this level decisions will be taken by the Management, Principal and Vice Principal.
2. **Departmental level:** The Heads of various departments will implement the strategic level decisions and communicate them to concerned faculty of the departments.
3. **IQAC:** It has developed several quality enhancement mechanisms to ensure quality in the campus.
4. **Student level:** The class representatives are elected to communicate all the activities of the college to their classmates. The issues and problems related to the students that go beyond the class mentor will be directed to Grievance Redressal Cell.
  - At each hierarchical level, participation of faculty members is ensured by delegation of authorities to them.

## **6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT**

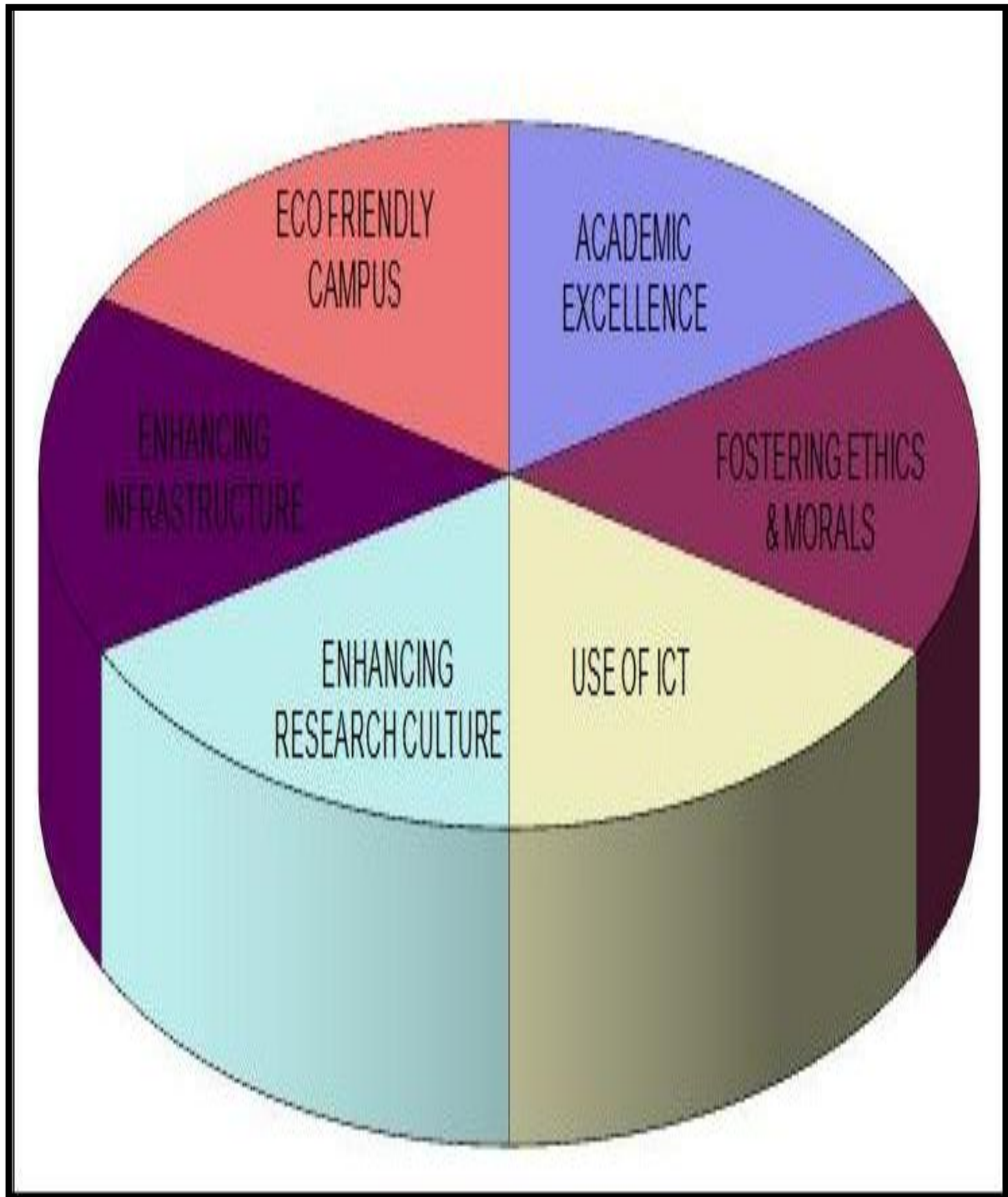
### **6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?**

Yes. the college has a formally stated quality policy developed, driven, deployed and reviewed by the Head of the Institution in consultation with the Governing Body Members.

### **6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

Yes. The college has a perspective plan for academics and infrastructure. The college plans for faculty knowledge enhancement and development. Student centric skill development programmes, introducing new courses, sending faculty to participate in faculty development programmes by encouraging them to present papers in various seminars at national and international level, etc., Developing infrastructural facilities such as extension of floor, lift maintenance, automation of library, establishing new computer lab, etc., are also planned.

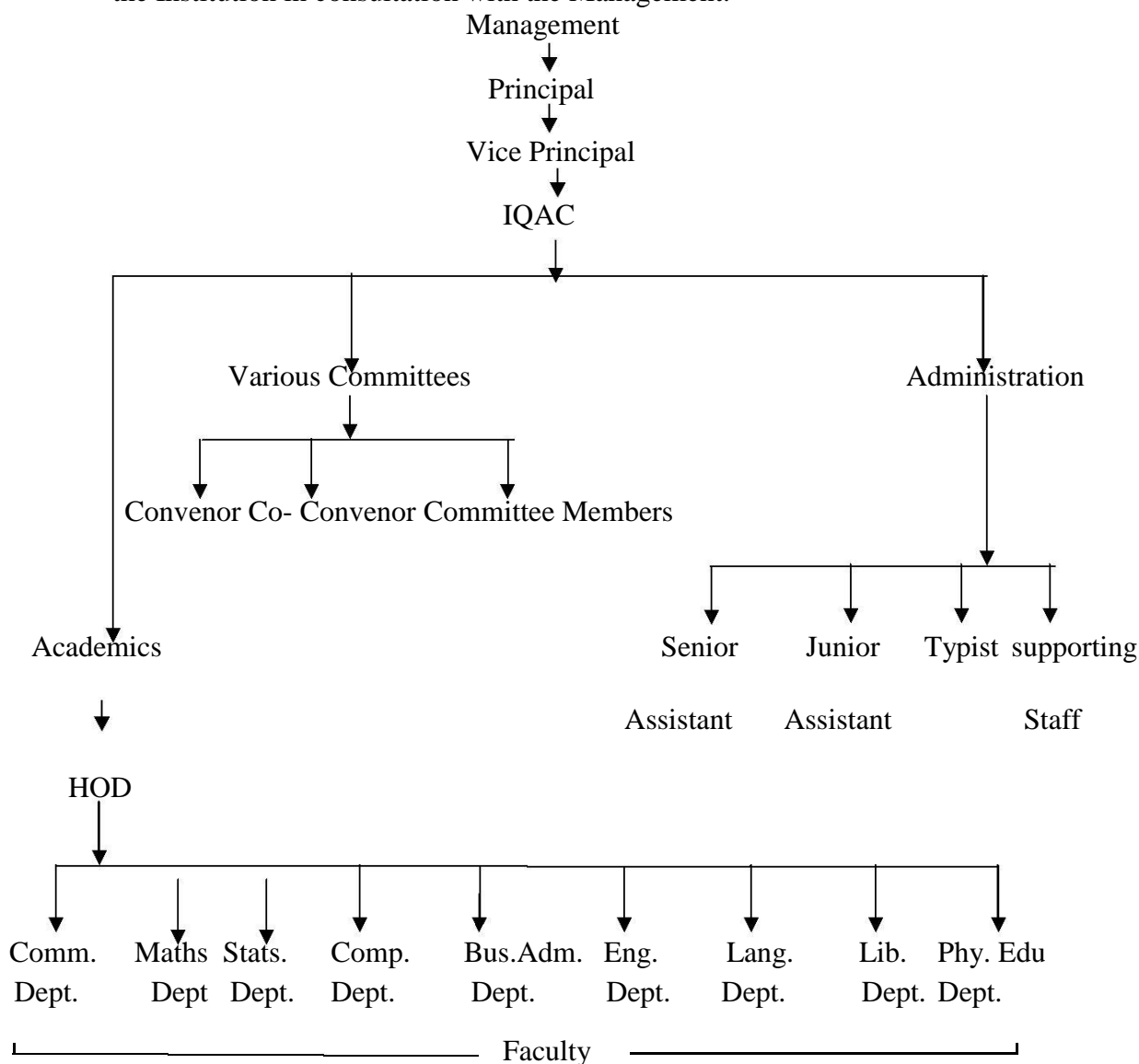
## PERSPECTIVE PLANNING





### 6.2.3 Describe the internal organizational structure and decision making processes.

In cognizance with the academic requirements, global demand in general and beneficiaries interest in particular, the college sets the goals with collaborative and collective interest of various criteria of the institution. The responsibilities and duties are assigned to Heads of all the Departments who co-ordinate with their faculty members to accomplish the task. Decision making at the top level is generally done by the Head of the Institution in consultation with the Management.



## **6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following**

### **1. Teaching-Learning**

- Adopting learner-centric approach, usage of modern ICT methods, new teaching-learning techniques.
- Preparation of academic planner with clarity to guide the academic schedule throughout the academic year.
- Well-equipped computer labs.
- Organizing seminars/workshops, extension lectures, guest lectures, career orientation programs to enhance the knowledge of students.
- Management encourages the faculty in writing books, participate in conferences, workshops and present and publish research papers.
- The college has NSS unit and other committees to involve social activities such as Samagra Kutumba survey initiated by the government of Telangana, conducting various health camps such as Blood donation camp, free Eye and Dental check up ,Distributing Blankets to the poor and needy, helping the farmers in cutting the fodder etc...
- Ujwala -Women Empowerment and Grievance Cell conducted various programs like Health awareness programs, a program on Women rights, Swachh Bharat Abhyan etc...this committee along with eco club, Green force organized eco-friendly Ganesha ,Green Diwali etc.

### **2. Research & Development**

The college has established a Research Committee to develop research activities in the campus thus enriching the knowledge among the faculty. Our college encourages Research & Development activities among the faculty by conducting research oriented seminars/guest lectures. The faculty is given an incentive to pursue research in the relevant fields.

### **Human Resource Management**

The college recruits the faculty as per the norms of the University, through panel interviews. The college management takes the welfare measures to create a secured atmosphere for the staff and maintains cordial relations for smooth functioning of the academic curriculum. The faculty with desired knowledge, qualification and skills are encouraged by the college management to strengthen their career in the institution. Faculty Development Programmes are organized to enhance their communication skills, class-room management and teaching-learning techniques. The institution supports and ensures the professional development of the faculty sponsoring for advanced study, research, participation in seminars, conferences, workshops, etc. and supporting membership and active involvement in local, state, national and international professional associations.

### **3.Industry interaction**

The Placement & Career Guidance Cell of our college organizes career counseling & Campus Recruitment Training Programmes for final year students by inviting industrial experts from different fields and by signing MoUs with Skill Development Agencies to conduct various programs within the campus.

#### **6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

The Head of the Institution always collects the information from stakeholders students, parents, alumni, management members and conduct meetings regularly with staff and other departments. The head of the institution supervises and monitors them in implementing various duties. The Governing body takes necessary action, based on the reports of the Principal.

#### **6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

Our college management strives to improve the quality of the institution academically.

- The staff is involved in the college activities through various committees formed by the IQAC.
- Conducting Faculty Development Programs, seminars, workshops, guest lectures, etc.
- Assigning responsibility to staff and delegating the authorities by appointing Heads of various Departments.
- As an encouragement to the staff, management provides monetary rewards for publishing articles, books, research papers and pursue higher studies.

#### **6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions. The following are the Minutes of Board of Governors Meeting (2014-15 and 2015-16)**

Minutes of the Meeting of the Board of Governors of IIMC held on 25-04-2015 at 5 pm in the College premises.

Members Present:

- |                                   |                                 |
|-----------------------------------|---------------------------------|
| 1. Prof. V. Vishwanadham          | - Chairman                      |
| 2. Sri.G. Narayana Rao, IAS Retd. | - Vice-Chairman                 |
| 3. Sri.C. Prasanna Kumar          | - Hon.Secretary & Correspondent |
| 4. Sri.B. Dayanand                | - Treasurer                     |
| 5. Sri.K. Mallikarjun             | - Member                        |

- |     |                         |                     |
|-----|-------------------------|---------------------|
| 6.  | Sri.Vishwanadham Nagesh | - Member            |
| 7.  | Sri.Burugu Narsimulu    | - Member            |
| 8.  | Prof. Shankaraiah       | - OU Representative |
| 9.  | Sri.K. Raghu Veer       | - Principal         |
| 10. | Smt.M. Satya Sudha      | - Vice-Principal    |
1. Prof. V. Vishwanadham, Chairman Board of Governor called the meeting to the order and welcomed the members.
  2. The Minutes of the previous meeting held on 11-03-2015 were read and confirmed.
  3. The Principal presented a brief report about the activities of the college and the board noted the contents.

1. A LECTURE ON ‘GROWTH & HUMAN DEVELOPMENT’ BY DR.C.RANGA RAJAN 19-12-2014 :

Hum Sab Hindustani Trust and IIMC jointly organised a lecture on ‘GROWTH AND HUMAN DEVELOPMENT’ by Dr.C.Ranga Rajan, former Governor, Reserve Bank of India at Bella Vista, Administrative College of India.

2. SEMINAR ON KASHMIR ISSUE & INDIAN POLITICS 5-4-2015 :

Bhasvar Bharat, a leading National Hindi Magazine and IIMC jointly organised a seminar on Kashmir issue and Indian Politics on 5-4-2015 in the college premises. The Chief Guest was Padmasri Sri Mittal.

3.PLACEMENTS : Recently about 12 students got placement in Karvy Consultants.

4.ACHEIVEMENTS: FACULTY

Sri Sandeep Agarwalla, Lecturer in Computers has published TWO articles in reputed International Journals.

Smt. G.Santoshi ,Head, Dept.of Business Administration has also published ONE article in reputed International Journal.

5. ACHIEVEMENTS- STUDENTS :LITERARY AND CULTURAL ACTIVITY :

The M.Com. students of our college have won the “IKYA” inter-collegiate competition organised by Badruka College wherein 40 colleges have participated.

6. FACULTY DEVELOPMENT PROGRAMME : Five of our faculty members have attended an international seminar on ‘INTERNATIONAL FINANCIAL REPORTING STANDARDS’ organised by Dept. of Commerce, O.U. from 13-03-2015 to 15-03-2015

7. PROMOTION : Sri S.Ajay Kumar working as Junior Assistant(Aided Post) has been promoted to Senior Assistant (Aided Post) with effect from 24-04-2015. This has been done by duly constituted Departmental Promotion Committee.

8. NAAC ACCREDITATION: The validity of the accreditation given by National Assessment and Accreditation Council to the college will be expiring in August,2015. Hence the college has to go for re-accreditation in this year only.The NAAC has been set up to facilitate the volunteering institutions to assess their performance vis-a-vis set parameters through introspection and a process that provides space for participation of the institution.

“Principal thank all the Faculty Members for extending their co-operation and support in particular, Smt.M.Satya Sudha, Vice Principal, Smt.U.Phani Krishna, Smt.T.Naga Lakshmi,Smt.S.Saritha, Sri D.Thirumal Rao.

I also thank all the administrative staff for their help in the day to day affairs of the college.

I profusely thank our Chairman Prof.V.Vishwanadam garu, Hon.Secretary Sri Challa Prasanna Garu and other members for their whole hearted support in discharging my duties.

Respected members, I seek your support and co-operation in all my endeavours.

- 4.The members sought the information about the publications of the faculty in detail.
- 5.Prof. Shankaraiah, University representative on the board suggested to organize Faculty development programmes for the benefit of the faculty.
- 6.Sri.C.Prasanna, Hon. Secretary & Correspondent informed the board about the infrastructure facilities, fee wairer to outstanding sports persons and also about the placement progress.
- 7.Hon.Secretary and Correspondent appreciated the efforts of the Principal and faculty for the development of the college.
8. The Chairman, Prof.V.Vishwanadham garu, informed the board that the Accounts for the year 2014-15 are withdrawn and the same will be presented in the next meeting.
- 9.Mrs.M.Satya Sudha, Vice-Principal proposed vote of thanks.”

### **IIMC BOG Meeting MINUTES (08.02.2016)**

1. Prof V.Vishwanadham, Chairman called the meeting to order at 5.00 p.m sharp.
2. The minutes of the previous meeting held on 25/04/2015 were read and confirmed.
3. Sri K.Raghu Veer, Principal presented a brief report about the activities of the college and were approved.
4. Prof.S.Shankaraiah, O.U. Representative appreciated the efforts of the Principal and staff for organizing the programmes.
5. Prof.S.Shankaraiah, O.U. Representative suggested to recruit the faculty through properly constituted committee.

6. Sri K.Raghu Veer, Principal stated that the recruitment system in IIMC is in accordance with the O.U Rules.
7. Prof V.Vishwanadham, Chairman requested Prof.S.Shankaraiah to address the faculty members regarding the publication of articles in various recognized journals.
8. Sri C.Prasanna, Hon.Secretary & Correspondent informed the Board that the college is aiming for 100% Placements.
9. He also informed the Board that due to the pressure on the admissions, the admission process of 2016-17 will be taken up through counseling. All the members appreciated.
10. Sri C.Prasanna, Hon.Secretary & Correspondent requested the Board to accord the permission to construct three Class Rooms and Library.
11. The permission has been granted by the Board for the same.
12. The Board advised to strengthen the scope for Research among the faculty.
13. Prof.B.Satyanarayana, Vice-Chairman suggested to recruit Professors.
14. Sri.Vishwanadham Nagesh, Member suggested to acquire five acres of land for the college.
15. The Receipts & Payments Accounts from 01.04.2014 to 31.03.2015 and 01.04.2015 to 25.01.2016 were noted and approved.
16. Sri C.Prasanna, Hon.Secretary & Correspondent informed the Board that the audited accounts will be presented in the next Board Meeting, which will be held in the last week of April, 2016.
17. Replying to the query of Sri B.Narsimulu, Member, Principal informed the Board that the NAAC Re-Accreditation Report is under preparation and will be sent to NAAC at the earliest.
18. Sri K.Raghu Veer, Principal proposed the formal Vote of Thanks.

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?**

Yes. The university concerned has made a provision for according the status of autonomy. No efforts have been made so far by our college in obtaining autonomy

**6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?**

Our college has initiated "Grievance Redressal Cell" to attend the complaints made by the stakeholders. No such grievances have taken place.

**6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?**

No such instances of court cases against our institution.

**6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If ‘yes’, what was the outcome and response of the institution to such an effort?**

Yes, the college has adopted the mechanism of collecting feedback from students for evaluating faculty on various academic parameters. These feedback forms are collected by the Principal to analyze and suggest the faculty individually for their betterment in the profession.

**6.3 FACULTY EMPOWERMENT STRATEGIES**

**6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?**

The following are some of the efforts made by the institution to adorn the teaching and non-teaching staff professionally:

- Encouraging faculty development programmes to strengthen the academic and extra-curricular skills of the staff.
- Conducting computer training programmes for the non-teaching staff and also training them in office management skills.
- Supporting the faculty to attend the Orientation & Refresher Courses conducted by the University.
- Promoting faculty-student centric community service programmes.
- Encouraging the staff to pursue research, paper publications and book publications.
- Organizing inter-disciplinary programmes among the faculty for promoting knowledge, co-operation and co-ordination.

**6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

A number of Innovative practices have been introduced in the college to elevate the quality to achieve academic excellence. Some of the important innovations are as follows:

- Mentor-mentee system is adopted for welfare of the students. The mentor monitors the progress of each student. Parents are encouraged to contact mentors regarding academic progress of their wards.
- Teaching diary /academic record is maintained by the faculty which gives information about preparation and execution of teaching plan and leave record. This facilitates the faculty introspecting themselves.
- Faculty development programmes are conducted to update their knowledge and skills.
- Sponsoring the staff to participate in Seminars/Conferences and also for

paper publications in national/international journals.

- Skill sharing among the departments by interacting with departmental heads and holding inter-disciplinary programmes.
- Teacher training, curriculum development programmes are organized in the college.
- Holistic student-centric practices.
- Celebration of Birthdays of staff members.
- Celebration of days of importance like National Teachers Day, International Yoga Day etc.

**6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

**Teaching staff**

Feedback - Timely completion of syllabus - Innovative teaching methods – Punctuality - Participation in curricular - co-curricular –extracurricular activities - Conferences attended - Books, papers published - Vertical enhancement of qualification - Commitment to the organization - Achievements – Integrity

**Administrative staff and supporting staff:**

Punctual – Agility – Discipline – Honesty – Dependability – Integrity – Reliability - Technical skill enhancement - Vertical enhancement of qualification

The Principal & Vice Principal evaluate in accordance with the above said parameters.

**6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

The management in co-ordination with Principal and Vice-Principal reviews the feedback and gives advice to the staff for their betterment in the profession.

**6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

- Salary is paid on 1<sup>st</sup> of every month for the staff (teaching and non-teaching) through respective bank accounts
- Research incentive of Rs. 30,000/- is given to the faculty pursuing Ph.D. Programme.
- As a part of encouragement and motivation faculty receive Rs. 5,000/- per research paper published in Journals.
- Faculty who publishes a book will receive Rs. 10,000/- as reward.
- Staff is paid a festival bonus
- Staff is given Rs. 1,250/- worth Crackers as Gift Box along with Sweets on Diwali
- Interest free loans.



- On duty is considered for the faculty for attending seminars, workshops, external examiner.
- An increment of 1,000/- is given for the faculty who qualifies in NET / SET/ M.Phil.
- An increment of 2,000/- is given to the faculty who is awarded Ph.D.
- Online membership for premier libraries
- Health insurance policies are provided to staff.
- Adequate lab facilities with internet with a speed of 15mbps, INFLIBNET- N List are provided to the staff.

### **6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

- Research among the staff is encouraged.
- Yearly increments are given to staff.
- The faculty members who work effectively and efficiently are recognized.
- Decentralization of administrative system is adopted to promote work culture among the staff.
- Participation in seminars, workshops, conferences to present papers are encouraged.
- Due recognition is given to the faculty members for publication of books, research papers in reputed journals, acquiring additional qualifications.
- Enriched library with latest books, journals, e- journals can be utilized by the faculty.
- Internet with INFLIBNET- N-List are provided in the computer labs

## **6.4 FINANCIAL MANAGEMENT AND RESOURCE MOBILIZATION**

### **6.4.1 Does the institution get financial support from the government? If yes, mention the grants received in the last three years under different Heads. If no, give details of the sources of revenue and income generated during the last three years?**

The College gets teaching grants from the State Government towards payment of salaries of aided staff. The details are furnished below.

<b>YEAR</b>	<b>AMOUNT (IN LAKHS)</b>
2012-13	69,36,646
2013-14	77,57,998
2014-15	41,57,613
2015-16	25,83,044

### **6.4.2 What is the quantum of resources mobilized through donations? Give information for the last two years.**

College never mobilizes any donations. Mr. M. Ramchander Rao donated Rs.1 lakh towards boys lounge during 2013-14.

**6.4.3 Is there adequate budget to cover the day-to-day expenses? If not, how is the deficit met?**

There is adequate budget to cover the day-to-day expenses.

**6.4.4 What are the budgetary resources to fulfill the institution's mission and offer quality programmes? (Budget allocation over the past two years and provide income expenditure statements)**

There are enough budgetary resources to fulfill the institution's mission and offer quality programs. Income and Expenditure statements for the past two years are enclosed.

**6.4.5 Has the institution computerized its finance management systems? If yes, give details.**

No, it is under process.

**6.5 INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**6.5.1 Internal Quality Assurance Cell (IQAC)**

**a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

**IQAC FORMATION**

<b>Chairman</b>	Sri. K. Raghu Veer	Principal
<b>Coordinator</b>	Smt. M. Satya Sudha	Vice Principal
<b>Members</b>	Dr.T. Naga Lakshmi	PG Dept, Commerce
	Smt. P. Madhuri	Dept. of Commerce
	Smt.K.PadmaPriya	Dept. of Commerce
	Smt. S.Saritha	Dept. of Mathematics
	Sri. K. Prashanth Kumar	Dept. of Computers
	Smt. K. Swapna	Dept. of Business Administration
	Smt. G. Rama Devi	Librarian
	Sri K. Anjaneyulu	Administrative Staff
	Dr. Bhanumathi	Alumni
	Sri. Rajan	Industrialist
	Sri. C. Prasanna	Secretary
	Sri B. Pratap	Dept. Phy.Edu.
	Sri. M. Vijay	Dept. of Computers
	Smt. G. Andalu	Dept. of Commerce

The college established Internal Quality Assurance Cell (IQAC) on 14<sup>th</sup> August, 2014. Chaired by the Principal and the Vice-Principal was nominated as the IQAC Coordinator by the Management. The IQAC has developed several quality mechanisms to ensure continuous quality in the campus and has taken several initiatives.

The following are some of the initiatives of IQAC approved by the Management:

- To provide comprehensive, excellent academic knowledge through teaching and training.
- On par with the latest technological development, library has been transformed into digital library.
- To make the students more competitive and to test their knowledge particularly in the area of commerce, an inter college commerce talent test was conducted on 7<sup>th</sup> August 2015.
- Faculty development programs are designed in such a manner that they complement the quality of teaching and research skills to acquaint themselves with the recent developments. These programs are useful to most of the faculty in improving their teaching capabilities.
- A self-governing day for the students was organized on September 5<sup>th</sup> 2015, to inculcate the habit of governing themselves.
- National Teachers day was practiced in the college, which has given an opportunity to students to show their respect and gratitude towards teachers.
- In lieu of International Literacy Day on Sept 8<sup>th</sup> 2015, a seminar was organized on Education Sustainability, in accordance to the objectives of UNESCO.
- To let the students, know about the significance of National Language and the depth of the Hindi literature, various competitions are organized on Bhasha Divas i.e. September 14,2015.
- To inculcate interest in Mathematics, various activities are conducted like Maths fair, Maths Talent Test.
- Recognizing the fact that the Physical education is equally important along with academic curriculum, IIMC encourages Sports at various levels by sending students to participate in SPORTS WEEK, inter and intra collegiate championships.

**Library Week:**

Library Week from 14<sup>th</sup> -20<sup>th</sup> Nov, 2015 was celebrated in the college to ignite the interest of reading habit among the students.

**Implementing Anti Ragging practices:**

To absolutely prohibit ragging within or outside the college premises, stringent anti-ragging practices are implemented.

### **Conducting Health Camp**

“Health is Wealth”, the college takes care of the health of students and staff equally well, for which a health camp was organized on 21<sup>st</sup> December 2015. Both faculty and students availed this opportunity.

### **Feedback Mechanism:**

Feedback is the best practice to know the opinion of the students related to various activities. The college takes feedback from the students, which would be now extended to stakeholders

- Mock United Nations (MUN) was organized to understand various issues related to the world at large.
- The talents of the students are always encouraged and prizes are given for different competitions. The literary and cultural committee has conducted inter college activities.
- As the industry requirements keep on changing, to educate students with the practical knowledge of the corporate activities, IIMC provided external collaborations with corporates.
- Seminars are the best practice to make students aware of diversified topics such as: Career Guidance Seminars, General awareness, Subject oriented seminars and several other seminars are organized.
- Non-teaching staff is equally important in the development of the college therefore activities like Computer literacy, communication skills, are encouraged.
- Inter departmental seminars are organized enabling the students improve their presentation skills.
- To enable library as a learning source and rendering initiatives to make library Student –User friendly, Library advisory committee has been constituted.
- To promote research and facilitate research projects, Research Advisory Committee has been constituted.
- “Campus Pulse” – News Letter was released covering the events that took place in the college between June to Sept, 2015 and Oct, 2015 to March, 2016.
- College plans to organize various career counseling and guidance sessions for the students aspiring for competitive exams.
- Celebration of various festivals like Ganesh Chaturthi, Kartika Deepotsavam, Eid, Bathukamma, cultural events like Samskruti are organized to impart traditional values.
- To improve the programming skills, web designing skills and application development skills, various IT activities are conducted like Computer talent test, intra departmental seminars.

- Best out of Waste competition is conducted for the students to exhibit their talent in painting and drawing.
- To create environmental awareness Eco-friendly Ganesha in a paper bag was distributed to staff and students. Project Bin distribution was also taken up by Green Force.

**b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?**

The above said decisions of the IQAC have been approved by the management and implemented in the college.

**c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

The external members of the IQAC includes Dr. Bhanumati (Alumni of the college) and Sri. Rajan (Industrialist) who provide resource persons and industry collaborations for the college.

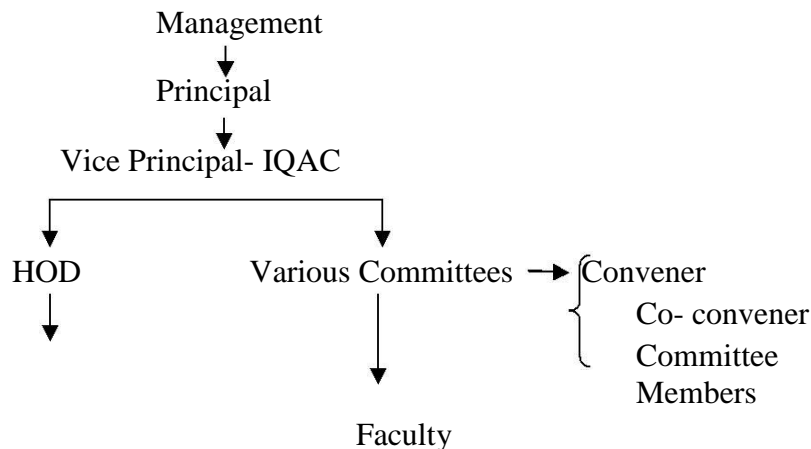
**d. How do students and alumni contribute to the effective functioning of the IQAC?**

The students of our college play a vital role in improving the academic inputs as per their requirements. The students make suggestions regarding the teaching-learning process through feedback mechanism. They suggest regarding maintenance of canteen, students' lounge, library, sports & games etc.

**6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.**

Yes. Our institution has integrated framework for Quality Assurance of the academics and administrative activities.

- By IQAC & various committees.
- Admitting students with diverse backgrounds including socio-economic background community to comply with the State Government rules.
- Planning academic schedule in advance to be on par with the University almanac.
- Mechanism to utilize the infrastructural facilities in an optimum way to facilitate the academic and other programmes in the campus.
- Promotion of Research activities in the campus.
- Encouraging the students to participate in the Seminars/Workshops, Cultural activities and extra-curricular activities.
- Facilitating career oriented courses for final year students.
- Conducting remedial classes, bridge courses for the students to improve their quality in learning.



- Literary & Cultural Committee
- JKC Career Guidance & Placement Committee
- Academic & Examination Committee
- Seminars & Workshops Committee
- Discipline Committee
- UGC Committee
- Time Table Preparation Committee
- Time Table Management Committee
- Library Committee
- Sports Committee
- English Lab Committee
- Bridge Course and Examination Evaluation Committee
- Attendance Committee
- Commerce Lab Committee
- Maintenance Committee
- Women' Grievance and Empowerment Cell
- Student Progression Committee
- Faculty Development Committee
- Web Designing Committee
- NAAC Committee
- Library Advisory Committee
- Research Committee
- Anti-Ragging Committee

**6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.**

The IQAC coordinator convenes meetings to staff to improve academically. Various FDP's/Workshops have been conducted to provide training to the staff for the effective implementation of quality assurance procedures. These FDP's helped the staff to enrich their knowledge and teaching skills.

**6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If ‘yes’, how are the outcomes used to improve the institutional activities?**

The accounts of the college are audited regularly. The external academic audit is done by the Commissioner of Higher education, as well as Osmania University. The internal academic and administrative audit will be done by the Head of the institution.

**6.5.5 How is the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

As our institution is affiliated to Osmania University, we follow the University Rules, UGC Guidelines, and attains standard in teaching-learning process, examinations & evaluation. We follow the Almanac given by University in executing the academic activities annually.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

**1. Academic Calendar & Teaching Plan:**

A detailed teaching plan is designed in accordance with the academic calendar. This plan enables the teachers to complete their syllabus in the stipulated time that coordinates with the Exam Schedule.

**2. Learner Centric Approach:**

Adopting modern teaching methods to make the classroom more learner centric, so that the student can enhance the quality of learning. ICT based teaching is encouraged among the staff to improve their teaching skills and be on par with changing global requirements.

1. **Examination Schedule:** Detailed information about in-house examinations and external examinations is given to students, so that they plan well in advance to study for the forthcoming examinations.
2. **Evaluation Process:** The Principal regularly meets the Vice-principal and Heads of various Departments and take the feedback on the syllabus completion, class room approach of each faculty, student discipline and any other relevant academic matters.

Thus, the systematic planning, organization and implementation of teaching – learning – evaluation is possible as per the university schedule.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?**

The institution regularly communicates its quality assurance policies in the following ways:

- Organizing Parent-Teacher Meeting and communicating about the academic performance of their ward.
- Regular notices are displayed in the campus.
- Any new policy implemented by the Board Members, is communicated to the faculty by conveying a meeting by the Head of the Institution.
- Detailed information about the college is given in the Prospectus, Newsletter and Website for stakeholders.
- Students are made aware about the activities relevant to academic matters through notices/circulars from class-to-class from time to time.
- “Campus Pulse” – News Letter was released covering the events that took place in the college between June to Sept, 2015 and Oct, 2015 to March, 2016.
- IIMC released College Magazine “PRAGYNA” to showcase the talent of staff and students.

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## CRITERIA VII: INNOVATIONS AND BEST PRACTICES

### 7.1 ENVIRONMENT CONSCIOUSNESS

#### 7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

There is no formal mechanism to conduct Green Audit. Our college constituted an Eco-club, with a motto to protect environment. As a part of eco-club activities, we promoted clay idols of Ganehsa and used paper bags to distribute them during Ganesh Festivals, declaring the entire campus as “Plastic Free Zone”

#### 7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- **Making campus “Plastic free Zone”:** The college has taken up an initiative to prevent the usage of Plastic in the campus. The eco-club encouraged the students to use and carry paper bags in the campus.
- **Waste Management:** A programme on Best-of-Waste is conducted to create awareness among the students and faculty.  
**Energy Conservation:** Maintenance and monitoring of electric wires is regularly done. All the classrooms and laboratories have adequate ventilation which reduces the consumption of electricity. The electric work of the building is done with high quality material to minimize the electricity loss and consumption.

## 7.2 INNOVATIONS

### 7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

#### 1. UGC Sponsored Programmes:

Two UGC Sponsored Certificate Courses were introduced in the year 2010-11 for enhancing skill/knowledge among the students on Event Management and Investment Management & Stock Market Operations. The admission into the course is done by conducting an entrance examination to the first year students. The curriculum is designed by the College and the course is offered after the academic schedule.

#### 2. Lift Maintenance: The college has a lift facility.

#### 3. Two New UG Courses:

During 2011-12, Bachelor of Business Administration (B.B.A.) and during 2013-14, B.Com.(Computer Applications) have been introduced to facilitate the growing demand for Management Courses and to promote the significance of Information technology at UG Level.

#### 4. Boys Lounge:

During 2013-14, the college constructed a Boys Lounge separately in the second floor.

**5. Girls Toilet:**

A spacious Ladies Toilet has been constructed in the first floor which was partially sponsored by UGC (Rs.2,00,000/-). A Sanitary napkin Vending Machine and a Destroyer were installed for the convenience of girl students.

**6. Extension of Building:**

III floor of the college building has been extended with 13 Rooms, which includes a Seminar Hall with a seating capacity of 100 people.

**7. E.S.I to Non-Teaching Staff:**

Our college management is providing the E.S.I facility from 2011-12, to Non-Teaching Staff members, whose salary is less than Rs.15,000/- per month, for their welfare and overall well-being.

**8. Medical Insurance to Staff:**

As a staff welfare measure, Medical Insurance Policy of Rs.2,00,000/- was provided to all the staff.

**9. Research Paper/Book Publication Reward:**

From the year 2013-14, the college management has been rewarding the teaching staff with an incentive of Rs.5,000/- (Five Thousand only) for publishing an article in a National/International Journal and are rewarded with an amount of Rs.10,000/- (Ten Thousand only) for publishing a text book in their relevant subjects. It is a gesture to motivate the staff towards research and encouraging them to write books in their respective subjects.

**10. Reward for Ph.D.:**

The college rewards the faculty with Rs.30,000/- stage wise for those pursuing Ph.D. On completing Research Design Rs.5,000/-, on completion of Pre-Submission Seminar Rs.10,000/- and on award of Ph.D. Rs.15,000/-.

**11. Salary Enhancement on qualifying NET/SET:**

The staff will get an increment of Rs.1,000/- in the salary on getting qualified in NET/SET.

**12. Salary Enhancement on awarding Doctorate:**

The faculty are given Rs. 2,000/- increment in the salary after receiving Doctorate.

**13. Campus Visit:**

In collaboration with ICFAI Business School (IBS), our college conducts Campus Visit to final year students every year, since 2012 till date, to enhance the knowledge of students on career opportunities in the Management Courses in B-Schools.

**14. Seminars/Workshops & Training Programmes (curriculum related):** An initiative to strengthen the knowledge and skills of students and make them aware on various aspects relating to their curriculum and beyond curriculum. Eminent experts from Industries/Universities are invited as resource persons for imparting qualitative information to students.

- 15. Personality Development Programmes:** The college has been continuously conducting Personality Development Programmes (Seminars/Guest Lectures) by inviting eminent speakers from diversified fields to train the students properly and mould them as best ward to their parents and as tomorrow's responsible citizens.
- 16. New Computer Lab:** During 2014-15, new computer lab has been constructed to meet the increasing demand of the students. 45 systems with wi-fi connectivity have been installed.
- 17. Updation of Qualification by Faculty:** Since 2011,till date 11 faculty members have been qualified with NET/SET. During 2014, a faculty from Dept.of Commerce (P.G.) has been awarded with Doctorate in Commerce. Two faculty members have completed their Double post graduation in the year 2014-15. Four faculty members are pursuing Ph.D. from various Universities.
- 18. MoU/ Training from Skill Development Institutes/MNCs:** (1) Our college has entered into an MoU with Stratadigm Pvt Ltd., a Training Centre on Skill Development during 2014-15. Students of all streams of all years (I, II & III) are provided training in Communication Skills, Banking, Insurance, Interview Skills, Mock Interviews, resume writing, inter-personal skills to hone their knowledge and to develop confidence to attend interviews.
- (1) **Impact Day by Deloitte:** Deloitte visited our campus on 27<sup>th</sup> Nov, 2015 to offer training to all streams of final year students on Interview Skills, Resume Writing, Mock Interviews, Inter-personal Skills, Communication Skills, Body Language and Interactive Skills.
- (2) **Campus Recruitment Training (CRT):** The Stratadigm Pvt Ltd., conducted CRT for the final year students during 2015-16. They offered training in resume writing, interview skills, technical skills, HR round, interaction with the interviewer, gestures, body language other aspects relating to interviews. In addition to this, to improve the knowledge and skills of the students, various seminars, training programmes have been initiated by the college to make students aware of the changing global market trends.
- (3) **Teacher/Student Interaction:** Interaction between students and teachers are encouraged to clarify doubts on academic matters. The Principal visits all the Departments to check the Teaching Diaries, Attendance Registers and Syllabus completion statements. He advises HODs of all departments to maintain quality in teaching for which the management facilitates necessary equipment such as ICT, Wi-Fi connectivity in the labs, latest books in the library in various disciplines.
- (4) **Upgradation of Library:** Library functioning has also improved after library automation and installation of OPAC. The Library has taken online membership with British Library, Institute of Public Enterprise (IPE). The Library is facilitated with Photocopy Machine.

**(5) Public Address System:**

Is available

**(6) Academic Innovations:**

The following are the academic innovations made in the college since 2011.

- Organizing Seminars/Workshops in all disciplines for their overall development.
- Encouraging the students to participate in the Inter-collegiate competitions/University Competitions to improve their competitive spirit.
- Remedial Classes for slow learners.
- Campus visit to B-Schools to enhance the knowledge of final year students on career opportunities.
- Bridge course is offered to the students coming from other disciplines at Intermediate level.
- Transparent Admission process is taken up.
- Training students to develop interviews skills and build confidence among them to face the global challenges academically.
- MoU with Training Institutes/MNCs to train the students in all aspects of curriculum, career opportunities and also for their holistic development.
- Upgrading of Computer Labs
- Updating of knowledge of the faculty by organizing Faculty Development Programmes (FDPs) at regular intervals.
- Women Empowerment Cell (WEC) to build confidence among the girl students to face challenges in the society and also make them equal with men in all fields.
- Eco-Club is formed to make the campus ‘Clean & Green’ and ‘Plastic Free Zone’.
- Creating an opportunity for the second year students to take up Internship in reputed companies, encouraging the concept of “Earn while you Learn”.
- Organizing a workshop on “Project preparation” for the B.Com.(Hons.) students in relation to their curriculum.
- Observing Anti-Ragging Day, to protest against the ragging among the students.
- Galvanizing the students to join in add-on courses such as (i) Event Management and (ii) Investment Management & Stock Market Operations.
- Library provides wide range of books for the students aspiring for Competitive Exams viz., CAT, NET/SET, MAT, GRE, TOEFL, etc.,
- Placement & Guidance Cell in collaboration with multifarious companies offer career opportunities & development programmes to the students.

- Eminent speakers from heterogeneous Industries/Universities are invited at regular intervals to reinforce the knowledge of students beyond curriculum.
- College also observes the Human Rights Day, Anti-Ragging Day, National Youth Day, Consumer Awareness Day.
- Smart Class Rooms are available.
- Seminar Halls which can accommodate more than 100 students are available to serve the purpose.

### **BEST PRACTICE 1**

#### **Title of the Practice: Identity Card checking with the students**

**Goal:**

To ensure that right student is entering into the college premises and also inculcating such practice among the students to carry ID card from the entrance till they leave the campus.

**Evidence of success:**

Almost all students carry their ID cards without fail and the Discipline Committee of the college has taken up the responsibility to ensure the right students are in the college campus. ID card is must to avail Bus pass facility, Bonafide Certificate, entering into Library, during Placements in the campus or for any other representation outside the college.

**Problems encountered and Resources required:**

No problems are encountered in checking the ID cards of students. Students cooperate well in checking ID cards. The Discipline Committee check the ID card with the students daily. The Discipline Committee staff consists of convener, co-convener and other members of the committee.

### **BEST PRACTICE 2**

#### **Title of the Practice: Conducting Mid-Term and Pre-Final Examinations**

**Goal:**

Mid-Term & Pre-Final examinations are conducted to make the students aware of the University pattern of question paper, building confidence in them to write examinations, improvising their writing skills within the time limit and also warning the students to check their academic performance.

**Evidence of Success:**

We conduct the Mid-Term Examinations in the month of Oct/Nov every year for all the streams at UG Level and also Pre-Final Examinations in the month of Jan/Feb, when the faculty completes all the syllabi in their respective subjects. A meeting is convened by the examination committee to discuss the matters relating to syllabus completion, pattern of question paper, maximum marks, dates for the examinations, well in advance and the same is communicated to the students by displaying time table on the notice board and also through SMS.

**Problems encountered and Resources required:**

No problems have been encountered so far in conducting the Mid-term and Pre-final examinations. The Examination Committee takes necessary steps for smooth conduct of examinations. The examination committee consists of convener, co-convener and other members of the committee. Required stationery is supplied by the college uninterruptedly.

**BEST PRACTICE 3****Title of the Practice: Attendance for the In-House Examinations**

**Goal:** To promote regularity among the students in attending all the In-House Examinations conducted.

**Evidence of Success:** Attendance is taken for all the mid-term and pre-final examinations separately. A record of the examinations are maintained by the office personnel to remind the students about their regularity in attending the examinations.

**Problems encountered and Resources required:** No problems are encountered so far in taking the attendance during the examinations. One of the faculty members will take the charge of taking attendance from each room. A format is prepared and room wise attendance is entered.

**BEST PRACTICE 4****Title of the Practice: Rewarding the Toppers in Mid-Term and Pre-Final Examinations with cash prizes**

**Goal:** To encourage the toppers in the examinations, college rewards the toppers in mid-term and pre-final examinations with cash

**Evidence of Success:**

Every year toppers are taking this reward from each class and getting encouraged by the college, securing University ranks in annual exams.

**Problems encountered and Resources required:**

No problems are encountered so far in rewarding the toppers in Mid-term and Pre-final examinations. The management is magnanimous in rewarding the toppers in Mid-term and Pre-final examinations. The faculty members value the answer scripts within a week after completion of examinations and announce the toppers. Finance is sanctioned by the management in time without any interruption and also the office staff plays a vital role in disbursing the cheques in time on the day of rewarding.

**BEST PRACTICE 5****Title of the Practice: Alumni and Vasavi Seva Kendram Scholarships for Toppers in the Annual Examinations**

**Goal:** To motivate the students to improve their academic performance and also as a token of financial incentive.

**Evidence of Success:**

The toppers in the annual examinations are rewarded with scholarships by the Alumni and the Vasavi Seva Kendram, one of the premier institutions of Vasavi Group.

**Problems encountered and Resources required:**

No problems are encountered so far in rewarding the toppers in annual examinations by the Alumni and Vasavi Seva Kendram. The Alumni members and Vasavi Seva Kendram members approach the Principal every year and accomplish the task of rewarding the students.

### BEST PRACTICE 6

**Title of the Practice: IIMC Scholarships to economically backward students****Goal:**

To help the economically backward students and stimulate them to get educated equally with others in the society.

**Evidence of Success:**

Every year many students, who are economically backward are receiving scholarships from IIMC. The college is magnanimous enough to distribute scholarships to students, who come from a very poor family background with an intention to provide them an opportunity to get educated.

**Problems encountered and Resources required:**

No problems have been encountered so far in rewarding the toppers in annual examinations by the Alumni and Vasavi Seva Kendram. The Alumni members and Vasavi Seva Kendram members approach the Principal every year and fulfill the task of rewarding the students.

### BEST PRACTICE 7

**Title of the Practice: Promotion of Research****Goal:**

To fortify and promote research among the staff for updating knowledge and enhance their analytical ability towards teaching & learning.

**Evidence of Success:**

To promote research among the staff, a research committee is formed. The college management sanction a research incentive of Rs.30,000/- (Rupees Thirty Thousand only) which is paid at various stages of Ph.D. programme, such as Rs.5,000/- on completion of Research Design, Rs.10,000/- on submitting the thesis and Rs.15,000/- for the award of Doctorate .

During 2014, a faculty member from Department of Commerce has been awarded Doctorate and received research incentive of Rs.30,000/-.

**Problems encountered and Resources required:**

No problems have been encountered till now in promoting research. The research committee consists of convener, co-convener and other members of the committee. The college provides internet facility with wi-fi connectivity, research journals,

articles in the library. The staff are encouraged to get registered for M.Phils and Ph.D.s.

#### **BEST PRACTICE 8**

**Title of the Practice: Cash Reward to the Faculty for publishing a Research Paper in Journals.**

**Goal:**

To promote the culture of writing research papers in the journals for embellishing their knowledge.

**Evidence of Success:**

The faculty members of our college are applauded with a Cash Reward of Rs. 5,000/- (Rupees Five Thousand only) for publishing a Research Paper in Journals. Till now, 4 faculty members have been received Rs. 5,000/- each as a cash reward for their publications.

**Problems encountered and Resources required:**

No problems have been encountered in rewarding faculty for publishing papers in the reputed journals. The office staff are steered by the Principal to disburse the amount.

#### **BEST PRACTICE 9**

**Title of the Practice: Cash Reward to the Faculty for Book Publications**

**Goal:**

To stimulate the faculty members to publish a text book by the faculty in their respective subjects or the subject over which they have good command.

**Evidence of Success:**

The faculty members are incited to publish a text book in their respective subject or the subject over which they have good command. Till now four faculty members have received Rs.10,000/- each for their publications of text books.

**Problems encountered and Resources required:**

No problems are encountered in rewarding faculty for publishing a book from a reputed publishing house.

#### **BEST PRACTICE 10**

**Title of the Practice: Sponsoring the faculty with registration fee to attend the Seminars/Workshops, Conferences and Faculty Development Programmes (FDPs)**

**Goal:**

To amplify the knowledge of faculty from time to time for their betterment in their relevant subject or to refresh their skills to teach more efficiently and effectively for sustenance of quality.

**Evidence of Success:**

The faculty members are encouraged to attend Seminars/Workshops, Conferences and FDPs to strengthen their skills in their relevant fields and also to teach more innovatively and effectively. The college sponsors the faculty for the above programmes. The days of attending these programs considered to be “On-Duty” for the faculty.



**Problems encountered and Resources required:**

No problems are encountered in sponsoring the faculty to attend seminars/workshops/conferences. The faculty produces the fee receipt paid by them and collects the amount from the office. The office staff respond to the instructions of the Principal quickly in discharging their duties.

**BEST PRACTICE 11****Title of the Practice: MoUs with Skill Development Centers and Inviting Training Centers to offer Career Development Training to Students****Goal:**

To train the students with career development programmes, so that they improve their skills and knowledge to be on par with the global changes/demand in the job market and other post graduate courses.

**Evidence of Success:**

IIMC is a platform for many training centers to offer training to the final year students for a better career opportunity. Our Placement & Guidance Cell, actively takes an initiative to invite and encourage the training centers to provide Training on Career opportunities to final year students who are aspiring for placements and other career opportunities. The college made an MoU with Stratadigm Pvt Ltd, NSDC, TASK, HDFC for offering skill development courses.

**Problems encountered and Resources required:**

No problems are encountered in undergoing MoUs with skill development centers. Our college has a big auditorium which can accommodate more than 150 students in a session. The hall is equipped with a projector and a system for presentations. The faculty takes the responsibility of making the students to attend the skill development classes regularly.

**BEST PRACTICE 12****Title of the Practice: Conducting Seminars/Work Shops, Extension Lectures and Guest Lectures for Personality Development/Enhancing knowledge of students beyond curriculum.****Goal:**

To make progress in the personality of students and also to intensify their knowledge on various subjects beyond curriculum.

**Evidence of Success:** The Seminars/Work Shops Committee organizes Seminars/Work Shops, Extension Lectures and Guest Lectures on Personality Development and also to adorn their subject knowledge beyond curriculum.

**Problems encountered and Resources required:**

The seminars and workshops committee takes the responsibility of conducting seminars/workshops regularly. The committee consists of convener and co-convener and other members. Resource persons are invited from diversified fields as per the relevance to the seminar/workshop. No problems are encountered so far in conducting the seminars/workshops, guest lectures and extension lectures.

### BEST PRACTICE 13

**Title of the Practice: Observing Significant Days of the year.**

**Independence Day, Republic Day, Youth Day, Anti-Ragging Day, Ozone Protection Day, Environment Protection Day, Consumer Awareness Day, Health Day, Human Rights Day.**

**Goal:** To promote Social Responsibility among the students and nurturing them with good values, ethics and code of conduct to mould them as best citizens of the nation.

**Evidence of Success:**

The students of our college observe Independence Day, Republic Day, Youth Day, Anti-Ragging Day, Ozone Protection Day, Environment Protection Day, Consumer Awareness Day, Human Rights Day. The faculty takes an initiative under the guidance of IQAC, to promote social responsibility among the students and to nurture them with values, ethics and code of conduct to tune them as best citizens of nation. Our students observing every significant day with great enthusiasm, and in case of Anti-Ragging Day entire college students took an oath and pledge on anti-ragging. Till date there is no issue of ragging reported in the college premises.

**Problems encountered and Resources required:**

The students are encouraged to observe the relevance of each significant day and are given guidance, support by the committee members belonging to the literary and cultural committee of the college. The students bring the required material for conducting programmes such as Consumer Awareness Day, Tax Expo, etc., No problems are encountered so far in celebrating/observing significant days. The college management co-operates with the students and staff uninterruptedly.

### BEST PRACTICE 14

**Title of the Practice: Observing/Celebrating Teachers Day by the Management and Students**

**Goal:**

To recognize the knowledge, efforts and services of the teacher in nurturing the students with subject, values, ethics and code of conduct.

**Evidence of Success:**

Our college celebrates Teachers Day on September 5<sup>th</sup> with great interest and enthusiasm. Students participate in this event and conducts different competitions among the staff.

**Problems encountered and Resources required:**

Teachers' Day is celebrated as self-governance day. The students show their gratitude towards teachers by felicitating them in the class rooms. During the afternoon a get-together is conducted to the staff by the college. No problems are encountered in celebrating Teachers' Day.

### BEST PRACTICE 15

**Title of the Practice: Sanctioning Festival Bonus to Teaching & Non-Teaching Staff.****Goal:** To motivate the staff (Teaching & Non-Teaching Staff) with monetary incentive in the name of Festival Bonus as a Staff Welfare measure.

**Evidence of Success:** Since 2014-15, our Management is offering Festival Bonus to entire Staff in the college as a staff welfare measure. In 2014, 40% of the Gross Pay is given as Festival Bonus to the staff before Diwali.

During 2015, 100% of the Gross Pay is sanctioned as Festival Bonus to the staff, 50% of it was paid one week before Dusserah and remaining 50% was paid one week before Diwali, with an intention of making both the festivals joyful and cheerful to the staff.

**Problems encountered and Resources required:** No problems are encountered so far in disbursing bonus to staff by the college management. The office staff maintains the record of bonus disbursement to staff.

### **BEST PRACTICE 16**

**Title of the Practice: Increment in the Salary by Rs.1,000/- if the faculty is qualified in NET/SET**

**Goal:** To encourage the faculty members to qualify in NET/SET.

**Evidence of Success:**

The college Management is encouraging the faculty members to qualify in NET/SET and be on par with the changing demands of the academicians globally. Some of the faculty members qualified in NET/SET.

**Problems encountered and Resources required:**

No problems are encountered so far in giving the effect of increment in the salary for the achievement. The college management is magnanimous in giving this increment as a motivational gesture to the staff.

### **BEST PRACTICE 17**

**Title of the Practice: Medical Insurance Policy to entire Staff worth Rs.1,00,000/- and Rs.2,00,000/-**

**Goal:**

To indemnify the staff with an Insurance Scheme of Rs.1,00,000/- (Rupees One Lakh only) whose service is below five years or newly joined, and with Rs.2,00,000/- (Rupees Two Lakhs only) whose service is more than five years in this institution as a staff welfare measure.

**Evidence of Success:**

During 2015-16, the Management has taken an Insurance Policy to each staff member, to indemnify the whole family from any loss. All the staff are entitled to get the policy. The staff whose better halves are already indemnified with insurance are not eligible to this facility. At the same time the faculty is availing this facility have topped up from the institution with the same value of Rs.1,00,000/- if their service is above Two years and with Rs.2,00,000/- if they serve more than five years in this institution.

**Problems encountered and Resources required:**

No problems are encountered so far in giving the facility of Medical Insurance Premium to staff members. The staff are also very co-operative with the college management.

### BEST PRACTICE 18

**Title of the Practice: Bridge Course to students coming from various disciplines at Intermediate Level.**

**Goal:**

To teach the students with basics in Commerce & Mathematics who joined at UG Level with Non-Commerce& Non-Mathematics background.

**Evidence of Success:**

The students coming from Non-Commerce background are taught with basics in Commerce and to the students of Non-Mathematics basics of Mathematics is taught, to build confidence among the students in doing the course taken and writing the exams successfully.

**Problems encountered and Resources required:**

Bridge Course Committee convener and co-convener along with the committee members arrange the classes to students coming from various disciplines at Intermediate level. After the academic schedule, these classes are arranged. Attendance is taken for the bridge course classes. Experienced faculty members of respective disciplines are assigned with bridge course classes. No problems are encountered in conducting the bridge course classes so far.

### BEST PRACTICE 19

**Title of the Practice: Remedial Classes to slow learners.**

**Goal:** Remedial Classes are offered to slow learners to boost up their confidence levels to excel in the examinations.

**Evidence of Success:**

With a view to help the slow learners and impart knowledge information to the students who aspire for clarifying their doubts in the respective subjects, we are conducting remedial classes after the academic schedule.

**Problems encountered and Resources required:**

The bridge course committee takes the responsibility of conducting remedial classes to slow learners. No problems are witnessed so far in conducting these classes. The students who are willing to clear their doubts in the respective subjects also attend the remedial classes, which are conducted after the academic schedule. Attendance is taken by the faculty in their respective subjects.

### BEST PRACTICE 20

**Title of the Practice: Complete Fee waiver to the students who excel in the sports at different levels.**

**Goal:** To encourage the students' participation in sports/games at different levels.

**Evidence of Success:**

Our college made it a practice to give complete fee waiver to the students who excel in sports/games at the Regional/State and National Levels. During 2015, a student of BBA won Gold Medal at National Level Swimming Competition and took complete fee waiver for the Second and Third years.

**Problems encountered and Resources required:**

The sports committee provides necessary information to the college about the students who excel in sports at different levels. No problems are encountered in making complete fee waiver to students. The office staff takes the right information about the student's achievement and fulfills their duty. No problems are encountered in the fee waiver practice.

**BEST PRACTICE 21****Title of the Practice: Diwali Gifts to the staff members.****Goal :**

To facilitate with a Gift box of Crackers and a Sweet Box as a staff welfare measure.

**Evidence of Success:**

Every year our college gifts the college staff with crackers and a Sweet box to celebrate Diwali.

**Problems encountered and Resources required:**

No problem are encountered in offering a Gift Box of Crackers and Sweet Box to staff so far.

**BEST PRACTICE 22****Title of the Practice: Conducting Parent-Teacher Meeting****Goal:**

To communicate the Parents about their wards academic and over all performance.

**Evidence of Success:**

Every year our college conducts Parent-Teacher Meeting to communicate the Parents about their ward's academic and overall performance. Usually second Saturdays are preferred for the convenience of parents. Suggestions are sought and noted down from the Parents for implementing them accordingly.

**Problems encountered and Resources required:**

Parent-Teacher meeting is conducted by the college and feedback is taken. No problems are encountered so far.

**BEST PRACTICE 23****Title of the Practice: Electing Class Representatives & Assistant Class Representatives.****Goal:**

To inculcate the leadership qualities among the students.

**Evidence of Success:**

The students from each class are elected by casting their vote to their own class mates, one among the boys group and one among the girls are elected as Class Representative and Assistant Class Representative. These two students are assigned with certain tasks by their class mentor such as announcements and any other important academic information.

**Problems encountered and Resources required:**

No problems are encountered in electing the class representatives and assistant class representatives. The student progression committee conducts the elections class wise and announce the results to the students. Required resources are provided by the college.

**BEST PRACTICE 24****Title of the Practice: Interest free loans to the teaching and non-teaching staff.****Goal:**

**As a staff welfare measure, the Management facilitates interest free loans to the teaching and non-teaching staff.**

**Evidence of Success:**

The entire college staff are getting benefitted with the provision of interest free loans up to a limit of Rs.2,00,000/- (Rupees Two Lakhs only). The staff can avail this loan facility as per their necessity and the loan amount is repaid from their monthly salary, through Easy Monthly Instalments. The office maintains the record of the loans sanctioned to the staff.

**Problems encountered and Resources required:**

The college management is generous to support the staff in providing interest free loans. No problems are encountered so far.

**BEST PRACTICE 25****Title of the Practice: Increment in Salary of Rs.2,000/- on award of Ph.D.****Goal:**

To encourage the research culture among the faculty, college offers an increment of Rs. 2,000/- on award of Doctorate.

**Evidence of Success:**

During the academic year 2014-15, One of the faculty members from the Department of Commerce received Rs. 2,000/- increment in the salary on award of Doctorate.

**Problems encountered and Resources required:**

No problems are encountered so far. Required financial resources are provided by the college management.

**BEST PRACTICE 26****Title of the Practice: Birthday Celebrations as a staff welfare measure****Goal:**

To establish cordial relationship among the staff members, every month the college celebrates birthdays of all the staff members.

**Evidence of Success:**

One of the faculty members takes the initiative in celebrating the birthdays for the respective months. The birthdays are noted by the organizing faculty member from the office records and celebrate accordingly.

**Problems encountered and Resources required:**

No problems are encountered so far. Required financial resources are provided by the college management for celebrating staff birthdays.

## Contact Details:

Name of the Principal	: K.RAGHU VEER
Name of the Institution	: INDIAN INSTITUTE OF MANAGEMENT AND COMMERCE
City	: HYDERABAD, TELANGANA STATE
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## POST NAAC INITIATIVES

1. **UGC Sponsored Certificate Courses**: Two UGC Sponsored Certificate Courses (1) Event Management and (2) Investment Management & Stock Market Operations have been introduced in the year 2010-11 with the object of bringing awareness among the students on the growing demand for event managers and stock market operators. The admission into these courses is through an entrance examination conducted by the college. 60 students are permitted to admit into each course. The classes for these courses are conducted after the academic schedule daily. Faculty are nominated from various departments as per the requirement of the syllabus. Once the course content is completed, at the beginning of academic year, final exam is conducted and certificates are awarded.
2. **BBA & B.Com (Comp.Applications) courses introduced**: In the year 2011-12 Bachelor of Business Administration (BBA) was introduced to be on par with the global demand in management courses. During 2013-14, B.Com. (Comp.Applications) was introduced to accommodate students who are aspiring for a career in Information Technology.
3. **Lift facility is available**: Lift facility has been provided by the college since March 2013.
4. **Extension of Third Floor**: Third floor was constructed during 2013-14 with 11 rooms and a Seminar Hall with audio-video facility, which accommodates 100 people.
5. **Boys Longue**: A spacious boys longue was constructed during 2014-15 in the second floor.
6. **Incentives to the staff members**:
  - (a) Medical Insurance was provided to the staff members. Rs.2,00,000 insurance scheme was provided to those staff members who served the institution more than 5 years in the college and Rs.1,00,000 insurance scheme to those who served less than 5 years. The management is paying the premium on behalf of the staff members, as an incentive, for the Atal Bhima Yojana Insurance Scheme, introduced by Shri.Narendra Modi, Prime Minister of India.
  - (b) Bonus to Staff Members is introduced in the year 2014-15 as a staff incentive, which is paid during Dusserah and Diwali festivals every year.
  - (c) (1) Research Incentive was introduced since 2014-15 to encourage the teaching staff for pursuing research in Ph.D. Rs.30,000/- is rewarded for the staff on completion of Ph.D.  
(2) Rs.5,000 is rewarded to the staff for publishing an article in the reputed journals.  
(3) Rs.10,000 for publication of books by the faculty members. The college sponsors the registration fee for the faculty members attending the



seminars/workshops and conferences within the State and out side the State.

7. **Staff Welfare Measures:**
  - (a) Interest free loans upto a limit of Rs.2,00,000 is provided to the staff members and the loan amount is deducted from their salary through easy EMIs.
  - (b) At the end of every month, staff members Birthdays are celebrated. One of the faculty members takes the responsibility of celebrating birthdays.
8. **Dress code for Class IV Employees:** During 2015-16, Dress code for Class IV employees was introduced as a disciplinary measure among them.
9. **Library Automation:** Library Automation is in the process since 2014-15. INFLIBNET-NLIST has been introduced. Membership is taken by the college with British Library and IPE. A photo copy machine was established in the library in the year 2015-16 to facilitate the students and staff for photo copies of question papers/books.
10. **New Computer Lab:** A new Computer Lab was constructed during 2015-16 to accommodate the growing strength of students in the college, year-by-year. The lab is equipped with 40 systems, wi-fi connectivity and a projector. The lab is supervised by a computer faculty with a lab programmer and a class IV employee as an attendant.
11. **Student Welfare Measures:**
  1. Separate lounges for boys and girls are facilitated in the campus.
  2. A sanitary vending machine with a destroyer is installed in the girls lounge.
  3. Ujjwala Committee is formed during 2014-15 to protect the interest of Girl Child, to bring awareness on issues relating to the girls in the society and also to inculcate a secured feeling among the girls in all aspects.
  4. **Scholarships/Cash Rewards to Students:** IIMC Alumni Association and Vasavi Seva Kendram provide scholarships to the toppers in Annual Examinations. The college management rewards the toppers in Mid-Term and Pre-final Examinations every year. The Attendance Toppers also are rewarded with cash prizes during Annual Day.
12. **Campus Recruitment Training:** The Placement & Career Guidance Cell took the initiative as a quality enhancement measure and introduced CRT classes to the students aspiring for campus placements since 2015-16. An MoU with Startadigm Pvt Ltd., a soft skill training company and an MoU with HDFC was taken to impart soft skills to the students for their overall development.

13. **IQAC**: The Internal Quality Assurance Cell was formed in 2015, for sustenance of quality in education and for holistic development of students and staff. The IQAC is chaired by Principal as Chairman, Vice-Principal as Co-ordinator and members from all disciplines.
14. **College Magazine “Pragyna” and News Letter “Campus Pulse”**: The college magazine “Pragyna” was released in the year 2015-16 and the magazine for 2016-17 is in the process of release. The staff and students are motivated to contribute articles for the magazine, which will enhance their writing skills and innovative thinking. The IQAC initiated News Letter “Campus Pulse” from 2015 for every six months. The news letter covers the events that were taken place in the six months and also the events that are in the future will be taken in the news letter as a flash news. Two news letters have been released, one in October 2015 and another in March 2016. The news letter for October, 2016 is in the process of release.

**EVALUATIVE REPORT**  
**DEPARTMENT of COMMERCE (U.G.)**

- 1.Name of the department :** Commerce
- 2.Year of Establishment :** 1973
- 3.Names of programmes /courses offered (UG, PG):**  
B. Com(Hons), B. Com(Comp), B. Com(Gen), B. Com (Comp Appl) & M.Com.
- 4.UGC certified one-year course :**
1. Certificate course in Event Management.
  - 2.Certificate Course in Investment Management and Stock Market Operations.
- 5. Names of Inter disciplinary courses and the departments/units involved:** Nil
- 6. Examination Annual / Semester:** UG: Annual PG: Semester
- 7. Participation of the Department in the courses offered by other departments:**  
**Students from the Commerce Department Study the following course from other departments:**
- Department of Languages: (Sanskrit, Hindi, Telugu)
  - Department of English: (Core syllabus)
  - Department of Computer Science: (Core syllabus)
  - Department of Statistics: (Core syllabus)
  - Department of Business Administration: (Core Syllabus)
- 8. Courses in collaboration with other universities, industries, foreign institutions etc.:**
- o Memorandum of understanding with HDFC Ltd, under Graduate Employability Programmes,
  - o Memorandum of understanding with Stratadigm Solutions, FSBI concepts, personality development, communicational skills for improving employability.
- 9. Details of Courses/Programmes discontinued (If any) with reasons:** NIL
- 10. Number of teaching posts:**

<b>Designation</b>	<b>Sanctioned</b>	<b>Filled</b>
Assistant Professors	<b>18</b>	<b>18</b>

**11. Faculty profile with name, qualification, designation, area of specialization, (D.Sc./D.Litt. / Ph.D./ M.Phil., etc) experience and research under guidance:**

S.No.	Name of the faculty	Designation	Specialization	Educational Qualifications	Experience (Yrs)
1	Sri K. Raghuvver	Principal	Statistics	M.Sc. B.Ed.	38
2	A. Ramana	Lecturer	Commerce	M.Com., M.Phil., SLET	14
3	Smt. M.Satya Sudha	Lecturer	Commerce	M.Com.,MA(Eng), M.Sc.(Psy)., B.Ed., M.Phil., (Ph.D.)SET	13
4	Smt.K.Shailaja	Lecturer	Commerce	M.Com., MBA	10
5	Smt. K.Naga Sireesha	Lecturer	Commerce	M.Com.SET	14
6	Smt. G.Satya Kiran Mayee	Lecturer	Commerce	M.Com.	5
7	Smt P.Madhuri	Lecturer	Commerce	M.Com.(M.A. (Eco))	8
8	Smt.K.Padmapriya	Lecturer	Commerce	M.Com.(MBA)SET	15
9	Smt.G.Andalu	Lecturer	Commerce	M.Com., MBA, M.Phil., SET	15
10	Sri D. Thirumala Rao	Lecturer	Commerce	M.Com. MBA, M.Phil., (Ph.D.)	16
11	Sri. K.Anjaneyulu	Lecturer	Commerce	M.Com., M.A. (Eco)., M.Phil.	38
12	Sri. B.Amareshwar Rao	Lecturer	Commerce	M.Com., M.Phil.	38
13	Smt. A. Sree Valli	Lecturer	Commerce	M.Com., B.Ed.(MBA)	6
14	Smt. S. Sri Latha	Lecturer	Commerce	M.Com., MBA, SET	16
15	Sri VV Ramana Murthy	Lecturer	Commerce	M.Com., M.Phil.	38
16	Dr. P. Venkateshwar Rao	Lecturer	Commerce	M.Com., M.Phil., Ph.D.	38
17	Dr.Saroj Jain	Lecturer	Commerce	M.Com. M.Phil. Ph.D.	38
18	Smt. U.Phani Krishna	Lecturer	Commerce	M.Com.	10

**12. List of senior Visiting faculty: 10**

1. Sri. P. Purnachander Rao, former Principal, IIMC
2. Sri V.V.Ramana Murthy, former Principal, IIMC
3. Prof.Arya Sri, Director, School of Management, JNTUH, Hyd.
4. Prof.Patrick, Dept.of Commerce, OU
5. Prof A.Sudhakar, Ex-Registrar, Ambedkar Open University
6. Prof.Prashantha Atma, Dept.of Commerce, OU.

7. Mr. Murali Krishna Murthy, CA
8. Dr. Ramana Rao, ICON Institute of Management Studies
9. Sri. Ravi Swaminathan, CA
10. Sri P.S. Narayana, ACA, ACS, ICWA (Alumni, IIMC)

**13. Percentage of lectures delivered and practical classes (Programme wise) handled by temporary faculty:** NIL

**14. Student – Teacher Ratio (Programme wise):** 1:34

**15. Number of academic support staff (technical) and administrative staff; sanctioned and not filled:** NIL

**16. Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG:**

S. No	Name of Faculty	Qualifications
1	A. Ramana	M.Com., M.Phil., SLET
2	Smt. M. Satya Sudha	M.Com., MA(Eng), M.Sc.(Psy.), B.Ed., M.Phil., (Ph.D.)SET
3	Dr. T. Naga Lakshmi	M.Com., M.A. (Eco), MBA, M.Phil., Ph.D.
4	Smt. G. Andalu	M.Com., MBA, M.Phil., SET
5	Sri. B. Amareshwar Rao	M.Com., M.Phil
6	Sri D. Thirumala Rao	M.Com. MBA, M.Phil., (Ph.D.)
7	Sri. K. Anjaneyulu	M.Com., M.A. (Eco), M.Phil.
8	Sri V. V. Ramana Murthy	M.Com., M.Phil.
9	Dr. P. Venkateshwar Rao	M.Com., M.Phil., Ph.D.
10	Dr. Saroj Jain	M.Com., M.Phil., Ph.D.

**17. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:**

**a. National funding agencies :** None

**b. International funding agencies :** None

**18. Departmental Projects funded by DST-FIST; UGC-DBT, ICSSR etc.; total grants received.:** Nil

**19. Publications:**

**a) Publication per faculty**

S1 No.	Name of the faculty	No. of Articles	ISSN No.	ISBN No.
1.	K. Raghu Veer	2	(1) 2319-7064 (2) 2319-8028	----
2.	M. Satya Sudha	1	2319-8028	----
3.	U. Phani Krishna	1	2319-8028	----
4.	D. Thirumala Rao	1	2249-7323	----
5.	K. Padma Priya	3	(1) 978-93-85506-03-1 (2) 2349-5677	987-81-8209-446-8
6.	G. Andalu	3	(1) 978-93-85506-03-1 (2) 2349-5677	987-81-8209-446-8

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**Number of papers published in peer reviewed journals (national / international) by faculty and students: NIL**

**Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**

- **Monographs**
- **Chapter in Books**
- **Books Edited**
- **Books with ISBN/ISSN numbers with details of publishers**
- **Citation Index**
- **SNIP**
- **SJR**
- **Impact factor**
- **h-index**

Three of the faculty members co-authored different text books related to commerce subjects.

<b>Year</b>	<b>Title</b>	<b>Name of the author</b>	<b>Name of publisher</b>	<b>ISBN</b>
2013	Principles of Management	M.Satya sudha	Himalaya Publishers	978-93-5142-027-9
2015	Quantitative Techniques & Business Decisions	K.Naga sireesha	PGRRCDE, OU	-
2015	Business Statistics (including computer lab work)	K.Raghuveer	Kalyani publishers	978-93-272-5156-2

**20. Areas of consultancy and income generated: NIL**

**21. Faculty as member's in**

**a) National committees b) International Committees c) Editorial Boards: NIL**

**22. Student projects**

**a) Percentage of students who have done in-house projects including inter departmental/programme**

- The students of B. Com (Hons) final year have in-house projects as part of curriculum, 100% of the students fulfilled this condition.

**b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies**

- As part of curriculum, 100% the second year B.Com (Hons) students take up internships with various organizations. These projects are reviewed and PPTs are presented to relate with the core content. The reviewed

projects are graded. This enables the students to have knowledge of practical applicability.

- The students even have the opportunity to do paid internships; the company's come for campus drive and selects the students.
- Among total strength of 346 students in various streams of B.Com second year, about 120 participated for the campus drive for internships, 12.5% were offered paid internships, in the year 2014-15.

### 23. Awards / Recognitions received by faculty and students:

ACHIEVEMENTS OF STUDENTS:

ACADEMIC ACHIEVEMENTS:

The following is list of the students who acquired ranks at university level:

- B. Com (Hons) final year students bagged 1,2,3,4& 6 ranks in the inter college Project Seminar conducted by Department of Commerce, Osmania University

Sl. No.	Name of the Student	Degree	Academic year	University Rank
1.	I. Venkata Sai Shashidhar	B.Com. (Hons)	2013-14	1 <sup>st</sup>
2.	Sree Lakshmi	B.Com. (Hons)	2013-14	2 <sup>nd</sup>
3.	Kushbu Vijay Wargi	B.Com. (Hons)	2013-14	4 <sup>th</sup>
4	Mary Sravya	B.Com. (Hons)	2013-14	7 <sup>th</sup>
5	Meerja Saadullah Baig	B.Com. (Hons)	2013-14	9 <sup>th</sup>
6	Balaji Navya	B.Com. (Hons)	2013-14	10 <sup>th</sup>
7	K. Maitreye	B.Com. (Gen)	2013-14	3 <sup>rd</sup>
8	M. Divya	B.Com (Hons)	2014-15	Among Top 10
9	Arutla Srujana	B.Com.(Hons)	2014-15	Among Top 10

The college, on annual day gave away cash prizes to these students in recognition of their achievement.

CO-CURRICULAR ACTIVITIES:

EXTRACURRICULAR ACTIVITIES:

Achievements of students in sports

S.No	year	Name of the student	Event	Level	Achievement
1	2012-13	U Pranay Kumar	Swimming	Inter College	Runner Up
2	2012-13	K.Dinesh	Powerlifting	InterCollege	Bronze medal
3	2012-13	K. Bhuvaneshwari	Chess	Inter College	Gold Medal
4	2013-14	U Pranay Kumar & Team	Swimming	Inter College	3 Gold medals & 2 Silver Medals
5	2013-14	K.Dinesh	Powerlifting	InterCollege	Bronze medal

6	2013-14	G.Monika	Volley Ball	SZ National & SZ youth National level	IV & III place
7	2014-15	U Pranay Kumar & Team	Swimming	Inter College	1 Gold medal & 1 Silver Medal
8	2014-15	Syed Saleem Ahmed	Wrestling	Inter College	Bronze Medal
9	2014-15	K Sudeep Singh	Wrestling	Inter College	Bronze Medal
10	2015-16	Lawn Tennis team		Inter College	III Place
11	2015-16	Carroms Team		Inter College	iv Place
12	2015-16	Swimming Team		Inter College	OVER ALL CHAMPIONS
13	2015-16	K.Pranavi Reddy	Badminton	SZ Inter University level	Silver Medal
14	2015-16	K.Pranavi Reddy	Badminton	All India University level	IV place

**24. List of eminent academicians and scientists / visitors to the department**

S. No	Name of the Visting faculty	
1	Sri. A.R. Aryasri	Retd. Director(mgmt) JNTUH
2	Prof. Patrick	Dept. of Commerce OU
3	Prof. A.Sudhakar	Registrar BRAOU
4	Prof. Krishna Reddy	Dept. of Business administration
5	Prof. Prashant Atma	Dept. of Commerce OU
6	Prof Krishna Kumar	Dept. of Commerce OU
7	Mrs. T. Suparna	Faculty M.Sc (Statistics)
8	Ms. Syamala	B.Com(Hons), ACA, A.C.S.(Alumnus, IIMC)
9	Prof. Narendranath Menon	Professor (Retd.) OU
10	Sri. P. S. Narayana	B.Com(Hons), ACA, A.C.S., Grad. AICWA, (Alumnus, IIMC)
11	Sri. Ravi Swaminathan	Chartered Accountant
12	Dr. P. S. Satyanarayana Murthy	IT Professional
13	Dr. Appa Rao	Dept. of Commerce, O.U
14	Mr. Murali Krishna Murthi	C.A.
15	G. Murali Rao	Dean- Indian Stastical Institute
16	Dr. B. S. Padmavathy	Dept. of Mathematics, Hyderabad Central University
17	Prof. Adiraju Satyanarayana	Rtd. AGM, RBI
18	Sri. Ukkalam Ram Mohan Rao	Addl. Superintendent of Police, Cyber crime
19	Mr. Venkatesh Vardachari	Alumni of IIM Bangalore
20	Dr. Shaik Mohammed Ghouse	BITS Pilani



21	Gampa Nageshwar Rao	Motivational Speaker
22	Dr BV Pattabhi Ram	Motivational Speaker
23	Sri Vasanth	An ACE Trainer
24	Sri Rajan	IIM(A)

**25.Seminars/ Conferences/Workshops organized & the source of funding**

a) National b) International : NIL

The college organises self financed seminars/conferences/workshops through Seminar and Workshops committee.

**26. Student profile programme/course wise:**

2015-16				
Name of the Course	Applications Received	Candidate Enrolled		Pass Percentage
		M	F	
BCG-I	116	52	20	100
BCG-II		48	22	100
BCG-III		55	12	85
BCOMP-I	367	94	50	100
BCOMP-II		80	60	100
BCOMP-III		98	42	85
BH-I		66	54	100
BH- II		52	27	100
BH-III		44	31	93.33
BCA-I	91	46	26	100
BCA-II		54	18	100
BCA-III		48	7	75

\*M = Male \*F = Female

B.Com(Hons) admission process is held through Common entrance test and counselling by Osmania University.

**27. Diversity of Students**

2015-16

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com. All Streams	100%	-	-

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?**

In 2011, Mr. K V S Chowdary, secured 26<sup>th</sup> rank in Civil Services Exam.

**29. Student progression**

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b>	
• Campus selection	More than 60%
• Other than campus recruitment	Approx. 5%
Entrepreneurship/Self-employment	Approx 2%

**30. Details of Infrastructural facilities**

**a) Library:**

The college library has vast collection of books. The year wise additions in the library with respect to the commerce books are as follows:

Year	Titles	Volumes	Amount(Rs)
2011-12	206	485	117622
2012-13	156	301	68758
2013-14	379	707	193864
2014-15	68	132	49285
2015-16	206	606	203216
<b>Total</b>	<b>1015</b>	<b>2231</b>	<b>632745</b>

- A separate department library is created for the convenience of commerce faculty.
- The departmental library has 57 books.
- The College has a separate spacious reading room.
- The digital library, with LAN facilitates the faculty and students to access any number of books.
- The OPAC and INFIBNET-NLIST enables to go through different on line journals.
- The college subscribes to the member ship of libraries of IPE and British Library, enabling faculty and students to online access.

**b) Internet facilities for Staff & Students:**

- The college has fully equipped computer labs with Broad band internet facility.
- The labs follow flexible timings allowing faculty and students to cater their internet needs.
- The college has Wi-Fi enabled campus.

**c) Class rooms with ICT facility**

Smart class rooms are available with overhead projectors to support PPTs and audio video clips. The computer labs serve the need of class room for explaining practicals, as part of university curriculum.

**d) Laboratories:**

- The college has well equipped separate commerce, management and computer labs.
- The commerce lab is a model lab, in the entire Osmania university affiliated colleges.
- The lab consists of number of systems with internet facility.
- All specimen documents of various business, trade, commerce and industrial organizations are available.
- The lab has overhead projector facility for PPTs and audio video presentations.
- On the notice board in the lab, every day gold and stock market index values are displayed.
- Information of various universities offering higher education at abroad is commuted to the interested students.

**31. Number of students receiving financial assistance from college, university, government or other agencies**

- In 2015-16, 202 students received financial assistance from State Government.
- About 166, students received financial assistance from the college.
- About 16 students received financial assistance from Private Sources.

**32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts**

- The inter college Commerce Talent Test was conducted, to promote the merit among students.
- The college through Seminars and workshops committee invites various reputed resource persons to conduct guest lectures, seminars and workshop in college premises.
- The students are taken to campus visit of B-Schools, to create awareness about courses at higher level of education.
- The college has MOU with Stratadigm solutions Pvt., Ltd, for conducting Campus recruitment training for increasing employability. They conduct various sessions including mock interviews to improve communication and analytical skills of the students.
- The Impact day was conducted by Delloitte to develop the employability skills in the students.
- The various curricular activities are conducted like Expos to widen the subject knowledge.
- Apart from the above various seminars are arranged by the committee.

**33. Teaching methods adopted to improve student learning**

- The core teaching activity is carried on in the class rooms.
- The teaching is supported with electronic media, where in computers are used

to explain the practical work.

- The smart classrooms with overhead projectors support PPTs, audio video clips.
- The case studies, new product development, interdepartmental seminars etc are conducted where students enthusiastically participate to enhance their subject knowledge.
- The expos are conducted to create the practical awareness about the subjects concerned.

#### **34. Participation in Institutional Social Responsibility (ISR) and Extension activities**

The college promotes social responsibility and extension activities through various committees of the college, where students actively participate. Some of the programs are as follows:

- The students participated in assisting the victims of flood affected area in Garlapadu village of Mahabubnagar dist. in distributing food and water packets.
- The NSS arranged the participation of students in “Samagra Kutumba Survey” conducted by Telangana State Government.
- There was active participation in blood donation camp and tree plantations.
- The students were taken to orphanages, mental asylums.
- The members of Eco club Green force distributed Clay Ganesha at Ganesha festival.
- The best out of waste was propagated by preparing paper bags.
- As part of community development, blankets and old clothes were distributed to the needy at pavements.
- A rural camp was arranged to Antaram village, Ranga Reddy dist. by NSS; to extend Firm hand to support farmers.
- The girl students were deputed to remote village of Adilabad and Medak dist in collaboration with voice 4 girls, a NGO for overall development of girl child.

#### **35. SWOC analysis of the department and Future plans**

##### **Strengths:**

- The College is ranked 24<sup>th</sup> among top 50 commerce college in India and 10<sup>th</sup> rank in South Zone, by The Week Magazine.
- The college provides well equipped commerce lab, computer labs, smart class which will help the faculty to deliver the curriculum more effectively by using PPTs, overhead projectors, audio video clippings.
- Internet facility, Wi-Fi enabled campus.
- The highly qualified and more experienced faculty members are able to enrich the students efficiently.
- There is heavy rush of students for admission into Commerce Courses.

**Weakness:**

Minor and Major research projects are not encouraged among the students as it is not included in the curriculum designed by the University.

**Opportunities:**

- To increase the employability skills by offering vigorous campus recruitment training to the students
- To increase internship for earning while learning.
- To organise more industrial and B-Schools visits.
- To organise more FDPs, Seminars and workshops.
- To arrange more guest and extension lectures.

**Challenges:**

- Some of the students are academically poor, as they are from different academic backgrounds.

**Future Plans:**

- To arrange more extension and guest lectures.
- To evaluate the students continuously and focusing attention on slow learners.
- To conduct of more remedial classes.
- To ensure cent percentage of passing in the University examinations with merit.
- To make more MOUs with other industrial and professional organizations for imparting skill development and employability programmes.
- To induct more career oriented certificate courses.

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## Evaluative Report

### Department of Commerce (P.G.)

**The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.**

1. Name of the Department : Commerce (PG) Course: M.Com.
2. Year of Establishment : 1997
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **M. Com (Finance)**
4. Names of Inter disciplinary courses and the departments/units involved: Nil
5. Annual/ semester/choice based credit system (programme wise) **Semester**
6. Participation of the department in the courses offered by other departments:  
**Department is handling Investment Management and took Portfolio Management Classes to Degree First Year “Investment and Stock Market Operations”, a UGC recognized Certificate course**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil**
8. Details of courses/programmes discontinued (if any) with reasons **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-----	-----
Associate Professors	-----	-----
Asst. Professors	03	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
K.Anjaneyulu	M.Com, M.A.(Eco), M.Phil (Eco),	HoD – Asst.Prof.	Commerce Economics	39 years	----
N.B.Vasanth Kumar	M.Com, M.B.A, NET (Ph.D)	Asst.Prof.	Commerce, HR, Finance	15 years	----
Dr.T.Naga Lakshmi	M.Com, M.A.(Eco), MBA, Ph.D	Asst.Prof.	Commerce, Finance, HR, Economics	14years	----

11. List of senior visiting faculty
1. Sri.P. Purnachandra Rao, Former Principal, IIMC.
  2. Sri V.V.Ramana Murthy, Former Principal, IIMC.
  3. Prof. Patrik, Dept. of Commerce, O.U.
  4. Prof. A. Sudhakar, Registrar, B.R.Ambedkar Open University, Hyd
  5. Prof. Krishna Kumar, Dept. of Commerce, O.U.
  6. Prof.Prashantha Aathma, Dept.of Commerce, O.U.
  7. Smt.T.Suparna, Faculty in Statistics
  8. Dr.Vasudeva Reddy, Former Principal, Vijayanagar College of Commerce.
  9. Prof. A.R.Arya Sri, Director, School of Management Studies, JNTUH, Hyd.
  10. Dr.P.S. Sathyanarayana Murthy, IT Professional.
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**
13. Student -Teacher Ratio (programme wise) **1:20**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:  
**Academic Support Staff : 1 Administrative Staff : 3**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**Ph.D- 1, M.Phil- 1, PG- 3,**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre /facility recognized by the University -----
19. Publications: **See Annexure I**
- \* Publication per faculty
  - \* Number of papers published in peer reviewed journals (national /international) by faculty and students Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
  - \* Monographs
  - \* Chapter in Books
  - \* Books Edited
  - \* Books with ISBN/ISSN numbers with details of publishers
  - \* Citation Index
  - \* SNIP
  - \* SJR
  - \* Impact factor
  - \* h-index
20. Areas of consultancy and income generated **Nil**

21. Faculty as member's in

a) National committees b) International Committees c) Editorial Board: **Nil**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/ programme: **100 %**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **Nil**

23. Awards / Recognitions received by faculty and students

1. Mr.N.B. Vasanth Kumar, qualified in NET in the year, 2010.

2. Mr.A. Anjaneyulu, HOD, qualified in M.Phil, in the year 1986.

3. Dr.T.Nagalakshmi awarded Doctorate from DR.BRAOU in the year October,14.

24. List of eminent academicians and scientists / visitors to the department:

1. Sri.P. Purnachandra Rao, Former Principal, IIMC.

2. Sri V.V.Ramana Murthy, Former Principal, IIMC.

3. Prof. Patrik, Dept. of Commerce, O.U.

4. Prof. A. Sudhakar, Registrar, B.R.Ambedkar Open University, Hyd

5. Prof. Krishna Kumar, Dept. of Commerce, O.U.

6. Prof.Prashantha Aathma, Dept.of Commerce, O.U.

7. Smt.T.Suparna, Faculty in Statistics

8. Dr.Vasudeva Reddy, Former Principal, Vijayanagar College of Commerce.

9. Prof. A.R.Arya Sri, Director, School of Management Studies, JNTUH, Hyd.

10. Dr.P.S. Sathyanarayana Murthy, IT Professional.

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National: **Nil**

b) International – nil

26. Student profile programme/course wise:

<b>Year</b>	<b>Intake</b>	<b>Admitted</b>	<b>MQ</b>	<b>Total</b>	<b>Male</b>	<b>Female</b>	<b>Pass %</b>
2011-12	40+4	38	2	40	29	11	100
2012-13	40+4	39	5	44	36	8	89
2013-14	40+4	37	4	41	26	11	91
2014-15	40+4	33	4	37	27	10	86
2015-16	40+4	27	9	36	26	10	*

\*Results awaited



27. Diversity of Students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
M.Com	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

1. UGC – NET 4 students
2. Osmania University Ph.D. - 1 student
3. State Police Department – 2 students
4. VRO & VRA, State Level Government Posts 2 Students
5. Bank Probationary Officers – 2 Students
6. Software Engineers – 6 Students
7. Political Leader – 1 IIMC (2013-15) M. Com Batch Students Current Profile

Name	Roll NO	Working Organisation	Role/Designation
Gnanesh	5	Vertex Air Technology	Accounts Executive
Rajkumar	16	Govt of Telangana	VRA
Jagrithi Oja	12	Genpact	Accounts Executive
Irfan	35	Genpact	Accounts Executive
Ramulu	27	Govt of Telangana	VRA
G.Mounika	13		Lecturer
Geetha	33		Lecturer
Satvindar Kour	40	Allegis Group India	HR
Anil	36	Blue Chip	Investment Advisor
Ashraf	41	Tech Mahindra	Accounts Executive
B.Shekar	11	Getitinfomedia	Zonal accounts Executive

29. Student progression

Student progression	Against % enrolled
UG to PG	-
PG to M.Phil.	-
PG to Ph.D.	<b>1%</b>
	-
<b>Employed</b>	08
• Campus selection	190
• Other than campus recruitment	
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities a) Library

<b>Year</b>	<b>Titles</b>	<b>Volumes</b>	<b>Amount</b>
2012-13	35	42	21,420
2013-14	73	103	30,086
2014-15	13	22	10,000
2015-16	15	66	26,613
<b>Total</b>	136	233	88,119

b) Internet facilities for Staff & Students

The department is using Air Conditioned Commerce Lab for the purpose of Internet facility for the staff and the students. Our Commerce Lab is Unique among all the labs in Andhra Pradesh and Telangana. There are total 28 systems in the lab with Projector Facility and power backup generator.

c) Class rooms with ICT facility:

- Seminar Hall with the capacity of 100 students, with LCD projector facility is available for classes in the third floor of the college.
- Apart from that 200 members' capacity AC Auditorium is available with LCD to conduct seminars, workshops and guest lectures to the students.
- Faculty of the college is utilizing smart classrooms to deliver the lectures to the students of PG.

d) Laboratories

- Total 150 systems are made available to the students with internet facility with Wi-Fi enabled services.

31. Number of students receiving financial assistance from college, university, Government or other agencies

<b>PG students Received Scholarship from Government</b>						
<b>Year</b>	<b>BC</b>	<b>EBC</b>	<b>SC</b>	<b>ST</b>	<b>Minority</b>	<b>Total</b>
2010-11	26	4	8	5	2	45
2011-12	30	5	9	3	2	49
2012-13	28	3	11	2	1	45
2013-14	23	5	6	2	-	36
2014-15	15	5	6	-	1	27
2015-16	17	1	4	-	2	24

32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts:

The Department is regularly conducting guest lectures with academic and industry experts.

- Students regularly participating in, In house intra departmental events.
- Students of IIMC attended Workshop On Preparation Of Project Report Conducted BY OU on 28.11.15
- Participated in IIMC MUN 2015, held on September 22<sup>nd</sup> and 23<sup>rd</sup> at IIMC campus
- Participated in VANIJYA, an inter college event conducted by Osmania University, 40 PG colleges participates under the jurisdiction of OU.
- Won the trophy AIKYA – 2015, conducted by Badruka PG centre.
- Attended One Day Workshop on Financial Inclusion & Entrepreneurship opportunities for SC & STs
- Participated in Anveshana ....National Training Programme on Guiding Research Projects – Methodology
- Participated in NISM – National Institute of Securities Markets an Educational initiative of SEBI.
- Participated in Regional Seminar On Indian Securities Markets, NIFM, SEBI.
- Participated in Communication skills and English speaking skills taken by Mr.M.Rama Chandra Rao garu, senior English faculty of IIMC
- Participated in Library activity and book review to enrich the knowledge in Review of Literature for their project work.
- Participated in Education Vaccination, by Dr. Shaik
- Investment Ideas for youth by Mr. Umesh Gupta
- Future prospects and career opportunities in statistics, lecture given by Mr. G.Murali Rao, Dean Indian Statistical Institute.
- Participated in A seminar on Integrated Reporting organized by Badruka College of Commerce and Arts.
- Participated in JCI week for employability skills by Mr.Ghanta Tejasvi.
- Participated in Suicide Prevention Day by Prof.M.L.Sai Kumar
- Participated in Human Values Dr.D.Subrahmanyam
- Entrepreneurship awareness by Dr.Tez, IPE
- Customer Relationship management Practices in Banking by Prof.Adiraju Satyanarayana, Retd. AGM, Reserve Bank of India.
- Participated in Campus Recruitment Training conducted Stratadigm Private Limited.
- Participated in Prime Minister Krushi Vikas Yojana

- Participated in NSDC skill development programme.
- Participated in Commerce Talent Test conducted by IIMC, an inter college event.
- Ms.Varsha participated in 37<sup>th</sup> Senior National Championship Throw ball held Bhopal 2014 and 38<sup>th</sup> Tournament held at Kota Rajasthan 2015.
- Mr.G.Shiva Kumar and Gnaneshwar, Participated in Chess Open Indian Ranking Tournament held at St.Anns College, Hyderabad
- Participated in inter college tournaments held at Gachibowli stadium.
- Mr.G.Shiva Kumar and Gnaneshwar, Participated in inter college Chess Tournament, held at Badruka Degree College.

33. Teaching methods adopted to improve student learning

- “Business Ideas from Class rooms” conducted to bring out hidden business ideas of the students.
- Apart from traditional class room teaching the Department also uses modern teaching techniques like OHP, LCD, Internet Resources; Computer Assisted teaching packages like Tally for simple and effective teaching and learning.
- All the students are given project works, assignments, students selects the topics collected from the libraries such as IPE and DRBRAOU library.
- Students did live projects which gained reputation in the jurisdiction of OU.
- On regular basis Group Discussions conducted in the classes
- Case study method also adopted wherever students require extensive information in the subject
- Case studies from Harvard Business Review, Human Capital, Vikalpa are the main source of information for the students.
- Students are asked to analyze the gold rates which are displayed in Commerce Lab on day to day basis, which is useful for them for their IV semester finance specialization.
- Students are asked to analyse the Sensex and stock market rates from the Business newspapers such as Economic Times, Financial Express, Business Line and Business Standard.
- Students prepared charts in a scrapbook, which are collected from the above said business newspapers.
- Department also encourages the students in the E-learning.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Students visited flood effected area and distributed Blankets and Food Packets.

- Students participated in Swach Bharath Mission in the college premises
- Students participated in Blood Donation Camp
- Students distributed medicinal plants in the college as SWACH VATAVARAN, to protect the environment and to reduce global warming.
- Students started one programme called “I -2 -V DABBA” and every day they use to save one rupee, amount collected from the programmes they have distributed in nearby Government School by giving Ceiling Fans.
- Students participated in SAMAGRA SURVEY conducted by Government of Telangana.

### 36.SWOC analysis of the department and Future plans

#### **Strengths**

- The department has good reputation with wide range of locally and regionally agencies as well as within the college and university for the programming's and work of faculty
- The department has active and very good support alumni
- A strong focus on quality teaching with faculty that excels in teaching students at all levels
- Faculties are empathetic in understanding the problems of the students, because most of the students come from rural background and from agrarian based families.

#### **Weaknesses:**

- Most of the students come from rural back ground studied in Telugu medium, which is vernacular language in the state of Telangana.

#### **Opportunities:**

- The high level of interest in departmental programs provides an opportunity to translate high students demand into more selective admission.

#### **Challenges:**

- Most of the students opting for MBA than M.com

#### **Future plans**

- Planning to introduce innovative events among students to develop their skills and enhance knowledge

- Planning to develop soft skills/employability skills as most of the students come from rural background.

**Annexure :**  
**PRESENTATIONS AND PUBLICATIONS OF DR.T.NAGA LAKSHMI**

Sl.No	Faculty	International	National	Title	Isbn / Issn No.	Impact Factor	Vol.& Issue No.	Month & Year
	T.Nagala kshmi	Tactful Management Research Journal	----	A Study on CCTV Surveillance system in Business Outlets in Hyderabad	2319-7943	1.532	Vol. 1, Issue 2,	Nov 12
	T.Nagala kshmi	Radix International Journal of Business Management	-----	Conceptual study and Assessment of Women Entrepreneurship since Independence	2277-1018	4.05	Vol.2 , Issue. 2,	Feb 13.
	T.Nagala kshmi and A.Sudhakar	-----	Datta Meghe Institute of Management Studies	Women Entrepreneurship Development In India	ISBN: 978-93-81432-63-1.	----	-----	Feb 2013.
	T.Nagala kshmi & A.Sudhakar	International Journal of Science and Research	----	Agri-preneurs - A case study of Dharmapuri Farmers	2319-7064	4.43	Vol.2 , Issue. 8	Aug ust 2013.
	T.Nagala	Radix		Problems and	2250-	4.39	Vol.2	Aug

	kshmi & A.Sudhakar	International Journal of Social Sciences	----	Prospects of Women Beedi Workers : A Case of Mustabad, Andhra Pradesh	3994	&4.22	, Issue – 8	ust 13
	T.Nagalakshmi & A.Sudhakar	Indian Streams Research Journal	----	Conceptual Study and Awareness of Crowd Sourcing	2230-7850	3.156	Vol.3 , Issue. 8,	Sep. 2013.
	T.Nagalakshmi A.Sudhakar, K.Raghuveer, R.Jyotsna Reddy	International Journal of Science and Research	----	Corporate Governance for Future Corporate Governance Executive: A comparative study among CA &CS Professionals	2319-7064	4.438	Vol.2 , Issue 12	December 2013

SL.No.	FACULTY	INTERNATIONAL	NATIO	TITLE	ISBN/ISSN NO	Impact Factor	VOL.& ISSUE NO.	MONTH & YEAR
	T.Nagalakshmi A.Sudhakar, K.Raghuveer, M.Satya Sudha, U.Phani Krishna	International Journal of Business and Management Invention		Role of Commission Agents in Marketing Agricultural Products – A case study of Dhrarur Mandal, RR Dist”	2319-8028	1.482	Vol.2, Issue.7,	December 2013
9.	T.Nagalakshmi & K.Raghuveer	Journal of Academic Research for Multi-Disciplinary		Conceptual Study and Awareness of Servitization	2320-	1.625	Vol.2, Issue.3	April 2014.

				n	508			
					3			
10.	T.Nagalakshmi	The International Journal Of Science & Technology Volume		Women Entrepreneurship in AP - A Study	2321-919X	1.002	II issue VII	July,2014
11.	Dr.T.Nagalakshmi & Veeresam	Researchjournal ali's Journal of Commerce		Conceptual Study of Weather Insurance	2348-0955	1.48	Vol. 3, No. 1	January-2015
12.	Dr.T.Nagalakshmi	International Journal of scientific research and management (IJSRM),		Forensic Accounting and Fraud Examination	2321-3418	3.994	Volume-3, Issue-1	January – 2015.
13.	Dr.T.Nagalakshmi	APJEM Arth Prabhand: A Journal of Economics and Management		Government and Institutional Support for Women Entrepreneurship	2278-0629	2.95	Vol. 4 Issue 2	February 2015
14	Dr.T.Nagalakshmi	Asian Journal Of Research In Business Economics And Management		Viewer Ship Choice – A Study On Chilapched Viewers	Iss n: 2249-7307		Vol.5, Issue 12	December, 2015



## Evaluative Report

### Department of Business Administration

1. Name of the department: **Department of Business Administration (UG)**
2. Year of Establishment: **2011-2012**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG-BBA**
4. Names of Interdisciplinary courses and the departments/units involved: **Nil**
5. Annual/ semester/choice based credit system (programme wise): **Annual**
6. Participation of the department in the courses offered by other departments: **Department of Commerce**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
  - **MOU with HDFC Ltd, under Graduate Employability Programmes.**
  - **MOU with Stratadigm Solutions, FSBI concepts, personality development, communication skills for improving employability.**
8. Details of courses/ programmes discontinued (if any) with reasons: **Nil**
9. Number of teaching posts

Designation	Sanctioned	Filled
Assistant Professors	4	4

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience
G.Santoshi	M.B.A., SET	HOD & Assistant Professor	Finance, Marketing	5
R.Jyosna Reddy	B.E., M.B.A	Assistant Professor	Finance, HR	16
K.Swapna	M.B.A, M.Phil, SET, M.A. (Eng)	Assistant Professor	HR, Marketing	10
K.Srikanth	M.B.A, NET (Ph.D)	Assistant Professor	HR	7

11. List of senior visiting faculty:

S. No	Name of the faculty	Working At
1	Prof. Krishna Reddy (Retd)	Dept. of Business Administration
2	Mr. Venkatesh Vardachari	Alumni of IIM Bangalore
3	Gampa Nageshwar Rao	Motivational Speaker
4	Dr BV Pattabhi Ram	Motivational Speaker
5	Sri Vasanth	An ACE Trainer
6	Sri Rajan	IIM(A)
7	Prof. A.R. Aryashri	Director (Retd), School of Management Studies, JNTUH

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Nil

13. Student -Teacher Ratio (programme wise) : **1:17**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Common to all departments

15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D./ MPhil / PG.

Name	Qualification
G.Santoshi	M.B.A., SET
R.Jyosna Reddy	B.E., M.B.A
K.Swapna	M.B.A, M.Phil, SET, M.A. (Eng)
K.Srikanth	M.B.A, NET (Ph.D)

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications:

a) Publication per faculty

Number of papers published in peer reviewed journals (national/international) by the faculty.

Name of the Faculty	No. of articles/papers published
G.Santoshi	12
R.Jyosna Reddy	2
K.Swapna	2

No. of publications listed & indexed in International Database: **15**

Cabell's Directory - USA, IRAN Journals, Ulrich's Periodicals Directory, Proquest, USA, Electronic Journal Library – University Library of Regensburg – Germany,

Google Scholar, DRJI – Directory of Research Journals indexing, Index Copernicus International, Eurasian Scientific Journal Index, EBSCO Publishing, USA, World University Directory, World catalogue for scientific journals, World cat: The world’s largest library, Research gate scientific network, Newjour – Georgetown University library, USA etc.

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards.....: Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: Nil

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies:

- As a part of curriculum all the final year students will do a project work in various departments of organization.
- The second year students have the opportunity to do paid internships; the companies come for campus drive and select the students. Selected students are doing their internships.

23. Awards / Recognitions received by faculty and students

1. By faculty

- Head of the Dept, G.Santoshi, awarded a Letter of Appreciation Certificate for the Research Paper titled “Trend Analysis of Maruti Suzuki (2010-2013)” by International Journal of Research in Computer Application & Management.

2. By students

<b>Student Name</b>	<b>Sports / Cultural Activity</b>	<b>Prize / Medal</b>	<b>Level of Participation</b>
U. Sreshta	1) Swimming 2) Swimming 3) Swimming	1) 3 Gold / 1 Silver Medal 2) 1 <sup>st</sup> prize 3) 1 <sup>st</sup> Prize	1) Inter Collegiate Level 2) District level 3) Inter College level, OU
John Gipson	1) Battle of Bands 2) Nirvahana	Consolation 2 <sup>nd</sup> prize	1) One Day Mata ram Fest 2) Management meet
Devender Sharma	Group dance 2) Foot Loose 3) Frisk factor	1) 1 <sup>st</sup> Prize 2) 1 <sup>st</sup> Prize 3) 1 <sup>st</sup> Prize	1) IIST’s Dhanak 2) IBS, Hyd 3) VIT University
Amal	Memory Magic	1 <sup>st</sup> Prize	Dept of English, OU

24. List of eminent academicians and scientists / visitors to the department:

S. No	Name of the faculty	Working At
1	Prof. Krishna Reddy	Dept. of Business administration
2	Mr. Venkatesh Vardachari	Alumni of IIM Bangalore
3	Gampa Nageshwar Rao	Motivational Speaker
4	Dr BV Pattabhi Ram	Motivational Speaker
5	Sri Vasanth	An ACE Trainer
6	Sri Rajan	IIM(A)
7	Prof. A.R. Aryashri	Director (Retd), School of Management Studies, JNTUH

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National: Nil

b) International: Nil

26. Student profile programme/course wise:

(2014-15)

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
I- Year	99	80	59	21	100.00
II-Year		72	63	09	100.00
III-Year		69	54	15	90.77

\*M = Male \*F = Female

(2015-16)

Name of the Course/ programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
I- Year	144	72	47	25	100.00
II-Year		80	59	21	100.00
III-Year		71	59	12	95.65

\*M = Male \*F = Female

27. Diversity of Students

(2014-15)

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
I Year	90	----	10
II Year	91.42	----	8.58
III Year	92.75	----	7.25

(2015-16)

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
I Year	100	----	----
II Year	90	----	10
III Year	91.42	----	8.58

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil

29. Student progression

(2014-15)

Student progression	Against % enrolled
UG to PG	-
PG to M.Phil.	-
PG to Ph.D.	-
☒ Ph.D. to Post-Doctoral	-
<b>Employed</b>	
• Campus selection	65%
• Other than campus recruitment	2%
Entrepreneurship/Self-employment	1%

(2015-16)

Student progression	Against % enrolled
UG to PG	-
PG to M.Phil.	-
PG to Ph.D.	-
☒ Ph.D. to Post-Doctoral	-

<b>Employed</b>	
• Campus selection	80%
• Other than campus recruitment	1%

30. Details of Infrastructural facilities
- a) Library Departmental Reference Library – 30 books  
External Question papers available  
Soft copies (CD's) of Final year Project Reports (2014-15) & (2015-16)  
Central Library References  
Titles – 131, Volumes – 449 (2011-12 to 2015-16)
- b) Internet facilities for Staff & Students  
One computer with internet facility for staff
- c) Class rooms with ICT facility: Modern innovative methods of teaching are practiced.
- d) Laboratories: All computer labs are common to UG courses
31. Number of students receiving financial assistance from college, university,  
Government or other agencies:  
Since 2011 – 12, 27 Students are receiving financial assistance in the form of scholarships from the State Government. College also provides scholarships to deserving and poor students.
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts  
The students have participated in majority of the enrichment programmes organized by the seminars & workshops committee in the college.
33. Teaching methods adopted to improve student learning
- PPTs, LCD, Case study methods are used in teaching. The department conducts in-house examinations such as Slip tests, Assignments, Viva-voce for the students in the respective subject concepts & co-curricular activities as Team presentations & Debates in the concerned subjects.
  - The department encourages students to give presentations on general and subject related topics.
  - The students are required to do project work in any area of Management under the active guidance of internal Faculty member assigned to the students. Comprehensive Viva-voce will be conducted at the end of the third year as per the curriculum.
  - We train the students for the final project review and viva-voce by conducting mock viva- voce.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Our students participated in social programmes conducted in the college includes
- Blood donation camp
  - Eco club - Green Force
  - Swaach IIMC
  - Samagra Kutumba survey conducted by Telangana State Government.
35. SWOC analysis of the department and Future plans
- Strengths:**
- The department has qualified & experienced faculty.
  - More scope for higher studies.
- Weaknesses:**
- Industrial linkages are not maintained.
- Challenges:**
- Relationship with companies & especially with MNC companies to understand the new demand for professional skills in industry.
- Future plans:**
1. To conduct Management Expo – in order to strengthen the knowledge on management concepts.
  2. Industrial visit – to generate awareness on various departmental activities of an industry.
  3. To conduct Faculty Development Programme.
  4. Collaboration with research bodies/universities/institutions/agencies.

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**Evaluative Report**  
**DEPARTMENT OF MATHEMATICS**

1. Name of the department: **MATHEMATICS**
2. Year of Establishment: **2003**
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., Etc.): **UG  
B.Sc. (MSCs) – Mathematics, Statistics, Computer Science**
4. Names of Interdisciplinary courses and the departments/units involved: **Nil**
5. Annual/semester/choice based credit system (programme wise): **Annual**
6. Participation of the department in the courses offered by other departments: **B.Com(comp), B.Com(Hons) and B.B.A**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	-	-
Associate Professors	-	-
Asst. Professors	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
S. Saritha	M.Sc.	HOD & Asst. Professor	Pure Mathematics	11	-
K. Ravi Kiran	M.Sc., B. Ed	Asst. Professor	Pure Mathematics	8	-

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise)  
By temporary faculty - **Nil**
13. Student-Teacher Ratio (programme-wise) – **1:30**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Common for all UG departments.  
Academic staff: 51, Administrative staff: 07, Supporting staff: 16**
15. Qualifications of teaching faculty with D.Sc./D.Litt. /Ph.D./MPhil/PG.  
**PG - 2**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received - **Nil**



17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received - **Nil**
18. Research Centre/facility recognized by the University – **Nil**
19. Publications: **Nil**
20. Areas of consultancy and income generated - **Nil**
21. Faculty as members in
  - a) National committees b) International Committees c) Editorial Boards.... - **Nil**
22. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**
  - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories /Industry/ other agencies - **Not in Curriculum**
23. Awards/Recognitions received by faculty and students - **Nil**
24. List of eminent academicians and scientists/visitors to the department–
  - **Dr .B. S. Padmavathy, Department of Mathematics, HCU.**
  - **Dr .G. Murali Rao ,Dean, ISI.**
25. Seminars/Conferences/Workshops organized & the source of funding
  - a) National - **Nil**
  - b) International - **Nil**
26. **Student profile programme/course wise:**

2015-2016

Name of the course / programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc (M.S.Cs)	81	60	49	11	73.0

27. **Diversity of Students**

2015-2016

Name of the Course	%of students from the same state	%of students from other States	%of students from abroad
B.Sc. (M.S. Cs)	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? - **Nil**

## 29. Student progression

Student progression	Against % enrolled
UG to PG	-
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
<b>Employed</b>	
• Campus selection	8.98
• Other than campus recruitment	4.49
Entrepreneurship/Self-employment	-

There was a self-teaching program on sep 5<sup>th</sup> 2015 in which the students enacted as teachers and conducted a general quiz for the staff members. The students conducted a statistical fair where mind games and certain questions related to logic and reasoning aptitude have been displayed by the student. Maths fair and Maths test for all the students was conducted on 30<sup>th</sup> Dec.

The following points are covered in the “MATHS FAIR”

1. Evaluation of numbers and development of fractions.
2. Factorial of numbers.
3. The millennium price problems.
4. Vedic mathematics.
5. Symbols and formula.
6. Calculus and its applications.
7. History of mathematics.
8. Math in daily life.
9. Math in robotics and future of Math. And Maths test enhances the students who preparing for the competitive exams.

## 30. Details of Infrastructural facilities

a. Library -The Central library consists of 1287 mathematics books and journals. We have a separate library with previous question papers for the students.

The automation of library helps the students to access various books. Digital library is a facility that provides e-books. The students can refer to any number of books and various competitive books which are available in the library. College subscribed subject related journals to provide latest knowledge about the subject.

No. of journals: 01, Mathematics today, online e-journal also available

- b) Internet facilities for Staff & Students: One computer system with internet facility.
- c) Class rooms with ICT facility
- d) Laboratories – One computer with Mathematics software.

31. **Number of students receiving financial assistance from college, university, Government or other agencies** – 50 Students are receiving financial assistance through Telangana Govt.

32. **Details on student enrichment programmes (special lectures/workshops/ Seminar) with external experts.**

- “Future prospects and career opportunities in Mathematics” by Dr. B.S. Padmavathy Dept. of Mathematics HCU, has been organized on 06-09-2014.
- “Career and future prospects in insurance” for commerce and science graduates by institution of insurance and risk management on 22-11-2014.
- “Education vaccinations” by Shaik Mohamed Ghouse, BITS Pilani Hyderabad on 22-12-2014.
- “Cyber-crime and hacking”, by Sri U. Rammohan Rao, Additional Superintendent of police on 13-01-2015.

33. **Teaching methods adopted to improve student learning–**

We adopted for the modern teaching methods such as PPT presentations, problem solving techniques, Audio video clips for effective teaching and learning.

34. **Participation in Institutional Social Responsibility(ISR) and Extension activities:** our students participated in:

- Blood donation camp
- Swach IIMC
- Samagra Kutumba survey conducted by state government of Telangana etc.

35. SWOC analysis of the department and Future plans

#### **Strengths**

- Qualified, Experienced and dedicated faculty.
- Good infrastructure and ambience of the department.

#### **Weaknesses**

- There is less demand for the course when compared to Engineering and Allied courses.
- The perspective of stakeholders towards the course is decreasing when compared to demand for Commerce and Management courses.

#### **Opportunities**

- There is a need of Mathematicians in the field of research and education in all sectors.
- Students can opt for P.G. Courses such as M.Sc. (Maths, Statistics and

Computers).

- Wide range of career opportunities for the students after U.G. level.

**Challenge**

- Bringing awareness on the significance of the course among the students.

**Future Plans**

- To establish Mathematics laboratory with updated software.
- To organize state level seminars/conferences/workshops.
- To develop a strong network with other institutions and industries.
- Online demos and online lectures for students.

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## Evaluative Report

### DEPARTMENT OF STATISTICS

1. Name of the department : **STATISTICS**
2. Year of Establishment: **2003**
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D. Integrated Masters; Integrated Ph.D. Etc.): **UG  
B.Sc. (MSCs) – Mathematics, Statistics, Computer Science**
4. Names of Inter disciplinary courses and the departments/units involved: **Nil**
5. Annual/semester/choice based credit system (programme wise): **Annual**
6. Participation of the department in the courses offered by other departments: **BBA**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	-	-
Associate Professors	-	-
Asst. Professors	<b>2</b>	<b>2</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. D.Litt. /Ph.D./M.Phil. etc.,)

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for the last 4years</b>
J. Srilekha	M.Sc., SET	HOD & Asst. Professor	Pure Statistics	4	-
Y. Shailaja	M.Sc.	Asst. Professor	Pure Statistics	4	-

11. List of senior visiting faculty:
  - **Sri Amitava Chowdary, MSc., M.Phil., Former Principal, New Science College**
  - **Dr. M. Krishna Reddy, MSc., Ph.D., Retd. Professor, Osmania University**
  - **Sri P. Mohan, Head, IT & Analytics, Gitam University**

12. Percentage of lectures delivered and practical classes handled (programme wise)  
By temporary faculty - **Nil**
13. Student-Teacher Ratio (programme wise) :**30:1**
14. Number of academic support staff (technical) and administrative sanctioned and filled: **Common to all UG departments. Academic Staff: 51, Administrative Staff: 07, Supporting Staff: 16**
15. Qualifications of teaching faculty with DSc/D.Litt. /Ph.D./MPhil/PG.:  
**PG - 2**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre/facility recognized by the University: Nil
19. Publications: **Nil**
20. Areas of consultancy and income generated: Nil
21. Faculty as members in  
a) National committees b) International Committees c) Editorial Boards: **Nil**
22. Student projects  
a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**  
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies:  
**Not included in Curriculum**
23. Awards/Recognitions received by faculty and students: **Nil**
24. List of eminent academicians and scientists/visitors to the department:
- **Dr. G. Murali Rao, Dean, Indian Statistical Institute**
  - **Dr. B.S. Padmavathy, Department of Mathematics, HCU**
25. Seminars/Conferences/Workshops organized & the source of funding  
a) National: **Nil**      b) International: **Nil**
26. Student profile programme/course wise:

2015-2016

Name of the course / programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
BSc (M.S.Cs)	81	60	49	11	73.0

27. Diversity of Students:  
2015-2016

Name of the Course	%of students from the same state	%of students from other States	%of students from abroad
B. Sc (M.S. Cs)	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	-
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
<b>Employed</b>	8.98
Campus selection	4.49
Other than campus recruitment	
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities

- a) Library: **Central library – 1535, Departmental library - 20**  
 b) Internet Facilities for Staff & students: **one computer with internet facility.**  
 c) Class rooms with ICT facility: **We have audio-visual room with ICT facility**  
 d) Laboratories – **One computer lab with TORA package**

31. Number of students receiving financial assistance from college, university, Government or other agencies – 50 Students are receiving financial assistance through Telangana Govt.
32. Details on student enrichment programmes (special lectures/workshops/Seminar) with external experts.

- “**Future prospects and career opportunities in Statistics**”. By Dr. G. Murali Rao, Dean, ISI on 31-7-2014.
  - “**Career and future prospects in insurance**”. For commerce and science graduates by institution of insurance and risk management on 22-11-2014.
  - “**Education vaccination**” by Shaik Mohamed Ghouse, BITS Pilani Hyderabad on 22-12-2014.
  - “**Cyber-crime and hacking**”, by Sri U. Rammohan Rao, additional Superintendent by police on 13-01-2015.
  - “**Leadership and Communication**” by Dr. Ravikanth Erramshetty on 12-09-2014.
  - “**Traffic Education**” by Traffic Training Institute, Goshamahal, Hyderabad
33. Teaching methods adopted to improve student learning –
- Apart from Conventional teaching, the department also conducts problem solving sessions, Remedial classes for slow learners.
  - We encourage advanced learners to participate in seminars/ workshops conducted by other colleges and institutions.
  - We apply modern teaching techniques such as LCD projectors and PPTs
  - We also conducted Inter and Intra departmental seminars.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities our students participated in:
- **Blood donation camp**
  - **Swach IIMC**
  - **Samagra Kutumba survey conducted by state government of Telangana.**
35. SWOC analysis of the department and Future plans
- Strengths:**
- Qualified, Experienced and dedicated faculty.
  - Good infrastructure and ambience for quality education.
- Weaknesses:**
- There is less demand for the course when compared to Engineering and allied courses.
- Opportunities:**
- There is a scope for jobs in software industries
  - Clinical data programmers
  - SAS data analysts / programmers
- Challenges:**
- Motivating the students to appear for competitive exams like ASO, UPSC and TPSC
- Future Plans:**
- To conduct awareness programme on SAS and statistical packages like SPSS and R package.



- To organize national/state level seminars/conferences/workshops in statistics.
- To develop a network with other research bodies like ISI.

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**Evaluative Report**  
**DEPARTMENT of COMPUTER SCIENCE**

1. **Name of the Department:** Computer Science
2. **Year of Establishment:** 1987
3. **Names of Programmes /Courses offered (UG, PG, M.Phil., Ph.D. Integrated Masters; Integrated Ph.D., etc.):** UG B. Sc (Mathematics, Statistics, Computer Science)
4. **Names of Inter disciplinary courses and the departments /units involved:** Nil
5. **Annual/semester/choice based credit system (programme wise):** Annual
6. **Participation of the department in the courses offered by other departments:**  
B. Com(Computers), B. Com(Comp.Appl), B.Com(Hons) , B.Com(Gen), B.B.A., M.Com.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil
8. **Details of courses/programmes discontinued (if any) with reasons:** Nil
9. **Number of Teaching posts**

	Sanctioned	Filled
Asst. Professors	5	5

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of	No. of Ph.D. Students guided
K.Prasanth Kumar	M.C.A., M.Sc., SET	HOD & Asst.	RDBMS & Java	11	
M.Satyanarayana	M.C.A., (M.Tech)	Asst. Professor	E-Commerce & Web	16	-
M.Vijay	M.Sc (Computers)	Asst. Professor	C-Language	16	-
Smita Panigrahy	M.Tech., M.C.A., M.Sc(Phy)	Asst. Professor	DBMS & Web Programming	10	-
Sandeep Agarwalla	M.C.A., M.Tech	Asst. Professor	RDBMS & C	10	-

**11. List of senior visiting faculty:**

- Dr. Salman Abdul Moiz, Associate Professor, School of Computer & Information Sciences, HCU.
- V.Radha, Assistant Professor, IDRBT, Hyderabad.
- P. Mohan, Hyderabad Business School, Gitam University

**12. Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty- Nil**

**13. Student-Teacher Ratio (programme wise):**

B. Sc(Computers) – 1:40

**14. Number of academic support staff(technical) and administrative staff; sanctioned and filled: Support staff(technical): 4**

Name	Qualification	Designation	Specialization	No. of Years of Experience
Y.Sandhya	M.B.A.	Programmer	Tally	1
V.Prasad	M.C.A	Programmer	OCJP	1
Shyam Sunder B	M.C.A.	Programmer/ System Admin	Hardware & Networking	1
K.Ramesh	B.Tech	Programmer/ System Admin	Electronics	1

**Administrative Staff – Common to all U.G. Courses**

**15. Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/MPhil/PG.**

Name	Qualification	Designation
K.Prasanth Kumar	M.C.A., M.Sc., SET	HOD &Asst. Professor
M.Satyanarayana	M.C.A., (M.Tech)	Asst. Professor
M.Vijay	M.Sc (Computer Science)	Asst. Professor
SmitaPanigrahy	M.Tech., M.C.A., M.Sc(Phv)	Asst. Professor
Sandeep Agarwalla	M.C.A., M.Tech	Asst. Professor

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received - Nil**

**17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received - Nil**

**18. Research Centre/facility recognized by the University – Nil**

## 19. Publications:

### 1. Articles Publications

Name of the faculty	Year	Title	National/International	ISSN/ISBN	Impact factor/ Index Copernicus value
Sandeep Agarwalla	2015	Optimal load balancing algorithm in distributed system	IJARCSSE	2277-128X	IF-2.5
Sandeep Agarwalla	2015	Smart password	International journal of recent research in mathematics, computer science & information technology	2350-1022	-
Sandeep Agarwalla	2015	Auto generation of code & table tool	IJCSMC	2320-088X	IF-4.277
SmitaPanigrahy	2016	Ecommerce in India-B2C set for hybrid Model.	Indian Streams Research Journal	2230-7850	IF-3.1560

### 2.Books:

Year	Title	Name of the author	Name of publisher	ISBN
2012	Web programming	K.Prashanth kumar	PGRRUDE, OU	-
2013	Relational Database Management Systems (RDBMS)	K.Prashanth kumar	Kalyani Publishers	978-93-272-3290-5
2014	E-Commerce	K.Prashanth kumar	Kalyani Publishers	978-93-272-4004-7
2014	Database Management Systems (DBMS)	K.Prashanth kumar	Kalyani Publishers	978-93-272-4462-5
2014	E-Commerce (lab work in text book)	Smita Panigrahy	Kalyani publishers	978-93-272-4004-7
2015	Information technology	K.Prashanth kumar	Kalyani Publishers	978-93-272-5407-5
2015	RDBMS	K.Prashanth kumar	Mahatma Gandhi University	-

2015	Information Technology	Sandeep Agarwalla	Vaag Devi Publisher	987-93-85132-19-3
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20. **Areas of consultancy and income generated** - Nil
21. **Faculty as members in**  
a) **National committees** b) **International Committees** c) **Editorial Boards** - Nil
22. **Student projects**  
a) **Percentage of students who have done in-house projects including inter departmental/programme:** Nil  
b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies:** Nil
23. **Awards/Recognitions received by faculty and students** - Nil
24. **List of eminent academicians and scientists/visitors to the department** -
- Dr. Salman Abdul Moiz, Associate Professor, School of Computer & Information Sciences, HCU.
  - V.Radha, Assistant Professor, IDRBT, Hyderabad.
  - P. Mohan, Hyderabad Business School, Gitam University
25. **Seminars/Conferences/Workshops organized & the source of funding**  
a) **National** - Nil  
b) **International** - Nil
26. **Student profile programme/course wise:**

2015-16				
Name Of The Course	Applications Received	Candidate Enrolled		Pass Percentage
		Male	Female	
BSc(MSCs)	81	49	11	73.0

27. **Diversity of Students:**

Name of the Course (2015-16)	%of students from the same state	%of students from other States	%of students from abroad
B.Sc(M.S.Cs)	100%	Nil	Nil

27. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. – Nil**

**29. Student progression**

**2015-16**

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	-
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
<b>Employed</b>	
• Campus selection	8.98
• Other than campus recruitment	4.49
Entrepreneurship/Self-employment	-

**30. Details of Infrastructural facilities:**

<b>Details of Facilities</b>	<b>Quantity</b>
Computer Labs	3
Computers	116
Printers with scanning facility	2
LCD Projectors	2
External DVD Drives	2
UPS	2
CCTV Cameras	3
Wifi Routers	3
Department Library	30 Books

**Central Library:**

<b>Year</b>	<b>Titles</b>	<b>Volumes</b>
2011-12	33	175
2012-13	62	154
2013-14	75	271
2014-15	10	19
2015-16	31	131
<b>Total</b>	<b>211</b>	<b>750</b>

**31. Number of students receiving financial assistance from college, university, Government or other agencies –**

50 students of B.Sc. are receiving financial assistance through Telangana Govt.

**32. Details on student enrichment programmes (special lectures/workshops/**

**Seminar) with external experts.**

- Seminar on E-Commerce by Dr. Salman Abdul Moiz, Associate Professor, HCU.
- Conducted awareness programme on Cyber Crime and Hacking.
- Conducted World Computer Literacy Day on Dec 2, 2015.
- Workshop on MS-Excel by P. Mohan, HBS, Gitam University, Hyderabad.
- FDP on Basics of Internet Banking by V. Radha, Asst.Professor, IDRBT, Hyderabad.

**33. Teaching methods adopted to improve student learning -**

Apart from traditional classroom teaching the department also encourages modern teaching techniques such as smart classes for various courses, online demos, online lectures, PPT presentations, assignment method, problem solving method for simple and effective teaching and learning.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities our students participated in:**

- Blood donation camp
- Swach IIMC
- Samagra Kutumbha survey conducted by state government of Telangana etc.

**35. SWOC analysis of the department and Future plans**

**Strengths**

- Qualified and Experienced faculty.
- The college has well equipped computer labs with Wi-Fi facility.

**Weaknesses**

- There are no research scholars.

**Opportunities**

- Students require analytical and logical skills to be placed in better companies.
- To organize more FDPs, Seminars and workshops.
- To arrange more guest and extension lectures.

**Challenges**

- Bringing awareness among the students on IT courses.

**Future Plans**

- To establish one more computer laboratory.
- To organize national/state level seminars/conferences/workshops.
- To develop a strong network with other universities, research bodies and other institutions.

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**Evaluative Report**  
**DEPARTMENT of ENGLISH**

1. **Name of the Department:** English
2. **Year of Establishment:** 1973
3. **Names of Programs/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters, and Integrated Ph.D. etc.):** UG  
Under Graduate Courses  
B.Com. (Honors, General, Computers & Computer Applications)  
BBA & B.Sc.(MSCs)
4. **Names of Interdisciplinary courses and the departments/units involved:**  
Commerce, Mathematics, Statistics and Business Administration, Computers, Comp. Applications.
5. **Annual/semester/choice based credit system (programme wise):** Annual
6. **Participation of the department in the courses offered by other departments:**  
Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:**  
We have collaboration with industries and agencies such as NSDC, Stratidigm, Deloitte, TASK to improve communication skills through Campus Recruitment Training program.
8. **Details of courses/programs discontinued (if any) with reasons:** NIL
9. **Number of teaching posts**

	<b>Sanctioned</b>	<b>Filled</b>
Professors	---	---
Associate Professors	---	---
Lecturers	5	5



10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D./M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. Students guided for last 4 years.
Sri. M. Ramachander Rao	M.A.	Head of the Department	Literature	39 years	NIL
Smt. TanviJadhav	M.A. English & M.A. History	Lecturer	Women's Writing	7 years	NIL
Ms. N. KarunaSree	M.A.,B.Ed.	Lecturer	English language teaching	15 years	NIL
Smt. C.R.L. Kalyani	M.A.(Litt)	Lecturer	Major Forms of Drama	15 years	NIL
Smt. M. Mamatha	M.A.(Litt)	Lecturer	American Literature	4 Years	NIL

11. List of senior visiting faculty:

NAME	DESIGNATION	COLLEGE
Dr. C. Sharada	Assistant Professor	P.G.College, Secunderabad
Dr. B.Brahmananda Chary	Principal	Vijayanagar College of Commerce
Dr. Rajini	Assistant Professor	Amity Global Business School
Sri. M. Srinivas	Assistant Professor	Vageshwari Engineering College, Thimmapur, Karimnagar
Sri. P.V. Narasimham	Associate Professor	Government Arts and Science College, Kamareddy.
Dr. B. SrinivasRao	Associate Professor	V.V.College, Koti, Hyderabad
Dr. Raja Shekar	Associate Professor	Hindi Mahavidyalaya, Hyderabad
Smt. Chaya Devi	Pursuing Ph.D. at University of Hyderabad	————

12. Percentage of lectures delivered and practical classes handled (program wise) by temporary faculty: Nil

13. Student-Teacher Ratio (program wise): 1:159

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: 2

15. Qualifications of teaching faculty with D.Sc. / D.Litt./Ph.D./MPhil/PG.: PG

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL

17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: NIL**

18. **Research Centre/facility recognized by the University: NIL**

19. **Publications: NIL**

- a) Publication per faculty
- b) Number of papers published in peer reviewed journals (national/ International) by faculty and students
- c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International, Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.)
  - \* Mono graphs
  - \* Chapter in Books
  - \* Books Edited
  - \* Books with ISBN/ISSN numbers with details of publishers
  - \* Citation Index
  - \* SNIP
  - \* SJR
  - \* Impact factor
  - \* h-index

20. **Areas of consultancy and income generated: NIL**

21. **Faculty as members in:** a) National Committees b) International Committees c) Editorial Boards .....Mr. M. Ramachander Rao was the Chief Editor for the college magazine.

22. **Student projects**

- a) **Percentage of students who have done in-house projects including interdepartmental/program- NIL**
- b) **Percentage of students placed for projects in organizations outside the institution i.e., in Research laboratories/Industry/ other agencies - NIL**

23. **Awards/Recognitions received by faculty and students: NIL**

24. **List of eminent academicians and scientists/visitors to the department:**

NAME	DESIGNATION	COLLEGE
Dr. C. Sharada	Assistant Professor	P.G.College, Secunderabad
Dr. B.Brahmananda Chary	Principal	Vijaynagar College of Commerce
Dr. Rajini	Assistant Professor	Amity Global Business School
Sri. M. Srinivas	Assistant Professor	Vageshwari Engineering College, Thimmapur, Karimnagar
Sri. P.V. Narasimham	Associate Professor	Government Arts and Science College, Kamareddy.
Dr. B. SrinivasRao	Associate Professor	V.V.College, Koti, Hyderabad
Dr. Raja Shekar	Associate Professor	Hindi Mahavidyalaya, Hyderabad

Smt. Chaya Devi	Pursuing Ph.D at University of Hyderabad	_____
Sri G. Nageswar Rao	Motivational Speaker	-----
Sri B.V. Pattabiram	Motivational Speaker	-----

**25.Seminars/Conferences/Workshops organized &the source of funding**

a) **National**

b) **International: NIL**

**26.Student profile programme/course wise:**

<b>2010-11</b>				
<b>Name of The Course</b>	<b>Applications Received</b>	<b>Candidates Enrolled</b>		<b>Pass Percentage</b>
		<b>Male</b>	<b>Female</b>	
BCG-I	131	57	9	98.48
BCG-II		52	9	100
BCOMP-I	240	96	30	97.61
BCOMP-II		85	35	100
B.SC-I	64	41	11	94.23
B.SC-II		26	6	100
BH-I		44	29	98.6

<b>2011-12</b>				
<b>Name of The Course</b>	<b>Applications Received</b>	<b>Candidates Enrolled</b>		<b>Pass Percentage</b>
		<b>Male</b>	<b>Female</b>	
BCG-I	144	43	17	100
BCG-II		54	7	100
BCOMP-I	263	79	50	97.67
BCOMP-II		93	28	100
B.SC-I	59	39	9	79.16
B.SC-II		36	10	97.82
BH-I		37	43	96.2
BBA-I	10	20	3	95.65

2012-13				
Name of The Course	Applications Received	Candidates Enrolled		Pass Percentage
		Male	Female	
BCG-I	135	50	15	95.38
BCG-II		44	17	100
BCOMP-I	284	89	38	100
BCOMP-II		78	50	99.21
B.SC-I	64	39	13	96.15
B.SC-II		29	8	97.29
BH-I		43	36	97.46
BBA-I	90	54	15	100
BBA-II		17	2	100

2013-14				
Name of The Course	Applications Received	Candidates Enrolled		Pass Percentage
		Male	Female	
BCG-I	188	57	14	98.9
BCG-II		46	12	100
BCOMP-I	291	97	43	100
BCOMP-II		91	36	100
B.SC-I	63	42	6	93.75
B.SC-II		37	12	100
BH-I		50	28	96.15
BBA-I	107	56	14	100
BBA-II		55	15	98.57
BCA-I	60	49	11	95

2014-15				
Name of The Course	Applications Received	Candidate Enrolled		Pass Percentage
		Male	Female	
BCG-I	125	48	22	100
BCG-II		53	15	100
BCOMP-I	288	81	62	100
BCOMP-II		99	41	100
B.SC-I	62	47	12	100
B.SC-II		36	5	95.12
BH-I		53	27	100

BBA-I	99	59	21	98.75
BBA-II		61	9	100
BCA-I	77	54	18	100
BCA-II		48	7	100

2015-16				
Name of The Course	Applications Received	Candidate Enrolled		Pass Percentage
		Male	Female	
BCG-I	116	52	20	100
BCG-II		48	22	100
BCOMP-I	367	94	50	100
BCOMP-II		80	40	100
B.SC-I	81	49	11	100
B.SC-II		48	12	100
BH-I		66	54	100
BBA-I	144	49	23	100
BBA-II		59	21	100
BCA-I	91	46	26	100
BCA-II		54	18	100

#B. Com Honors admissions on merit in entrance test and counseling is done by Osmania University.

#### 27. Diversity of Students

Name of the Course	%of students from the same state	%of students from other States	%of students from abroad
B.B.A. II year	90	-----	10
B. Com (Hons)	98.75	-----	1.25

YEARS	SC		ST		BC		Muslims		OC		Total		Total strength
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	
2010-11	5	5	Nil	1	9	10	10	3	21	16	45	35	80
2011-12	5	3	2	1	13	18	5	1	12	20	37	43	80
2012-13	7	8	1	Nil	19	10	5	2	15	18	47	38	85
2013-14	7	4	2	1	13	12	2	2	26	12	50	31	81
2014-15	4	2	3	2	16	13	8	3	22	7	53	27	80
2015-16	7	6	2	1	20	22	6	2	31	24	66	54	120

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

No information

29. Student progression

Student progression	Against % enrolled
UG to PG	50
PG to M.Phil.	---
PG to Ph.D.	---
Ph.D. to Post-Doctoral	---
Employed	
• Campus selection	114
• Other than campus recruitment	50
Entrepreneurship/Self-employment	---

30. Details of infrastructural facilities:

a) **Library:**

- The department has a separate library with 60 books.
- The Central library consists of 1379 books in literature and language.
- The library has collaboration with other renowned libraries like The British Library and Institute of Public Enterprise.
- E-Library facility along with INFLIBNET is available

b) **Internet facilities for Staff & Students:** Adequate Internet facilities for staff and students are available.

c) **Class rooms with ICT facility:** Classrooms with ICT facility are available. Modern Innovative methods of teaching have been practiced in the language lab by showing video clips and power point presentation to keep pace with the changing technology.

d) **Laboratories:** The language lab has 25 computers with head phones and other relevant facilities to conduct listening sessions. Besides these facilities the students have Internet facility and e-library to hone up their knowledge. Several CDs are included in the language lab to learn phonetics, communication skills, soft skills and LSRW skills.

31. Number of students receiving financial assistance from College, University, Government or other agencies:

Majority of the students are receiving financial assistance from college, Government and other agencies.

### **32.Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts**

- The Department of English organized a guest lecture on “Common Errors in English usage” for the first year UG students on 23<sup>rd</sup> September, 2015. The session was started by Sri. K. Raghu Veer, Principal enlightening the students on the importance of effective communication in day to day life. Dr. Sharada, Asst. Prof, P.G. College Secunderabad, identified the student’s problems in communication, viz., limited vocabulary, lack of fluency, mispronunciation, lack of exposure and practice. She spoke about 7 C’s such as clarity, concise, concrete, correct, coherent, complete and courteous in communication with various situational examples.
- A guest lecture on “Logical Reasoning” for the second year UG students was organized on 2<sup>nd</sup> December, 2015. Dr. B.Bramhananda Chary, Principal, Vijayanagar College of Commerce, discussed on various methods to improve Logical reasoning and spoke about Stimulous, premisis, Assumption, Inference. He exemplified many sentences with facts, identified the flaws, contradictory statements like paradox, and explained how to derive logical conclusions.
- The English Fest was organized on 18<sup>th</sup> January, 2016 in collaboration with literary and cultural committee in our college auditorium. Many students from various disciplines participated in the events such as Word Wizard, Ex-tempore, Spell Smart and Literary quiz. The students who secured first two positions were shortlisted and sent to Osmania University to participate in the English Fest conducted by the Department of English.

### **33. Teaching methods adopted to improve student learning**

#### **List of teaching methods adopted –**

- Situational analysis
- Power Point Presentations
- Group Discussions
- Role Play
- Literary Quiz
- Debate
- Interactive sessions on Soft Skills

### **34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**

The students and faculty regularly participate in the Institutional social responsibility and extension activities such as –

- Swaach IIMC
- Blood Donation Camp
- Free Dental check up
- Free Eye check up

- Green Force – Eco-club Programmes
- Donation of Blankets to the poor
- ‘A firm hand to Farmer’ program

### 35. SWOC analysis of the department and Future plans.

#### **Strengths:**

- Experience and dedicated faculty
- Well-equipped language lab facility
- Faculty uses the latest technology by making the subject learner- centric.
- Team spirit amidst the teachers

**Weakness:** A special course in English Literature is not offered at the Degree level in our college.

#### **Opportunities:**

- The subject has opportunities in teaching.
- It is an important subject for GRE, TOEFL, IELTS to pursue higher studies abroad.
- Enhancement of knowledge levels of students through add on courses.

#### **Challenges:**

- To refine and develop the infrastructural facilities of department.
- To motivate students to prepare themselves adequately for higher studies.
- To teach the students of vernacular medium
- To explore the possibilities of academic research.

#### **Future Plans:**

- To conduct seminars and workshops at state level/ national level.
- To start a certificate course in communication skills.
- To encourage research facilities.
- To develop multi-level tie-ups with other departments /institutions and corporate bodies.
- Screening of academic movies to keep students motivated.

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**Evaluative Report**  
**DEPARTMENT of TELUGU**

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **TELUGU**
2. Year of Establishment **1973**
3. Names of Programmes/ Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **UG**
4. Names of Interdisciplinary courses and the departments/ units involved **Nil**
5. Annual / semester / choice based credit system (programme wise) **ANNUAL**
6. Participation of the department in the courses offered by other departments **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **TELUGU ACADEMY AND OSMANIA UNIVERSITY**
8. Details of courses / programmes discontinued (if any) with reasons **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	----	----
Associate professors	----	----
Asst. Professors	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.K. Nagavani	M.A., M.Phil., Ph.D., P.G (Dip. In journalism)		KADHANIKA	26	-

11. List of senior visiting faculty **Dr. A. SREEDHAR** **govt. Degree College TDM.**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty **Nil**
13. Student-Teacher Ratio (programme wise): **1:35**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled **Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt. / Ph.D./MPhil/ PG. **Nil**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **Nil**
17. Departmental projects funded by DST- FIST; UGC, DBT, ICSSR, etc. and total grants received **Nil**
18. Research Centre / facility recognized by the University
19. Publications:
- \* a) Publication per faculty –**M.Phil. Dissertation and I-Article.**
  - \* Number of papers published in peer reviewed journals (national/international) by faculty and students
  - \* Number of publications listed in International database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.)
  - \* Monographs
  - \* Chapter in Books
  - \* Books Edited
  - \* Books with ISBN/ ISSN numbers with details of publishers
  - \* Citation Index
  - \* SNIP
  - \* SJR
  - \* Impact factor
  - \* H-index
20. Areas of consultancy and income generated **NIL**
21. Faculty as members in
- a) National committees
  - b) International Committees
  - c) Editorial Boards... **Nil**
22. Student projects **NIL**
- a) Percentage of students who have done in-house projects including inter departmental/ programme
  - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/ Industry/ other agencies
23. Awards / Recognitions received by faculty and students **NIL**
24. List of eminent academicians and scientists / visitors to the department **NIL**
25. Seminars / Conferences/ Workshops organized & the source of funding
- a) National
  - b) International **NIL**

26. Student profile programme/ course wise: **NA**

\*M=Male \*F=Female

27. Diversity of students: **NA**

Name of the Course / programme (Refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
All Courses	100%	-----	-----

\*M=Male \*F=Female

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?

**NIL**

29. Student progression

<b>Student progression</b>	<b>Against %enrolled</b>
UG to PG	-
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	-
Campus selection	-
Other than campus recruitment	-
Entrepreneurship/ Self-employment	-

30. Details of Infrastructural facilities
  - a) Library - There are 200 books in Telugu Literature
  - b) Internet facilities for Staff & Students - Available
  - c) Class rooms with ICT facility - No
  - d) Laboratories - NA
31. Number of students receiving financial assistance from college, university, government or other agencies - NIL
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts - NIL
33. Teaching methods adopted to improve student learning- In addition to Conventional method of teaching, we adopt questioning method, debating, group discussions, role plays, etc. We also motivate the students to collect photographs of Telugu Luminaries such as Kandukuri Veershalingham Panthulu, Gurajada Appa Rao and Sri Sri, to inculcate the habit of collecting articles from newspapers & magazines.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities – students will be participating from the NSS Unit of the college - NIL
35. SWOC analysis of the department and Future plans

**Strength**

The department has a well-qualified and experienced faculty member.

**Weakness**

Influence of western culture and the students talking in Telugu language are decreasing day by day.

**Opportunities**

Plenty of opportunities offered the Government as Translator, Content Writer etc., Students can go as journalists as media is emphasizing on Telugu Channels.

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**Evaluative Report**  
**DEPARTMENT of SANSKRIT**

1. Name of the department **SANSKRIT**
2. Year of Establishment **1973**
3. Names of Programmes/ Courses offered (B. Com, B.Sc., BBA) **UG**
4. Names of Interdisciplinary courses and the departments/ units involved
5. Annual / semester / choice based credit system (programme wise) **ANNUAL**
6. Participation of the department in the courses offered by other departments  
**NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NIL**
8. Details of courses / programmes discontinued (if any) with reasons **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	----	----
Associate professors	----	----
Asst. Professors	3	3

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
K. Prabhakar	M.A.	Lecturer			
Dr.Premalatha	M.A., Ph.D.	Lecturer			
Dr.Narasimha Rao	M.A. M.Phil., Ph.D.	Lecturer	Sanskrit Lectures	35	Nil

11. List of senior visiting faculty **Dr. B. Vani, Rtd. Principal, Vanitha Mahavidyalaya.**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty **NIL**
13. Student-Teacher Ratio (programme wise): **3:750**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled **Common to all UG Depts.**
15. Qualifications of teaching faculty with DSc/ D.Litt. / Ph.D./MPhil/ PG.  
**PG: 1; Ph.D.-2**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **Nil**
17. Departmental projects funded by DST- FIST; UGC, DBT, ICSSR, etc. and total grants received **Nil**

18. Research Centre / facility recognized by the University **Nil**
19. Publications: **Nil**
- \* Publication per faculty
  - \* Number of papers published in peer reviewed journals (national/ international) by faculty and students
  - \* Number of publications listed in International database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.)
  - \* Monographs
  - \* Chapter in Books
  - \* Books Edited
  - \* Books with ISBN/ ISSN numbers with details of publishers
  - \* Citation Index
  - \* SNIP
  - \* SJR
  - \* Impact factor
  - \* H-index
20. Areas of consultancy and income generated **Nil**
21. Faculty as members in
- d) National committees
  - e) International Committees
  - f) Editorial Boards... **Nil**
22. Student projects **Nil**
- c) Percentage of students who have done in-house projects including inter departmental/ programme
  - d) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/ Industry/ other agencies
23. Awards / Recognitions received by faculty and students **Nil**
24. List of eminent academicians and scientists / visitors to the department **Nil**
25. Seminars / Conferences/ Workshops organized & the source of funding
- c) National: nil
  - d) International: **NIL**

Name of the Course / programme (Refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

26. Student profile programme/ course wise: **NA**

\*M=Male \*F=Female

27. Diversity of students:

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
All Courses	100%	-----	----

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.? **Nil**

29. Student progression

<b>Student progression</b>	<b>Against %enrolled</b>
UG to PG	-
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed Campus selection Other than campus recruitment	-
Entrepreneurship/ Self-employment	-

30. Details of Infrastructural facilities

e) Library **Around 200**

- f) Internet facilities for Staff & Students   **Available**
  - g) Class rooms with ICT facility
  - h) Laboratories   **Available**
31. Number of students receiving financial assistance from college, university, government or other agencies **Most of the Students receives Scholarships from Telangana State Govt.**
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts   **Guest Lectures are arranged for all the UG Students**
33. Teaching methods adopted to improve student learning   **Interactive Class**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
**Class room teaching is being utilized for imparting the values enshrined in our culture and to enlighten the students about the great need of the Yogic and Vedic Philosophy.**
35. SWOC analysis of the department and Future plans  
**Dedicated and experienced faculty hopes to motivate the students in participating Nation building activities and building their own character.**

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**Evaluative Report  
Department of Hindi**

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **HINDI**
2. Year of Establishment **1973**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **B. Com (Hons/Gen/Comp/Comp Appl.), B.Sc., BBA**
4. Names of Interdisciplinary courses and the departments/ units involved
5. Annual / semester / choice based credit system (programme wise)

**ANNUAL**

6. Participation of the department in the courses offered by other departments
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **TELUGU ACADEMY AND OSMANIA UNIVERSITY**
8. Details of courses / programmes discontinued (if any) with reasons **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-----	-----
Associate professors	-----	-----
Asst. Professors	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.Ramesh Kumar Jadhav	M.A., LLB, Ph.D.	HOD(HINDI)	Dramas, Novels& Short Stories	38	3

11. List of senior visiting faculty **1) Prof K.L.Vyas (O.U)  
2) Prof M.Venkateshwar (O.U)**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty **Nil**
13. Student-Teacher Ratio (programme wise): **1:250**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled **Common to all U.G. Depts.**
15. Qualifications of teaching faculty with DSc/ D.Litt. / Ph.D./MPhil/ PG.

**Ph.D. - 1**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **Nil**
17. Departmental projects funded by DST- FIST; UGC, DBT, ICSSR, etc. and total grants received **Nil**
18. Research Centre / facility recognized by the University
19. Publications:
- \* Publication per faculty –nil
  - \* Number of papers published in peer reviewed journals (national/international) by faculty and students-nil
  - \* Number of publications listed in International database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.)  
**Nil**
  - \* Monographs -nil
  - \* Chapter in Books-nil
  - \* Books Edited-nil
  - \* Books with ISBN/ ISSN numbers with details of publishers-nil
  - \* Citation Index-nil
  - \* SNIP-nil
  - \* SJR-nil
  - \* Impact factor-nil
  - \* H-index-nil
20. Areas of consultancy and income generated-nil
21. Faculty as members in
- a. National committees- Nil
  - b. International Committees - Nil
  - c. Editorial Boards... **Nil**
22. Student projects
- Percentage of students who have done in-house projects including inter departmental/ programme-nil
  - Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/ Industry/ other agencies-nil
23. Awards / Recognitions received by faculty and students -nil
24. List of eminent academicians and scientists / visitors to the department –

**1) Prof K.L.Vyas (O.U) 2) Prof M.Venkateshwar (O.U)**

25. Seminars / Conferences/ Workshops organized & the source of funding
- National
  - International **Nil**

26. Student profile programme/ course wise: NA

\*M=Male \*F=Female

27. Diversity of students

Name of the Course / programme (Refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
All Courses	100%	----	----

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?

29. Student progression

Student progression	Against %enrolled
UG to PG	Nil
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed Campus selection Other than campus recruitment	
Entrepreneurship/ Self-employment	

30. Details of Infrastructural facilities
- Library **Over 350 Books(Hindi)**
  - Internet facilities for Staff & Students **Available**
  - Class rooms with ICT facility
  - Laboratories **Available**
31. Number of students receiving financial assistance from college, university, government or other agencies **Student received scholarship from T.S. Govt**
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts-**Guest lectures are arranged for all the U.G Students**
33. Teaching methods adopted to improve student learning- Conventional Method of Teaching
34. Participation in Institutional Social Responsibility (ISR) and Extension activities – All students participate in the social activities of the collegeSWOC analysis of the department and Future plans

**Strength-** Experienced and qualified faculty

**Weakness-** Demand for opting Hindi as Second Language is declining

**Opportunities-** Job opportunities as Hindi Officers in Central Government and Banks is on demand.

**Challenges-** Bringing exposure and awareness among the students in Hindi language, as it the national language,

**The Dept Future Plans:** to conduct seminars, Guest lecturer to the student to improve their skills in the subject and create a passion for Hindi Literature.

## Evaluative Report

### Departments of Physical Education

1. Name of the department: **PHYSICAL EDUCATION**
2. Year of Establishment :**1980**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **U.G&P. G**
4. Names of Interdisciplinary courses and the departments/units involved: -
5. Annual/ semester/choice based credit system (programme wise): -
6. Participation of the department in the courses offered by other departments: -
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: -
8. Details of courses/programmes discontinued (if any) with reasons: -
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	-	-
Associate Professors	-	-
Asst. Professors	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
<b>B. Pratap</b>	<b>B.P. ED, M.PED, M. Phil., NET, SET</b>	<b>Lecturer in physical education</b>	<b>Basket Ball</b>	<b>10</b>	-

11. List of senior visiting faculty: -
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: -
13. Student -Teacher Ratio (programme wise): -
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: -
15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D./ MPhil / PG.: M.Phil.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: -

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:
18. Research Centre /facility recognized by the University: -
19. Publications: NIL
20. Areas of consultancy and income generated
21. Faculty as members in
  - a) National committees
  - b) International Committees
  - c) Editorial Boards...
22. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental/programme: -
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: -
23. Awards / Recognitions received by faculty and students:
 

**2012-2013: Swimming over all runners at intercollege swimming men championship**

**2014-2015: Swimming over all winners at inter college swimming women championship**

**Wrestling: 2 bronze medals**

**Power lifting: 1 silver medal**

**2015-16: -Overall winner at Inter-collegiate swimming championship – OU**

**-Secured Third Place in Lawn Tennis (Men) at OU Inter-collegiate Tournament.**

**-Secured 4<sup>th</sup> place in Caroms (Men) at OU Inter-Collegiate Tournament.**
24. List of eminent academicians and scientists / visitors to the department: -
25. Seminars/ Conferences/Workshops organized & the source of funding
  - a) National: NIL
  - b) International: NIL
26. Student profile programme/course wise: **NA**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M = Male \*F = Female

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	-
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	-
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities

31. Number of students receiving financial assistance from college, university, government or other agencies: -

32. Details on student enrichment programmes (special lectures / workshops seminar) with external experts

**DEPARTMENT CONDUCTED INTER COLLEGE CARROMS COMPETITION FOR WOMEN ON 7<sup>TH</sup> AND 8<sup>TH</sup> DEC-2015 AT OUR CAMPUS**

33. Teaching methods adopted to improve student learning: -

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: -

35. SWOC analysis of the department and Future plans:

**STRENGTHS:**

- Sports are the special future of iimc college and studens have excellence in this area.
- IIMC college is located in centre of the city close to telangana state sports authority play grounds(L.B. STADIUM)

**WEAKNESSES:**

- No GYMNASIUM
- NO INDOOR STADIUM

**Opportunities:**

Majority of the students who excelled in several events of sports and games are from weaker sections with rural back ground, their achievements at intercollegiate, university and national events along with other extension activities help in enrichment of their profile and further help in the futurer

**FUTURE PLANS:**

The infrastructure of the department may be strengthened.



## Declaration by the Head of the Institution

I certify that the data included in this Re-Accreditation Report (RAR) are true to the best of my knowledge.

This RAR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this RAR during the peer team visit.

Signature of the Head of the institution

with seal: 

**K.Raghu Veer**  
**Principal**

Place : Hyderabad

Date : 14-09-2016

