

FIRST MEETING OF IQAC WITH CONVENERERS & COORDINATORS : 2023-2024

Date: 16-10-2023

Time: 2.15 pm.

Venue: Auditorium

Agenda

1. To discuss on the action plan of various committees/clubs for 2023-2024
2. To put forth various IQAC initiatives for the academic year 2023-2024
3. To discuss any other matter with the permission of the chair.

Minutes

1. NAAC Coordinator welcomed the Principal, Conveners of Committees, Coordinators of Various Criteria to the first IQAC meeting.
2. The NAAC Coordinator has explained the need and importance of quality maintenance in the light of **A+ Grade** and **ISO Certification** awarded to the college in recent times.
3. Sri K Raghu Veer, Principal presided over the meeting and conveyed the following.
 - a. Faculty to post the circulars in all groups for any inter-college events and the same to be checked before posting.
 - b. All the Conveners/Co-Conveners should accompany the students to the class rooms for campaigning about the events.
 - c. All necessary reports to be submitted to NAAC/IQAC whenever they are asked for.
 - d. The Research Paper Publication incentives are revised with effect from 17/10/2023 as follows:
 - Publication in SCOPUS listed journals- Rs 8,000
 - Publication in UGC Care Journals - Rs 6,000
 - Publication in International Peer Review Journals – Rs 4,000
4. IQAC Coordinator has given power point presentation with regard to various proposals for 2023-2024 for quality enhancement. They are –
 - i. Action Plans to be submitted in Soft and Hard copies to IQAC.
 - ii. Review reports of Action plans to be submitted at the end of every year.
 - iii. All the Committees/ Clubs to submit the reports to IQAC and respective Criteria Coordinators at the end of every semester.
 - iv. Mentor-Mentee files to be prepared for 2023-2024 in new format with retrospective effect.
 - v. Integration of Committees where common objectives are served.
5. Formal vote of thanks was given by the NAAC Coordinator.

The meeting is adjourned.

Action Taken Report:

Sl.No	Plan of Action	Action Taken
1	Preparation and submission of necessary documents for getting ready for ISO Certification audit	The Institution has got ISO 9001: 2015 Certificate in August 2023.
2	Conducting National Conference on G-20 Summit	Will be conducted in the month of November 2023.
3	Conducting Research Paper Competition	Will be conducted in the month of November 2023.
4	More Programmes under IIC	Conducted 1 programme in Spet 2023 and some more are planned in the succeeding months.


ICAC CO-ORDINATOR
INDIAN INSTITUTE OF
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(DEGREE & PG COLLEGE)
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IQAC Coordinator



NAAC Coordinator




K. RAGHUVVER
PRINCIPAL

Principal

MEETING OF IQAC WITH COORDINATORS : 2023-2024

Date: 20/05/2024

Time: 2.30 pm.

Venue: Room No 5

Agenda

1. To receive Criteria Wise Activities and Reports.
2. To follow procedures under each criteria, while submitting the reports by the committee convenors.
3. To discuss any other matter with the permission of chair.


Minutes

1. The NAAC Coordinator welcomed the Principal, Coordinators of Various Criteria to the meeting.
2. The previous meeting minutes were read by IQAC Coordinator.
3. The NAAC Coordinator has informed all the Criteria Heads to follow up with the respective criteria activities for the AY 2023-2024.
4. It is informed by IQAC Coordinator to get the reports from the concerned committees as per the new formats which were given in the last meeting.
5. It is instructed by the Principal that all necessary reports to be submitted to NAAC/IQAC whenever they are asked for.
6. Formal vote of thanks was given by the NAAC Coordinator.

The meeting is adjourned.

Action Taken Report

Sl.no	Plan of Action	Action Taken
1	National Conference on G-20 Summit	National Conference on G-20 Summit : Role of Shaping Global Governance was conducted on 25 th Nov, 2023
2	Research Paper Competition to be conducted for students	Samsodhana- An Inter Collegiate Research Paper Competition was conducted on 4 th Nov, 2023.
3	Conducting SDPs for Overall student development	Conducted SDP on Project work guidance for Final year students to bring awareness on academic project work procedures.
3	Collaborating for an International Conference on Global Mode	IIMC is also one of the host institutions for the International Scientific Research Conference held in Bangkok on 30 th and 31 st March 2024.


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IQAC Coordinator



NAAC Coordinator



K. RAGHAV
PRINCIPAL

Principal