

Research & HR Intern

Part Time Role

KAARMIC Education Services Private Limited

(<http://www.youngleadersinitiative.com>)

ABOUT THE ROLE:

Every year we conduct one of most massive recruitment activities for multiple of our Summer Camp programs conducted for low-income community students. In this process, we screen over 3000 candidates over several formats and rounds. As expected this year we hope to push this boundary further and aim higher. We invite you to be part of that journey and be a HR & Research Intern in the process.

Young Leaders Camps – A 17-day power pact summer camp conducted for low-income community students to bridge the achievement gap and reduce the effect of learning loss. We are looking for Trainers for this program and as an HR & Research Intern, you will be able to help us with identifying the right recruitment sources and driving applications for the Trainer roles from those National and International Universities.

RESPONSIBILITIES:

1. Research on International/National Universities to identify Project Trainer Supply.
2. Reach out to Central/National Universities placement departments and promote the role in their networks.
3. Drive the right applications.
4. Design Selection Process along with the Core Team.
5. Undergo training on interviewing techniques and understand selection criteria for the summer camp trainers.
6. Work with core team to understand the standardized recruitment & HR processes
7. Successfully induct them in to the project & organization.
8. Take care of their organizational experience and eventual smooth exit.

COMPENSATION:

Compensation will be discussed with the applicant directly.

TIMELINE:

20 Hours per Week including Weekends

FORMAT:

Virtual and/or Physical (In-Office). To be decided by Intern's Capability.

HOW TO APPLY:

All interested candidates can contact us at internships@kaarmic.com

ELIGIBILITY:

Candidates perusing a course in the relevant field.

High Proficiency in English Communication to deal with International & National Partners.

Prior experience in recruiting is a plus.